WITHIEL PARISH COUNCIL

MARNIE COURT (MRS.) **PUBLICATION DATE 26th NOVEMBER 2026**
Parish Clerk / RFO
Mob: 07931 623115
Email: clerk@withielparishcouncil.org.uk
Website: https://withielparishcouncil.org.uk
Facebook: https://www.facebook.com/groups/1672187272920825/

Dear Councillor,

I hereby give notice of a Meeting of Withiel Parish Council to be held **in WITHIEL VILLAGE MAIN HALL on WEDNESDAY, 2ND DECEMBER 2026, which commences at 6.30pm. Councillors are requested to switch their mobile phones to silent for the duration of the meeting.**
Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, or members of the public. We would request that anyone recording the meeting inform the Parish Council at the start of the meeting. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.
Note: For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view before the meeting please:
https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/

1. Update on appointment of Parish Clerk
2. Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person (the time may be extended at the discretion of the Chair) **(Including the Monthly Report from Cornwall Councillor, if received)**
3. Any Applications from potential Parish Councillors
4. Apologies for non-attendance
5. Members' Declaration of Interest in items raised on the Agenda/Requests for Dispensation
6. Confirmation of Minutes of the Monthly Meeting held on the 4th November 2026
7. Matters Arising from the Monthly Meeting held on the 4th November 2026
8. Highway Issues in the Parish
   To Report a problem with a road, highway or footway:-
   https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-highway-or-footway/
   To report a faulty streetlight:-
   https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/street-lights-and-illuminated-signs/
   To report fly tipping:-
   https://www.cornwall.gov.uk/environment-and-planning/street-care-and-cleaning/fly-tipping/
   To report an abandoned vehicle:-
   https://www.cornwall.gov.uk/environment-and-planning/abandoned-vehicles/
9. Footpath Issues in the Parish
10. To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered:

Planning Applications:- (a) PA26/07485 Land North Of Higher Brynn Farm Roche St Austell Cornwall PL26 8LH Proposed installation of a biomass pyrolysis thermal treatment plant building (sui generis) and continuation of existing B8 (storage and distribution) site;
Planning Results:- (a) **PA26/01247/PREAPP – Ms. Louise Jones** – Pre-application advice for the material change of the roof covering of the pool house within the grounds of the Grade II listed, Withiel House, Withiel– **Approved**;
Planning Correspondence:- None received at the time of setting the agenda;
Any letters received for or against any Planning Applications:- None received at the time of setting the agenda

11. Neighbourhood Priorities Statement Update
12. Monthly Accounts for Approval for December 2026, including monthly bank reconciliation, budget monitoring and any other Financial Matters
13. Adoption of Data Protection Policy
14. Setting Precept/Budget for the year ended 31st March 2028
15. Setting List of Reserves & Reserves Policy following setting of the precept
16. To review the appropriateness of the overall internal audit arrangements between Barbara Goraus and Withiel Parish Council
17. To consider the Internal Auditor's independence and competence and to re-appoint Barbara Goraus as the Internal Auditor for 2026/2027
18. To note the letter of engagement for Internal Audit Services between Barbara Goraus and Withiel Parish Council and approve the audit proposal
19. Voltaise Funding Applications if received
20. Update – Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions)
21. Parish Councillor Training Requirements
22. Correspondence received to date by email and post and not included on the agenda (already circulated)
23. Facebook Page
24. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to be included on the next agenda)
25. Date of next Meeting – Wednesday 6th January 2027
26. Closed Meeting if required