

WITHIEL PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 5TH AUGUST 2026 AT 6.30PM

Present	Cllr. M. Davies (Chair)	Mrs. J. Burdon (Parish Clerk)	Cllr. Mrs. W. Symons (Vice-Chair)
	Cllr. Mrs. A. Hoyle	Cllr. R. Wilson	Cllr. E. Piper
	Cllr. J. Hancock	Cllr. D. Cotton	Cwll. Cllr. C. Batters

Minute	AGENDA ITEMS	Action
132/26	Apologies:- None.	
133/26	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person (the time may be extended at the discretion of the Chair) (including the Monthly Report from Cornwall Councillor Report if received):- None. Monthly Report from Cornwall Councillor:- Cornwall Councillor C. Batters reported the Countryside Officer should have contacted him regarding Footpath beside of the Church and he has not heard from them as yet, he will follow up tomorrow morning. Chair raised Footpath 2 advising it has been delayed as it is link to a triple Sl.	
134/26	Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillor Mrs. W. Symons declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee.	
135/26	Confirmation of Minutes of the Monthly Meeting held on the 1st July 2026:- Resolved to approve the Minutes of the Monthly Meeting held on the 1st July 2026 as circulated, which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor D. Cotton; Seconded: Councillor M. Davies) All in Favour	
136/26	Matters Arising from the Monthly Meeting held on the 1st July 2026:- Page 1 Min.60/26 Ownership of opposite side of new footpath:- Cornwall Councillor C. Batters is still waiting for a response and has since followed up again as reported under his report earlier Action: Keep Pending. Page 2 Min.118/26 20mph Speed Signs:- Councillor R. Wilson reported following a meeting with the Chairman which was a very productive Teams meeting with Adam O'Neill, a representative from Cornwall Councils transport department. There was a small sample of speed data regarding driving through Churchtown, average speeds between 19-22mph have been recorded. It was agreed that as the length of road with streetlights was short, and with no adverse speed data, there was no need to implement a 20mph restriction in Withiel.	Cwll. Cllr. C. Batters

137/26	Highway Issues in the Parish:- Councillor R. Wilson reported the velocity team have sprayed in a lot of the patches in the area, congratulations to the team. Chairman reported on Fly-tipping of a mattress which was dumped in the road and is now in the hedge, he would report online this evening following the meeting Action: Chairman.	Chair
138/26	Footpath Issues in the Parish:- Cornwall Council – Enhanced LMP Grants for 2026-2027 available for Parish Councils. Councillor R. Wilson proposed to accept the quote from Max Simpson, Seconded: Councillor Mrs. W. Symons, All in Favour Action: Clerk. Councillor E. Piper reported the Duke of Edinburgh group came through and trespassed on a neighbour's property and smashed a lot of glass. He called their offices and not heard anything back. Councillor Mrs. W. Symons would forward contact information she had for the hall to the Clerk. Councillor J. Hancock also reported on gates being left opened Action: Clerk to send an email to Duke of Edinburgh (Proposed: Councillor M. Davies; Seconded: Councillor J. Hancock) All in Favour Councillor J. Hancock reported that the footpath down at Lanjew has washed out making a stream crossing hard to negotiate. The landowner, Mike Biddick, is proposing digging the banks back and then placing a 600mm twin wall pipe in the stream base to allow water to pass then backfilling the pipe with stone to allow people to cross more easily. It was suggested that the Parish Council should apply for funds for a 6m length of 600mm twin wall pipe. The cost of this would be circa £504.41 including VAT Action: Cornwall Councillor C. Batters would follow up to see if he could get this approved.	Clerk Clerk Cwll. Cllr. C. Batters
139/26	To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Planning Results:- Planning Applications:- PA26/04392 – Mr. & Mrs. Parsons – Construction of a Garage, Homer Park, Prince Park Road, Withiel – Support (Proposed: Councillor E. Piper; Seconded: Councillor R. Wilson) All in Favour PA26/04754 – M. Pumphrey – General Purpose farm building, Pleasant Streams, Ruthernbridge, Bodmin – Support (Proposed: Councillor R. Wilson; Seconded: Councillor E. Piper) All in Favour Planning Results None received at the time of setting the agenda; Planning Correspondence (a) Cornwall Council Planning – Planning Consultation – Draft Validation Guide; (b) Cornwall Council Planning – Van Dweller Survey; (c) Cornwall Council Planning - Planning News for Local Councils and Agents - Summer 2026 now published.	Clerk Clerk
140/26	Neighbourhood Priorities Statement Update:- Chairman reported there is a meeting following the Parish Council meeting this evening. Ms. Janet Shearer is keen to assist and expressed an interest but unfortunately could not attend the meeting tonight.	

141/26	Monthly Accounts for August 2026, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for August 2026 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor E. Piper) All in favour. <table><tr><td>Salaries and Expenses</td><td>£312.11</td><td>August 2026</td></tr><tr><td>HMRC – Income Tax</td><td>£70.60</td><td>August 2026</td></tr><tr><td>Receipt:- HMRC</td><td>£1,275.84</td><td>VAT Refund to June 26</td></tr><tr><td>Receipt:- HSBC – Gross Interest</td><td>£27.30</td><td>July 2026</td></tr></table>	Salaries and Expenses	£312.11	August 2026	HMRC – Income Tax	£70.60	August 2026	Receipt:- HMRC	£1,275.84	VAT Refund to June 26	Receipt:- HSBC – Gross Interest	£27.30	July 2026	Clerk
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142/26	Annual Report of Accounts for year ending 31st March 2026 from External Auditors, BDO LLP:- Clerk reported she was still waiting for final paperwork and would include on the next agenda, however, the notice of Conclusion and other notices as relevant would be included on the Website and Noticeboard as per regulations once received if prior to the next meeting Action: Clerk.	Clerk												
143/26	Voltaise Funding Applications Received: None received this month.													
144/26	Correspondence in respect of Dowl Glyn Campaign and South West Water:- Duly noted.													
145/26	CPRE Membership:- Resolved the Clerk checks with CALC to establish as to whether the Parish Council can contribute to a charity on a monthly basis and include on the next agenda Action: Clerk.	Clerk												
146/26	Waste Bin in Withiel:- Clerk reported on prices received varying on weekly and fortnightly collections. There was some discussion the situation. Clerk to send a copy of the email sent to Cornwall Council to Cornwall Councillor C. Batters to follow up for a response Action: Clerk/Cornwall Councillor C. Batters.	Clerk/ Cwll. Cllr. C. Batters												
147/26	Camel Valley Community Area Partnership (Including (a) Change of CAP Name; (b) Template from Cornwall Council for current projects, issues and/or questions):- Clerk reported on email received from our Community Link Officer advising that Camel Valley Vineyards have been in touch with them via Barry Cornelius and Councillor Robin Moorcroft to request that they change the name of both Camel Valley Connect and Camel Valley Community Area Partnership. It was noted that this has since been resolved. Template from Cornwall Council for current projects, issues and/or questions:- None.													
148/26	Parish Councillor Training Requirements:- CALC & Cornwall Council Planning - Local Council training: Changes to Planning Committees and protocols, Policy update – 23rd September 2026.													
149/26	Correspondence – Clerk listed correspondence and actions required:- 1. NALC – Chief Executive’s Bulletins 2. NALC – Events Newsletter 3. Rural Services Network - Weekly Newsletters 4. Cornwall Council - Town and Parish Council Newsletters 5. Cornwall Council - Affordable Housing Newsletter 6. Cornwall Council - Draft Notes: Camel Valley Community Area Partnership AGM & Meeting - Monday 15th June 2026 7. CALC – EGM 23rd July 2026 8. NALC - Star Council Awards 2026/27 – Council of the Year 9. Cornwall Council - Cornwall Dentistry Summit on 17th July 2026 10. CALC – News Bulletins													

	11.CALC - Extraordinary General Meeting of the membership of Cornwall ALC Ltd to be held online on Thursday 23rd July 2026 at 10:00am 12.NALC - Star Council Awards 2026/27 – Councillor of the Year 13.Zurich Insurance - Summer updates for your organisation 14.CALC - Meeting Invitation - Building local benefit through Community Ownership - community energy 15.NALC - Star Council Awards 2026/27 – Young Councillor of the Year 16.Cornwall Council - Building local benefit through Community Ownership - community energy 17.NHS Cornwall & Isles of Scilly - Cornwall together: July 2026 18.CALC - Update for members: CALC meeting with Cornwall Council Cabinet 19.NALC - Star Council Awards 2026/27 – Climate Response of the Year 20.CALC – Request to complete NALC NP Survey 21.Cornwall Rural Community Council – Clean Cornwall Newsletter 22.Cornwall Council – Whole Resilience Conference 2026 23.NALC - Star Council Awards 2026/27 – County Association of the Year	
150/26	Any Urgent Matters the Chair considers relevant for this meeting:- Councillor E. Piper stepped down from the Parish Council as of today and would send a letter with the reasons why. Councillor J. Hancock stepped down from the Parish Council as of today and would send a letter with the reasons why. Chairman stepped down from the Parish Council as of today and would send a letter with the reasons why Action: Clerk to notify Cornwall Council to commence advertising. Councillor R. Wilson thanked all three Councillors for all they have done on the Parish Council and wished them well.	Clerk
151/26	Date of next Meeting:- Next meeting to be held on Wednesday, 2nd September 2026 at 6.30pm in the Withiel Village Hall. There being no further business to discuss, the meeting closed at 7.27pm.	

Signature:

Chair

Date: 2nd September 2026