

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 10TH SEPTEMBER 2025 AT 6.30PM

Present Cllr. Mrs. W. Symons Mrs. J. Burdon Cllr. E. Piper
(Vice-Chair) (Parish Clerk) Cllr. R. Wilson
Cllr. Ms. A. Hoyle Cllr. J. Hancock Cllr. D. Cotton

Minute	AGENDA ITEMS	Action
150/25	Apologies:- Councillor M. Davies, Cornwall Councillor C. Batters. Code of Conduct – Chairman -	
151/25	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair) (Including the Monthly Report from Cornwall Councillor if received):- None. Monthly Report from Cornwall Councillor:- Cornwall Councillor C. Batters tendered his apologies for tonight. <ul style="list-style-type: none"> • He requested that any matters that may arise be forwarded to him. • With regards to hedges that were mentioned last month in need of cutting, he requested that Councillor R. Wilson send information to him and he would follow up Action: Councillor R. Wilson/Cornwall Councillor C. Batters. • He thanked Councillor R. Wilson for the update on highways and would call him if necessary to arrange a meeting with highways and see what their plans might be to progress some of the outstanding work Action: Councillor R. Wilson/Cornwall Councillor C. Batters. 	Cllr. R. Wilson/ Cwll. Cllr. C. Batters
133/25	Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee.	
134/25	Confirmation of Minutes of the Monthly Meeting held on the 6th August 2025:- Resolved to approve the Minutes of the Monthly Meeting held on the 6 th August 2025 as circulated, which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor R. Wilson; Seconded: Councillor D. Cotton) (All in Favour)	
135/25	Matters Arising from the Monthly Meeting held on the 6th August 2025:- None.	
136/25	Highway Issues in the Parish:- Councillor E. Piper reported on the small lane beside the church, as it is in a terrible state with terrible potholes. It is unknown whether it is privately owned Action: Councillor Mrs. W. Symons to follow up with Simon Coy. Councillor R. Wilson reported he had emailed Cornwall Councillor C. Batters and he is going to push on the bridge issues and to establish another meeting with	Vice-Chair

	the Highways Steward and find out where we stand with the cutting of hedges.																			
137/25	<p>Footpath Issues in the Parish:- Councillor E. Piper reported there are a lot of signs down on the Saints Way; however, they are working together and will send a report to the Clerk to forward on to Cornwall Council, copying in Councillor J. Hancock Action: Councillor E. Piper.</p> <p>Action: Clerk to forward the list of suggested repairs from our Footpath Contract under the new scheme to Councillors E. Piper and J. Hancock, copying in Chair and Vice-Chair.</p> <p>Councillor E. Piper reported that gates around his land on the footpaths have been shut and all signs have been followed recently by walkers, which is good news.</p>	<p>Cllr. E. Piper</p> <p>Clerk</p>																		
138/25	<p>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:- There were no results or correspondence, just the one planning application as follows:-</p> <p>PA25/06148 – National Grid Electricity Distribution (South West) – NGED proposes erecting a third wire for approximately 275m, from pole number 43C113 – 43CL4, highlighted in pink in the plan CE5666796SECT37. There will also be a requirement to replace poles 43CL1 – 43CL4 on a like for like basis, due to their condition, highlighted in green on the plan. A new three phase pole mounted transformer will be erected on pole 43CL4 and the existing one will be dismantled and removed from site, Prince Park, St. Wenn, Bodmin – Support (Proposed: Councillor; Seconded: Councillor) All in Favour ED PIPER/ROB</p>	Clerk																		
139/25	<p>Monthly Accounts for September 2025, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for September 2025 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor J. Hancock; Seconded: Councillor E. Piper) All in favour</p> <table border="1"> <tr> <td>BDO LLP External Auditors</td><td>£252.00</td><td>Year end 31.3.25</td></tr> <tr> <td>Salaries and Expenses</td><td>£304.36</td><td>September 2025</td></tr> <tr> <td>HMRC – Income Tax</td><td>£69.60</td><td>September 2025</td></tr> <tr> <td>Receipt:- Cornwall Council</td><td>£710.40</td><td>Voltaise Funding</td></tr> <tr> <td>Receipt:- Cornwall Council</td><td>£4,000.00</td><td>2nd Half Year Precept</td></tr> <tr> <td>Receipt:- HSBC – Gross Interest</td><td>£38.58</td><td>August 2025</td></tr> </table>	BDO LLP External Auditors	£252.00	Year end 31.3.25	Salaries and Expenses	£304.36	September 2025	HMRC – Income Tax	£69.60	September 2025	Receipt:- Cornwall Council	£710.40	Voltaise Funding	Receipt:- Cornwall Council	£4,000.00	2 nd Half Year Precept	Receipt:- HSBC – Gross Interest	£38.58	August 2025	Clerk
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140/25	<p>Review of Voltaise Funding Paperwork:- Resolved to leave as set out and Councillor Ms. A. Hoyle to put together a report for the News and Views informing the public of the funding (Proposed: Councillor E. Piper; Seconded: Councillor D. Cotton) All in Favour Action: Clerk to forward to News and Views and include on the village Facebook page.</p>	Cllr. Ms. A. Hoyle/ Clerk																		
141/25	<p>Annual Report of Accounts for year ending 31st March 2025 from External Auditors, BDO LLP:- External Audit report showed no concerns. Clerk reported the notice of Conclusion and other notices as relevant will now be put on the Website and Noticeboard as per regulations (Proposed: Councillor R. Wilson; Seconded: Councillor E. Piper) Action: Clerk.</p>	Clerk																		
142/25	<p>Rubbish Collection at the Withiel Bus Stop:- Resolved to carry on emptying by Councillors for the time being and see how it goes, Councillors Mrs. W.</p>																			

	Symons, E. Piper and D. Cotton offered to help take black bags (Proposed: Councillor E. Piper; Seconded: Councillor D. Cotton) (Councillor R. Wilson abstained) Action: Councillors.	Cllrs.
143/25	Christmas Tree for Withiel:- Councillor E. Piper reported the ideal place would be outside the bus stop, his father is making up a framework, and he would donate a Christmas Tree and he would also get the lights donated and they would be connected to the Church. He suggested an opening to celebrate for the community, including some carol singing. Councillor J. Hancock offered to assist with installation (Proposed: Councillor E. Piper; Seconded: J. Hancock) All in Favour Action: Councillors E. Piper and J. Hancock.	Cllrs. E. Piper/ J. Hancock
144/25	Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):- Councillor R. Wilson advised there was no report. Template from Cornwall Council for current projects, issues and/or questions:- No update.	
145/25	Parish Councillor Training Requirements:- Clerk reported there were still three Councillors to carry out the Code of Conduct training, information had been re-sent.	
146/25	Correspondence – Clerk listed correspondence and actions required (Including Discussion on what correspondence all Councillors want to receive and not to receive):- <ol style="list-style-type: none"> 1. NALC - Chief Executive's Bulletin – 7th August, 14th August, 21st August, 28th August, 4th September 2025 2. Office of the Police & Crime Commissioner – Press release: Further stability for Devon & Cornwall Police as Chief Constable to stay until 2027 3. NALC – Events Newsletter 4. Cornwall Rural Community Council Rural and Coastal Team - ACRE/NALC survey on planning for flood resilience 5. NALC - Star Council Awards 2025/26 – Climate Response of the Year 6. Rural Services Network - RSN Weekly News - Free Edition 13th August, 20th August, 27th August, 3rd September, 10th September 2025 7. Children's Hospice South West - Moonlight Memory Walk – Saturday 8th November 2025 8. Wheal Martyn Events 9. Cornwall Rural Community Council – Community Roadshows 10. Office of the Police & Crime Commissioner – The Commissioner's weekly column 11. Tindel Newspapers Cornwall Limited – Promotion of Events 12. NALC - Star Council Awards 2025/26 – County Association of the Year 13. CALC – Training Update 20th August 2025 14. Peninsula Transport Team - Peninsula Transport £100k Rural Mobility Fund 15. Cornwall Council - Statutory Consultation - Mid Cornwall Metro: Bugle and Roche 16. Cornwall Council - Local Council training: Neighbourhood Planning and Neighbourhood Priorities Statements – 30th September 2025 17. Bodmin Police Station - 09 Bodmin September 2025 Newsletter 18. Better Housing Better Health - We support families struggling with fuel poverty 19. NALC – Star Council Awards 2025/26 – Clerk of the Year 20. Office of the Police & Crime Commissioner - Watch back: Serious violence seminar 21. CALC – New Bulletin 25th August 2025 	

	<p>22. Clerks & Councils Direct Magazine</p> <p>Discussion on what correspondence all Councillors want to receive and not to receive:- Resolved to send emails to all Councillors apart from Councillor R. Wilson (Proposed: Councillor E. Piper; Seconded: Councillor J. Hancock) All in Favour Action: Clerk.</p> <p>Councillors felt that if the Clerk has to sift through emails, an additional two hours should be paid as necessary. Clerk advised that she would trial the plan as above, and see how it goes first. Councillor R. Wilson noted that the onus should not be on the Clerk, and it was in no way meant that way. His internet does not currently cope with high numbers of emails.</p>	Clerk
147/25	Any Urgent Matters the Chair considers relevant for this meeting:- None.	
148/25	<p>Date of next Meeting:- Next meeting re-arranged to Wednesday 8th October 2025 at 6.30pm in the Withiel Village Hall. All other Meetings confirmed for 2025 as follows – Wednesday 5th November and 3rd December 2025.</p> <p>Clerk wished it to be known that the October meeting had been moved a week due to taking a day off for personal reasons on the 1st October, noting the January meeting had been changed due to it being New Year's Day, which had both been notified back in late 2024 when dates were arranged. The September meeting was changed due to taking annual leave, this being the only time. Vice-Chair suggested Councillors look at dates when originally set and query as necessary at that point, but it is understood the Clerk is entitled to her holiday.</p> <p>There being no further business to discuss, the meeting closed at 7.25pm.</p>	

Signature:

Chair

Date: 8th October 2025