

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 6TH AUGUST 2025 AT 6.30PM

Present	Cllr. M. Davies (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Mrs. W. Symons
	Cllr. Ms. A. Hoyle	Cllr. J. Hancock	Cllr. R. Wilson
	Cwll. Cllr. C. Batters	1 Member of Public	Cllr. D. Cotton

Minute	AGENDA ITEMS	Action
131/25	Apologies:- Councillor E. Piper	
132/25	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- One member of the public was in attendance with nothing to raise.	
133/25	Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee. Councillor R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Short Mat Bowling Club Voltaire payment.	
134/25	Monthly Cornwall Councillor Report:- Cornwall Councillor C. Batters reported as follows:- - Waste Bins – Chairman reported no response received, but this item is on the agenda this evening. Cornwall Councillor C. Batters would follow up again. - He queried large potholes and would be happy to follow up again for the parish. - There will be changes in the planning laws coming up. It is from the Government, and he is not sure how far this will go but it may lead to less input from Town and Parish Councils. Chairman thanked Cornwall Councillor C. Batters for his report. There were no questions. The Clerk and Chairman suggested moving this item and including it within the Public Forum at the meeting, to ensure the public could query or raise matters with our Cornwall Councillor. Resolved to move to include in Public Forum (Proposed: Councillor M. Davies; Seconded: Councillor Ms. A. Hoyle) All in Favour Action: Clerk.	Clerk
135/25	Confirmation of Minutes of the Monthly Meeting held on the 9th July 2025:- Resolved to approve the Minutes of the Monthly Meeting held on the 9th July 2025 as circulated, which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor R. Wilson) (All in Favour)	

136/25	Matters Arising from the Monthly Meeting held on the 9th July 2025:- Page 2 Min.113/25 Withiel Sign:- Email from Cornwall Highways – It appears that the top part of the sign has come off the rail, so it may need replacement. Either way, they would investigate. Councillors noted the sign had been removed.																
137/25	Highway Issues in the Parish:- Chairman reported the sign coming into the village has changed. Councillor R. Wilson to forward all pothole information and outstanding works to Cornwall Councillor C. Batters to follow up Action: Councillor R. Wilson. Councillor R Wilson reported that the road to the holiday camp was being closed to re-fix barriers, but it was unclear if this had been done. Chairman reported that temporary bollards are in place, but no further action has been taken. Councillor J. Hancock reported that a lot of the local roads are getting quite narrow with overgrowth. Cornwall Councillor C. Batters would be happy to follow up on the problem area if Councillor R. Wilson could forward all the relevant roads Action: Councillor R. Wilson.	Cllr. R. Wilson Cllr. R. Wilson															
138/25	Footpath Issues in the Parish:- Councillor J. Hancock reported they have walked some of the footpaths and will compile a list and forward it to the Clerk to forward on to Chris Monk of Cornwall Council, copying in him and Councillor E. Piper and Cornwall Councillor C. Batters Action: Councillor J. Hancock/Clerk.	Cllr. J. Hancock /Clerk															
139/25	To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:- No planning applications or correspondence received. Planning Results Received:- PA25/03666 – Mr. Nathan Fahey – ‘Concrete Batching Plant’ without compliance with Condition 2 of Decision Notice PA22/10990 dated 23/2/23, Land and Buildings North East of Shalimar, Victoria, Roche - Approved																
140/25	Monthly Accounts for August 2025, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for August 2025 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor J. Hancock) All in favour <table border="1" data-bbox="204 1671 1355 1861"> <tr> <td>Withiel Short Mat Bowls Club</td><td>£710.40</td><td>Solar Grant</td></tr> <tr> <td>HSBC – Bank Charges</td><td>£8.00</td><td>June 2025</td></tr> <tr> <td>Salaries and Expenses</td><td>£338.96</td><td>August 2025</td></tr> <tr> <td>HMRC – Income Tax</td><td>£78.00</td><td>August 2025</td></tr> <tr> <td>Receipt:- HSBC – Gross Interest</td><td>£41.27</td><td>July 2025</td></tr> </table> Clerk reported that the total remaining from the Kerriers Funding upon receipt of the £710.40 will be £2,407.50. Total in the Voltaise Funding currently £29,882.13.	Withiel Short Mat Bowls Club	£710.40	Solar Grant	HSBC – Bank Charges	£8.00	June 2025	Salaries and Expenses	£338.96	August 2025	HMRC – Income Tax	£78.00	August 2025	Receipt:- HSBC – Gross Interest	£41.27	July 2025	Clerk
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141/25	Review of Voltaire Funding Paperwork:- Agreed all Councillors read the application forms and guidance notes and discuss at the next meeting Action: Clerk/Councillors.	Clerk/ Cllrs.
142/25	Annual Report of Accounts for year ending 31st March 2025 from External Auditors, BDO LLP:- Clerk reported she was still waiting for final paperwork and would include on the next agenda, however, the notice of Conclusion and other notices as relevant would be included on the Website and Noticeboard as per regulations once received if prior to the next meeting Action: Clerk.	Clerk
143/25	Rubbish Collection at the Withiel Bus Stop:- Chairman reported on this and reported that there is no provision for the collection of bin bags. Cornwall Councillor C. Batters to follow up again as nothing further heard regarding a price for emptying a wheelie waste bin Action: Cornwall Councillor C. Batters. Cornwall Councillor C. Batters left the meeting at 7.25pm.	Cwll. Cllr. C. Batters
144/25	Christmas Tree for Withiel:- Resolved to leave for the next meeting when Councillor E. Piper returns Action: Councillor E. Piper.	Cllr. E. Piper
145/25	Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):- Councillor R. Wilson reported the minutes from the last meeting had been circulated by the Clerk from Cornwall Council. Template from Cornwall Council for current projects, issues and/or questions:- No update.	
146/25	Parish Councillor Training Requirements:- (a) CALC – Training Schedule for Code of Conduct, Chaining Skills & Councillor Skills; (b) CALC – Training – Steve Parkinson Finance Courses – Schedule September 2025 to March 2026; (c) CALC – Training Update 30 th July 2025; (d) Cornwall Council – Code of Conduct Training – Clerk requested all Councillors to view this video as it is mandatory and confirm with her once done Action: Councillors.	Cllrs
147/25	Correspondence – Clerk listed correspondence and actions required:- 1. NALC - Chief Executive's Bulletin – 10 th July, 17 th July, 24 th July, 31 st July, 6 th August 2025 2. Rural Services Network - Weekly News – Free Edition 16 th July, 23 rd July, 30 th July 2025 3. Seven Concerned Citizens – Notice of Emergency: Food security & resilience 4. NALC – Events Newsletter 5. NALC - Star Council Awards 2025/26 – Council of the Year 6. Cornwall Council - Funding for Cornwall parish halls and community centres 7. Cornwall Council - Dogs on beaches consultation 8. CRCC - Clean Cornwall Newsletter 9. Cornwall Council - Planning News for Local Councils and Agents Summer 2025 now available 10. Cornwall Council - Draft Notes: Camel Valley Community Area Partnership AGM & Meeting - Monday 7 th July, 18:30pm-20:30pm 11. CALC – News Bulletin 30 th July 2025 12. NALC - Star Council Awards 2025/26 – Councillor of the Year 13. CALC – News Bulletin 30 th July 2025 14. CALC – Training Update 30 th July 2025 15. Bodmin Policy Station – August Newsletter 16. Cornwall Council - Town & Parish Council Newsletter: 1 st August 2025 17. NHS Cornwall and Isles of Scilly - Cornwall together: Summer 2025 18. Cornwall Council - Affordable Housing Newsletter - July 2025	

	19. Clerks & Councils Direct Magazine (Councillor D. Cotton) 20. Cornwall Trades Council – Needs budget for Cornwall 21. NALC - Star Council Awards 2025/26 – Young Councillor of the Year	
148/25	Any Urgent Matters the Chair considers relevant for this meeting:- None.	
149/25	Date of next Meeting:- Next meeting re-arranged to Wednesday 3 rd September 2025 at 6.30pm in the Withiel Village Hall. All other Meetings confirmed for 2025 as follows – Wednesday 8 th October, 5 th November and 3 rd December 2025. There being no further business to discuss, the meeting closed at 7.30m.	

Signature:

Vice-Chair

Date: 3rd September 2025