

WITHIEL PARISH COUNCIL

J.E. BURDON (MRS.)

Parish Clerk

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1 Treburdon Drive,

Roche,

ST. AUSTELL,

Cornwall.

PL26 8QB

Dear Councillor,

I hereby give notice of a Meeting of Withiel Parish Council to be held **in WITHIEL VILLAGE MAIN HALL** on **WEDNESDAY, 2ND SEPTEMBER 2026**, which commences at 6.30pm. Councillors are requested to switch their mobile phones to silent for the duration of the meeting.

Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, or members of the public. We would request that anyone recording the meeting inform the Parish Council at the start of the meeting. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. **Note:** For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view before the meeting please:

<https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>

1. Election of Chair and Vice-Chair and Declaration of Acceptance of Office
2. Update on Vacancy of Parish Councillors
3. Apologies for non-attendance
4. Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person; (the time may be extended at the discretion of the Chair) **(Including (a) the Monthly Report from Cornwall Councillor Report if received; (b) Update from Tom Previte on a biochar project in Roche)**
5. Members' Declaration of Interest in items raised on the Agenda/Requests for Dispensation
6. Confirmation of Minutes of the Monthly Meeting held on the 5th August 2026
7. Matters Arising from the Monthly Meeting held on the 5th August 2026
8. Highway Issues in the Parish

To Report a problem with a road, highway or footway:-

<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-highway-or-footway/>

To report a faulty streetlight:-

<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/street-lights-and-illuminated-signs/>

To report fly tipping:-

<https://www.cornwall.gov.uk/environment-and-planning/street-care-and-cleaning/fly-tipping/>

To report an abandoned vehicle:-

<https://www.cornwall.gov.uk/environment-and-planning/abandoned-vehicles/>

9. Footpath Issues in the Parish
10. To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered: **Planning Applications PA26/05677 – M. Pumphrey** – General Purpose farm building, Pleasant Streams, Withiel; **Planning Results PA26/04754 – M. Pumphrey** – General Purpose farm building, Pleasant Streams, Ruthernbridge, Bodmin - **Withdrawn**; **Planning Correspondence** None received at the time of setting the agenda; **Any letters received for or against any Planning Applications** None received at the time of setting the agenda
11. Neighbourhood Priorities Statement Update
12. Monthly Accounts for Approval for September 2026, including monthly bank reconciliation, budget monitoring and any other Financial Matters
13. Annual Report of Accounts for year ending 31st March 2026 from External Auditors, BDO LLP if received
14. Voltaise Funding Applications if received
15. CPRE Membership
16. Waste Bin in Withiel Update and costings for emptying
17. Community Emergency Plan
18. Update – Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions)
19. Parish Councillor Training Requirements
20. Correspondence received to date by email and post and not included on the agenda (already circulated)
21. Update from Clerk
22. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
23. Date of next Meeting – Wednesday 7th October 2026
24. Closed Meeting if required