

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 13TH MAY 2026 AT 6.30PM

Present	Cllr. M. Davies (Chair)	Mrs. J. Burdon (Parish Clerk)	Cllr. Mrs. W. Symons (Vice-Chair)
	Cllr. J. Hancock	Cllr. E. Piper	Cllr. Ms. A. Hoyle
	Cllr. R. Wilson	Cllr. D. Cotton	Cwll. Cllr. C. Batters
	2 Members of Public		

Minute	AGENDA ITEMS	Action
76/26	Apologies:- None.	
77/26	Election of Chair and Vice-Chair:- There were two applicants for the position of Chair, Councillor M. Davies and Councillor R. Wilson. Following a joint vote, Councillor M. Davies was nominated for Chair, following advice from CALC, he had the casting vote as the outgoing Chair (Proposed: Councillor E. Piper; Seconded: Councillor J. Hancock) (1 abstention). He duly accepted and thanked the Parish Council. Councillor Mrs. W. Symons was nominated for Vice-Chair (Proposed: Councillor R. Wilson; Seconded: Councillor E. Piper) Both signed their Declaration of Acceptance of office. Action: Clerk to update records and website.	Clerk
78/26	Election of Officers:- Finance Monitors:- Councillor Mrs. W. Symons Footpath Monitor:- Councillor E. Piper and J. Hancock Planning Monitor:- All Councillors Highways Monitor:- Councillors R. Wilson and M. Davies Monthly Report Monitor for News and Views:- Chair and Vice-Chair PR Monitor and Noticeboard Monitor:- Councillor Mrs. W. Symons Voltaise Funding Monitors:- All Councillors Elected on Block (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor D. Cotton) All in favour Action: Clerk to send information to all Councillors and Cornwall Councillor C. Batters and update website.	Clerk
70/26	Election of Representatives:- Camel Valley Community Area Partnership Meeting Representatives: Councillors R. Wilson and Ms. A. Hoyle (Deputy) (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor E. Piper) All in Favour. Action: Clerk to notify Cornwall Council CAP. Withiel Playing Fields Association:- Councillor J. Hancock (Proposed: Councillor E. Piper; Seconded: Councillor D. Cotton) All in Favour. Action: Clerk to notify Withiel Playing Fields Association. St. Breock Community Fund Representatives:- Councillors Mrs. W. Symons and Ms. A. Hoyle (Proposed: Councillor R. Wilson; Seconded: Councillor D. Cotton) All in Favour. Action: Clerk to notify St. Breock Community Fund. Action: Clerk to send information to all Councillors and Cornwall Councillor C. Batters, and also update the website.	Clerk Clerk Clerk Clerk

71/26	<p>Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person (the time may be extended at the discretion of the Chair) (including the Monthly Report from Cornwall Councillor Report if received):- Two members of the public in attendance. One member of the public wanted to send an invitation to all Councillors to the Flower Festival in the Withiel Village Hall on the 23rd to 25th May 2026.</p> <p>Monthly Report from Cornwall Councillor:- Cornwall Councillor C. Batters reported as follows:-</p> <ul style="list-style-type: none"> • He noticed the potholes coming into the village and how bad they were, and he would follow up if the reference numbers could be forwarded to him. • Community Chest Funding will be available again soon, and if the Parish Council can confirm a project, he will make a note to allocate £200.00. • National Planning is going to be revamped by the Government, and currently in the process, this will reduce the input from Town and Parish Councils; there will still be input via the Cornwall Councillor. • Footpath next to the church, he has not had a reply and would follow up again. • Stones on verges – Councillor R. Wilson reported that someone had put stones on a grass verge. Cornwall Councillor C. Batters noted if they own the land, they can, but the stones have to be back from the highway. If further details are sent, i.e. addresses and photographs, Cornwall Council can investigate to see if privately owned or Cornwall Council owned. • Bridge – he asked what the problem was. Councillors advised the bank of the bridge has fallen away, Whitehay Bridge at the bottom of Pullsicky Hill. • Cornwall Councillor C. Batters circulated his annual report to Councillors. <p>Chairman thanked Cornwall Councillor C. Batters for his report this evening. Cornwall Councillor C. Batters left the meeting at 7.09pm.</p>	
72/26	<p>Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillor Mrs. W. Symons declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee.</p>	
73/26	<p>Confirmation of Minutes of the Annual Parish and Monthly Meetings held on the 1st April 2026:- Resolved to approve the Minutes of the Annual Parish and Monthly Meetings held on the 1st April 2026 as circulated, which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor R. Wilson; Seconded: Councillor E. Piper) All in Favour</p>	
74/26	<p>Matters Arising from the Annual Parish and Monthly Meetings held on the 1st April 2026:-</p> <p>Page 1 Min.60/26 Ownership of opposite side of new footpath:- Cornwall Councillor C. Batters is waiting for a response as noted in his report earlier Action: Keep Pending.</p> <p>Page 1 Min.64/26 Repairs to bridge at bottom of Withiel:- Cornwall Councillor C. Batters would follow up again Action: Keep Pending.</p>	<p>Cwll. Cllr. C. Batters</p> <p>Cwll. Cllr. C. Batters</p>
75/26	<p>Highway Issues in the Parish:- None.</p>	

76/26	<p>Footpath Issues in the Parish:- Cornwall Council – Enhanced LMP Grants for 2026-2027 available for Parish Councils. Clerk had contacted our Contractor for recommendations of any additional work to the footpaths required Action: Keep Pending.</p> <p>Councillor E. Piper reported on signage on the Saints Way, which needs re-vamping Action: Councillors E. Piper and J. Hancock to send details of signs in need of replacing to the Clerk to establish whether they would come under the Enhanced LMP Grant.</p>	Clerk Clerk																														
77/26	<p>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Planning Results:-</p> <p>Planning Applications:- PA26/01068 - Cornwall Council – Local Development Order – Upgrading septic tanks and small sewage treatment plants within River Camel Special Area of Conservation, River Camel Catchment Area – Next Agenda, to allow Councillors to review in the meantime</p> <p>Planning Correspondence:- (a) Cornwall Council – PA25/01075 – Dr. & Mrs. Ashby, Buzzards Reach, Withiel – Appeal Dismissed. No costs claimed; (b) Cornwall Council – PA25/01803 – Dr. & Mrs. Ashby, Buzzards Reach, Withiel – Appeal Dismissed. No costs claimed.</p>	Clerk																														
78/26	<p>Monthly Accounts for May 2026, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for May 2026 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor J. Hancock) All in favour.</p> <table border="1" data-bbox="204 1227 1355 1615"> <tr> <td>Town & Parish Council Websites</td> <td>£330.00</td> <td>Annual Hosting</td> </tr> <tr> <td>Withiel PCC – Voltaise Grant</td> <td>£657.20</td> <td>Window</td> </tr> <tr> <td>D.J. Wilton & Son – Voltaise Grant</td> <td>£7,056.00</td> <td>Tarmaccing Footpath</td> </tr> <tr> <td>Microsoft</td> <td>£84.99</td> <td>Microsoft 365 Subs</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£312.11</td> <td>May 2026</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£70.60</td> <td>May 2026</td> </tr> <tr> <td>Barbara Goraus – Internal Auditor</td> <td>£110.00</td> <td>Accounts to 31/3/2026</td> </tr> <tr> <td>Receipt:- Cornwall Council</td> <td>£4,000.00</td> <td>First Half Year Precept</td> </tr> <tr> <td>Receipt:- HSBC – Gross Interest</td> <td>£25.38</td> <td>April 2026</td> </tr> <tr> <td>Receipt:- HMRC – VAT Refund</td> <td>£727.82</td> <td>Up to 31/3/2026</td> </tr> </table> <p>Zurich Municipal Insurance due 1st June, Clerk noted the premium is the same as last year and this would be renewed accordingly.</p>	Town & Parish Council Websites	£330.00	Annual Hosting	Withiel PCC – Voltaise Grant	£657.20	Window	D.J. Wilton & Son – Voltaise Grant	£7,056.00	Tarmaccing Footpath	Microsoft	£84.99	Microsoft 365 Subs	Salaries and Expenses	£312.11	May 2026	HMRC – Income Tax	£70.60	May 2026	Barbara Goraus – Internal Auditor	£110.00	Accounts to 31/3/2026	Receipt:- Cornwall Council	£4,000.00	First Half Year Precept	Receipt:- HSBC – Gross Interest	£25.38	April 2026	Receipt:- HMRC – VAT Refund	£727.82	Up to 31/3/2026	Clerk
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79/26	<p>Voltaise Funding Applications Received: None received this month.</p>																															
80/26	<p>Defibrillator:- Councillor M. Davies reported on costs received by the Clerk. Resolved to leave in abeyance. All in favour Action: Clerk to include on the next agenda in case there are any further suggestions.</p>	Clerk																														
81/26	<p>Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):- No update.</p> <p>Template from Cornwall Council for current projects, issues and/or questions:- None.</p>																															

82/26	<p>Items for the agenda:- Resolved reports for the meeting on the agenda should be with the Clerk at least 48 hours before the meeting to allow for circulation (Proposed: Councillor R. Wilson; Seconded: Councillor E. Piper) All in Favour Action: Councillors.</p>	Cllrs.
83/26	<p>Parish Councillor Training Requirements:- It was noted that there are some meetings and training coming up to be held online.</p> <p>Neighbourhood Policy Statement – Withiel Parish Council should declare we are going to do a new Neighbourhood Priority Statement (Proposed: Councillor Ms. A. Hoyle; Seconded: Councillor R. Wilson) All in Favour Action: Clerk to respond to correspondence received.</p>	Clerk
84/26	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. NALC – Chief Executive’s Bulletins 2. NALC – Events Newsletter 3. CALC - NALC Legal Bulletin 31st March 2026 and advice notes 4. Rural Services Weekly Newsletters 5. Cornwall Council - Town and Parish Council Newsletter: 10th April 2026 6. National Highways: A30 Fraddon to Goss Moor – Overnight Surveys 7. Cornwall Council - Draft Notes: Camel Valley Community Area Partnership Meeting - Monday 16th March 2026 8. Redruth Town Council - China Clay Area & Luxulyan Town - Urgent Anti-Glyphosate Petition 9. CALC Training Update: Last chance to book – AI in your community – with breakthrough communications via Zoom 10. CALC – News Bulletin 11. Cornwall Rural Community Council - Clean Cornwall Newsletter 12. CALC - Training opportunity - ICCM management of memorials in cemeteries – Friday 30th October 2026 at 10.00am 13. Cornwall Wildlife Trust – Cornwall Council glyphosate proposals 14. Cornwall Council - Cornwall Council & Imerys Open Day Tuesday 5th May 2026 at Wheal Martyn, St. Austell – drop in between 10.00am and 7.00pm 15. CALC - Glyphosate usage 16. CALC - Clarification: 6-month rule 17. Chair of Helland Parish Council - Helland Wind Farm news coverage 18. Climate Vision - Update on Adaptation Reporting Power and upcoming consultation - good news 19. CALC: Training update for May to October 2026 20. Cornwall Council - Notice of intention to commence preparation of the Cornwall Local Plan 21. Cornwall Council - Letter to Town & Parish Councils from Cornwall Council's Cabinet 22. Cornwall Council - Joint Letter to Local Councils re Public Realm 23. Bodmin Police Station - May Newsletter 24. Cornwall Council Planning - Planning News for Local Councils and Agents - Spring 2026 now published 25. Clerks & Councils Direct Magazine 26. Cornwall Council - Town and Parish Council Newsletter: 8th May 2026 27. Cornwall Council Planning - Local Council Planning training: River Camel phosphates update – 10th June 2026, 4.30-5.15pm 28. Great Western Railway - Date of GWR's transfer into public ownership confirmed 29. Cornwall Council Planning - Neighbourhood Priorities Statement Presentation 	

	30. CALC – News Bulletin	
85/26	Any Urgent Matters the Chair considers relevant for this meeting:- Councillor E. Piper reported the Church has very little money, and he wondered how everyone felt about moving the meetings to the Church room to help them with funds Action: Clerk to include on the next agenda.	Clerk
86/26	Date of next Meeting:- Next meeting to be held on Wednesday, 3 rd June 2026 at 6.30pm in the Withiel Village Hall. There being no further business to discuss, the meeting closed at 7.38pm.	

Signature:

Chair

Date: 3rd June 2026