

# **WITHIEL PARISH COUNCIL**

**J.E. BURDON (MRS.)**

**Parish Clerk**

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**1 Treburdon Drive,**

**Roche,**

**ST. AUSTELL,**

**Cornwall.**

**PL26 8QB**

Dear Councillor,

I hereby give notice of a Meeting of Withiel Parish Council to be held **in WITHIEL VILLAGE MAIN HALL** on **WEDNESDAY, 10<sup>TH</sup> SEPTEMBER 2025** which commences at 6.30pm. Councillors are requested that all mobile phones be switched onto silent for the duration of the meeting.

**Attendees please note:** This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, or members of the public. We would request anyone recording the meeting to inform the Parish Council at the start of the meeting. Please be aware, that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. **Note:** For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view prior to the meeting please:

**<https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>**

1. Apologies for non-attendance
2. Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person; the time may be extended at the discretion of the Chair) (Including the Monthly Report from Cornwall Councillor Report if received)
3. Members' Declaration of Interest in items raised on the Agenda/Requests for Dispensation
4. Confirmation of Minutes of the Monthly Meeting held on the 6<sup>th</sup> August 2025
5. Matters Arising from the Monthly Meeting held on the 6<sup>th</sup> August 2025
6. Highway Issues in the Parish
  - To Report a problem with a road, highway or footway:-  
**<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-highway-or-footway/>**
  - To report a faulty streetlight:-  
**<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/street-lights-and-illuminated-signs/>**
  - To report fly tipping:-  
**<https://www.cornwall.gov.uk/environment-and-planning/street-care-and-cleaning/fly-tipping/>**
  - To report an abandoned vehicle:-  
**<https://www.cornwall.gov.uk/environment-and-planning/abandoned-vehicles/>**
7. Footpath Issues in the Parish

8. To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered: **Planning Applications PA25/06148 – National Grid Electricity Distribution (South West)** – NGED proposes erecting a third wire for approximately 275m, from pole number 43C113 – 43CL4, highlighted in pink in the plan CE5666796SECT37. There will also be a requirement to replace poles 43CL1 – 43CL4 on a like for like basis, due to their condition, highlighted in green on the plan. A new three phase pole mounted transformer will be erected on pole 43CL4 and the existing one will be dismantled and removed from site, Prince Park, St. Wenn, Bodmin; **Planning Results** None received at the time of setting the agenda; **Planning Correspondence** None received at the time of setting the agenda; **Any letters received for or against any Planning Applications** None received at the time of setting the agenda
9. Monthly Accounts for Approval for September 2025, including monthly bank reconciliation and budget monitoring and any other Financial Matters
10. Review of Voltase Funding Paperwork
11. Annual Report of Accounts for the year ending 31<sup>st</sup> March 2025 from External Auditors, BDO LLP if received
12. Rubbish Collection at the Withiel Bus Stop
13. Christmas Tree for Withiel
14. Update – Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions)
15. Parish Councillor Training Requirements
16. Correspondence received to date by email and post and not included on the agenda (already circulated) (Including Discussion on what correspondence all Councillors want to receive and not to receive)
17. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
18. Date of next Meeting – Wednesday 8<sup>th</sup> October 2025
19. Closed Meeting if required