

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 8TH OCTOBER 2025 AT 6.30PM

Present	Cllr. M. Davies (Chair)	Mrs. J. Burdon (Parish Clerk)	Cllr. Mrs. W. Symons (Vice-Chair)
	Cllr. Ms. A. Hoyle	Cllr. J. Hancock	Cllr. E. Piper
	Cllr. E. Piper	Cllr. D. Cotton	Cllr. R. Wilson

Minute	AGENDA ITEMS	Action
168/25	Apologies:- Cornwall Councillor C. Batters.	
169/25	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair) (Including the Monthly Report from Cornwall Councillor if received):- None. Monthly Report from Cornwall Councillor:- Apologies received from Cornwall Councillor C. Batters as he had a prior engagement. He did, however, report all highway issues raised last month were in hand and he would be following up.	
170/25	Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillor Mrs. W. Symons declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee.	
171/25	Voting and Queries on abstentions in Minutes:- Resolved to the remain as we are (Proposed: Councillor E. Piper; Seconded: Councillor J. Hancock) (All in Favour)	
172/25	Confirmation of Minutes of the Monthly Meeting held on the 10th September 2025:- Resolved to approve the Minutes of the Monthly Meeting held on the 10 th September 2025 as circulated, which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor E. Piper; Seconded: Councillor R. Wilson) (All in Favour)	
173/25	Matters Arising from the Monthly Meeting held on the 10th September 2025:- Page 2 Min.159/25 Review of Voltaire Funding Paperwork:- Clerk reported this had been dealt with as agreed. Page 2 Min.161/25 Rubbish Collection at the Withiel Bus Stop:- Clerk reported that Councillor D. Cotton had written to Cornwall Council and a response was pending Action: Keep Pending.	Clerk
174/25	Highway Issues in the Parish:- Councillor R. Wilson reported there has been no action to date or any new issues raised. Road closure for Pulsicky Hill to Withiel for two days 13 th October to 15 th October 2025.	

	Pothole recently repaired properly near Mr. Vercoe's layby, which is good news. Signage still not in place on the entrance to Withiel from Roche end Action: Clerk to follow up with Cornwall Councillor C. Batters.	Clerk
175/25	Footpath Issues in the Parish:- Councillors E. Piper and J. Hancock reported on Saints Way signage, which needs replacing Action: Clerk to follow up with Cornwall Councillor C. Batters. Councillor J. Hancock reported that the riverbank at Tregawne is getting towards the bridge, and he has concerns, also with regard to a section of the footpath. It would be good for any possible damage to be looked at before further erosion Action: Clerk to follow up with Chris Monk and Councillor J. Hancock to call him. Letter received from Cornwall Council - Wildlife and Countryside Act, 1981 Section 53, Schedule 14 - Application for Modification of Definitive Map and Statement of Rights of Way. Claimed addition of a Footpath at Demelza, St Wenn CP. Advising Cornwall Council is considering an application for an Order under Section 53 of the Wildlife and Countryside Act 1981, to modify the Definitive Map and Statement of Public Rights of Way by the potential addition of a Footpath from 'Demelza Road' Classified Road C448 at Point A to Footpath 9 Withiel at the Parish boundary shown as Point B on the below map in the Parish of St Wenn. In accordance with Schedule 14, Paragraph 3(1)(b) of the Act, I am required to consult you regarding this application and would therefore be pleased to receive your observations. I look forward to hearing from you as soon as possible, but in any case, no later than six weeks from the date of this email (12th November 2025). If I do not hear from you within this time, I shall assume that you have no comments to make. Resolved to comment, advising this would set a precedent for a lot of old unused footpaths to be reopened. As a Parish Council, we do not agree to this footpath being reopened. We are not aware of any people who use this footpath, as you cannot get through as it is currently impassable (Proposed: Councillor E. Piper; Seconded: Councillor Ms. A. Hoyle) All in Favour Action: Clerk.	Clerk Clerk/ Cllr. J. Hancock Clerk
176/25	To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Planning Results:- Planning Results:- PA25/02250 – Mrs. Crosby – Single Storey glass room extension, The Hawthorns, Ruthernbridge, Bodmin – Approved PA25/02439 – Mrs. Crosby – Listed Building Consent for single storey glass room on the rear of the property, The Hawthorns, Ruthernbridge, Bodmin – Approved PA25/07527 – Nicole Clark – Under Regulations 5 of the Electronic Communications Code (Conditions and Restrictions) Regulations 2003 (as amended), notification of works to existing Telecoms mast site, Communications Mast 3G Ulk, Roche – Closed – Advice given	

	PA25/06009 – Mr. Nathan Fahey – Submission of details to discharge Condition number 3 in respect of Decision Notice PA25/03666 dated 9/7/25, Land and Buildings, North East of Shalimar, Victoria, Roche – S52/S106 and discharge of condition apps Planning Correspondence:- Cornwall Council – PA24/02456 – Land North West of Penosivvi, Withiel – Mrs. K. Cherry – Appeal Dismissed, No costs claimed.													
177/25	Monthly Accounts for October 2025, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for October 2025 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor D. Cotton) All in favour <table border="1"> <tr> <td>Salaries and Expenses</td><td>£304.56</td><td>October 2025</td></tr> <tr> <td>HMRC – Income Tax</td><td>£69.40</td><td>October 2025</td></tr> <tr> <td>Max Simpson – Footpath Cutting</td><td>£390.00</td><td>2nd Half Year Payment</td></tr> <tr> <td>Receipt:- HSBC – Gross Interest</td><td>£37.38</td><td>September 2025</td></tr> </table> Clerk reported details of payment for the additional Enhanced Footpath work had been received and due to arrive in our bank account any day in the sum of £4,100.00. We have received a proforma invoice for the stiles for £3,300.00 to be paid as soon as funds are received, as there is a wait time. Resolved to pay Bond Timber on receipt of funds from Cornwall Council and Max Simpson when his invoice arrives (Proposed: Councillor E. Piper; Seconded: Councillor J. Hancock) All in Favour Action: Clerk. Clerk reported the normal annual LMP Footpath claim will now be submitted as the second cut had taken place Action: Clerk. Invoice also received for election expenses, which will be paid before the next meeting and details included on next month's accounts (Proposed: Councillor E. Piper; Seconded: Councillor Mrs. W. Symons) All in Favour Action: Clerk.	Salaries and Expenses	£304.56	October 2025	HMRC – Income Tax	£69.40	October 2025	Max Simpson – Footpath Cutting	£390.00	2 nd Half Year Payment	Receipt:- HSBC – Gross Interest	£37.38	September 2025	Clerk Clerk Clerk Clerk
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178/25	Power of Competence in line with expenditure to be reviewed and approved (this agenda item is to note that the Council is not meeting the criteria to formally adopt the General Power of Competence due to the Clerk not being CiLCA qualified, but the Council will review and understand the other powers to ensure robust procedures are in place):- Resolved to put Power of Competence in place and advertise on the Parish Council website with other annual policies (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) All in Favour Action: Clerk.	Clerk												
179/25	Start consideration of setting Precept/Budget for year ended 31st March 2027:- Resolved that Councillors review over the next month and Clerk includes on the next agenda Action: Clerk. Councillor R. Wilson suggested increasing the grasscutting payment for the Churchyard so there are 7 cuts in total, as the work carried out to date has been excellent. Councillor E. Piper agreed with this.	Clerk												
180/25	Start consideration of setting List of Reserves & Reserves Policy following setting of precept:- Resolved that Councillors review over the next month and Clerk includes on the next agenda Action: Clerk to send information on reserves to list on precept paperwork.	Clerk												

181/25	Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):- Councillor R. Wilson reported on the Camel Valley CAP meeting held on the 23rd September 2025:- - On Tuesday, the 23rd September, Councillor Ms. A. Hoyle and I attended a planning workshop at Wadebridge Town Hall held by Cornwall Council and Creative Cornwall. Cornwall's Local Plan is under review and will be in effect until 2050 once completed. This event was an information gathering exercise, giving the public, local Councillors and stakeholders an opportunity to give their input. There were several tables with large sheets of paper for people to express their thoughts, each table themed on topics such as transport, environment, type of houses needed, etc, and to describe our existing areas. It was facilitated by staff from Creative Cornwall, and there were also several CAP representatives present, as well as Rob Lacey from the Planning Office. It was a fairly open conversation, and both Councillor Ms. A. Hoyle and I added our thoughts, hopefully consistent with the general opinion of our parishioners. We both noted the lack of public participation. We were there for over 2 hours and only a couple of people outside the Council 'bubble' attended. This was one of many workshops being held across Cornwall and is likely to continue until April 2026. I had a lengthy conversation with Mr. Lacey that included bringing Neighbourhood Development Plans in line with the new local plan by 2030. We also spoke about allocation, targets, housing stock and green/brown field developments, and I am happy to discuss any of these wider points with Councillors and parishioners if they want. - The agenda and minutes are through for October's CAP meeting, which will include the formation of a new environment working subgroup, discussions on children's services. Both Councillor Ms. A. Hoyle and I plan to attend, in person, at Chy Trevail. We are also having preliminary discussions with Stephen Horrocks about plans to upgrade the Village Hall's heating system and to fit solar panels on the roof. We may seek to propose an application for a CAP grant to help with this, and we will bring a feasibility study and application for Council to approve in due course. - As always, Councillor Ms. A. Hoyle and I are available to discuss any CAP with Councillors and parishioners. Chairman thanked Councillor R. Wilson for the report, there were no questions. Template from Cornwall Council for current projects, issues and/or questions:- No update.	
182/25	Parish Councillor Training Requirements:- Clerk reported there were still two Councillors to carry out the Code of Conduct training; information had been re-sent. This needs to be actioned by November 2025.	
183/25	Correspondence – Clerk listed correspondence and actions required:- - NALC - Chief Executive's Bulletin – 11th September, 18th September, 25th September, 2nd October 2025 - Royal Cornwall Hospital Trusts – Annual Public Meeting – Thursday 18th September 2025: 8.45am-11.30am - Cornwall Council - Forest for Cornwall Autumn Newsletter 2025 - Cornwall Council - Town and Parish Council Newsletter: 12th September 2025 - Office of the Police & Crime Commissioner – OPCC's CCTV funding scheme 2025 - NALC – Events Newsletter	

	7. Cornwall Council - Affordable Housing Newsletter September 8. NALC - Nominations for our 2025 governance elections. 9. Rural Services Network - RSN Weekly News - Free Edition (17th September, 24th September, 1st October, 8th October 2025) 10. Cornwall Council - The Cornwall Local Plan: Planning to 2050 11. Cornwall Council - Street Trading Updates 12. Peninsula Transport - Opportunity to apply for up to £50k of funding for rural transport pilots 13. Cornwall Council - The Cornwall Local Plan: Planning to 2050 14. Cornwall Rural Community Council – Save the Date – Community Roadshows 15. CALC – Training Update and Autumn Training Bulletin 23rd September 2025 16. CALC – News Bulletin – 24th September 2025 17. CALC – Planning Training Sessions 18. Cornwall Rural Community Council - Clean Cornwall Newsletter 19. Cornwall Council - Let's Talk Taxis 20. Great Western Railway - Government announce GWR public ownership plans 21. NHS Cornwall & Isles of Scilly - Cornwall together: 3rd October 2025 22. CALC – Invitation to join the CALC Executive Board 23. Bodmin Police Station – October Newsletter	
184/25	Any Urgent Matters the Chair considers relevant for this meeting:- Councillor E. Piper reported he would donate the lights for the Christmas tree as wholesalers do not supply them.	
185/25	Date of next Meeting:- Next meeting to be held on Wednesday 5th November 2025 at 6.30pm in the Withiel Village Hall. Final Meeting confirmed for 2025 as follows – Wednesday 3rd December 2025. There being no further business to discuss, the meeting closed at 7.45pm.	

Signature:

Chair

Date: 5th November 2025