## WITHIEL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD IN

## THE WITHIEL VILLAGE HALL ON WEDNESDAY, 6TH AUGUST 2025 AT 6.30PM

Present Cllr. M. Davies

(Chairman) Cllr. Ms. A. Hoyle Mrs. J. Burdon (Parish Clerk) Cllr. J. Hancock Cllr. Mrs. W. Symons Cllr. R. Wilson

Cllr. D. Cotton

Cwll. Cllr. C. Batters 1 Member of Public

Minute	AGENDA ITEMS	Action
131/25	Apologies:- Councillor E. Piper	
132/25	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- One member of the public was in attendance with nothing to raise.	
133/25	Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee. Councillor R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Short Mat Bowling Club Voltaise payment.	
134/25	<ul> <li>Monthly Cornwall Councillor Report:- Cornwall Councillor C. Batters reported as follows:-</li> <li>Waste Bins – Chairman reported no response received, but this item is on the agenda this evening. Cornwall Councillor C. Batters would follow up again.</li> <li>He queried large potholes and would be happy to follow up again for the parish.</li> <li>There will be changes in the planning laws coming up. It is from the Government, and he is not sure how far this will go but it may lead to less input from Town and Parish Councils.</li> <li>Chairman thanked Cornwall Councillor C. Batters for his report. There were no questions.</li> </ul>	
	The Clerk and Chairman suggested moving this item and including it within the Public Forum at the meeting, to ensure the public could query or raise matters with our Cornwall Councillor. Resolved to move to include in Public Forum (Proposed: Councillor M. Davies; Seconded: Councillor Ms. A. Hoyle) All in Favour <b>Action:</b> Clerk.	Clerk
135/25	Confirmation of Minutes of the Monthly Meeting held on the 9 <sup>th</sup> July 2025:- Resolved to approve the Minutes of the Monthly Meeting held on the 9 <sup>th</sup> July 2025 as circulated, which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor R. Wilson) (All in Favour)	

136/25	Matters Arising from the Monthly Mee	ting held on	the 9 <sup>th</sup> July 2025:-	
	Page 2 Min.113/25 Withiel Sign:- Email from Cornwall Highways – It appears			
	that the top part of the sign has come off the rail, so it may need replacement.			
	Either way, they would investigate. (			
	removed.			
137/25	<b>Highway Issues in the Parish:-</b> Chair village has changed.	man reported	d the sign coming into the	
	Councillor R. Wilson to forward all potho Cornwall Councillor C. Batters to follow u			CIIr. R. Wilson
	Councillor R Wilson reported that the roato re-fix barriers, but it was unclear if that temporary bollards are in place, but it	his had been	done. Chairman reported	
	Councillor J. Hancock reported that a narrow with overgrowth. Cornwall Councillo on the problem area of a Councillo <b>Action:</b> Councillor R. Wilson.	illor C. Batter	rs would be happy to follow	Cllr. R. Wilson
138/25	<b>Footpath Issues in the Parish:-</b> Councillor J. Hancock reported they have walked some of the footpaths and will compile a list and forward to the Clerk to forward on to Chris Monk of Cornwall Council, copying in him and Councillor E.		Cllr. J. Hancock /Clerk	
	Piper and Cornwall Councillor C. Batters  To RECEIVE consultation response re			
139/25	Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:- No planning applications or correspondence received.  Planning Results Received:-			
	PA25/03666 – Mr. Nathan Fahey – 'Concrete Batching Plant' without compliance with Condition 2 of Decision Notice PA22/10990 dated 23/2/23, Land and Buildings North East of Shalimar, Victoria, Roche - Approved			
140/25	Monthly Accounts for August 2025, in	ncluding mo	nthly bank reconciliation	
170/23	and budget monitoring and any other			
	that the Council approve and accept the accounts for August 2025 as circulated			
		on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. W. Symons; Seconded:		
	Councillor J. Hancock) All in favour	Carrollor IVII C	Symons, Scoonaca.	
	Withiel Short Mat Bowls Club	£710.40	Solar Grant	
	HSBC – Bank Charges	£8.00		
	Salaries and Expenses		August 2025	
	HMRC – Income Tax		August 2025	Clerk
	Receipt:- HSBC – Gross Interest	£41.27	July 2025	
	Clerk reported that the total remaining from the Kerriers Funding upon receipt of the £710.40 will be £2,407.50. Total in the Voltaise Funding currently £29,882.13.			

141/25	<b>Review of Voltaise Funding Paperwork:-</b> Agreed all Councillors read the application forms and guidance notes and discuss at the next meeting <b>Action:</b> Clerk/Councillors.	Clerk/ Clirs.
142/25	Annual Report of Accounts for year ending 31st March 2025 from External Auditors, BDO LLP:- Clerk reported she was still waiting for final paperwork and would include on the next agenda, however, the notice of Conclusion and other notices as relevant would be included on the Website and Noticeboard as per regulations once received if prior to the next meeting Action: Clerk.	Clerk
143/25	<b>Rubbish Collection at the Withiel Bus Stop:-</b> Chairman reported on this and reported that there is no provision for the collection of bin bags. Cornwall Councillor C. Batters to follow up again as nothing further heard regarding a price for emptying a wheelie waste bin <b>Action:</b> Cornwall Councillor C. Batters. Cornwall Councillor C. Batters left the meeting at 7.25pm.	Cwll. Cllr. C. Batters
144/25	Christmas Tree for Withiel:- Resolved to leave for the next meeting when Councillor E. Piper returns Action: Councillor E. Piper.	CIIr. E. Piper
145/25	Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):- Councillor R. Wilson reported the minutes from the last meeting had been circulated by the Clerk from Cornwall Council.  Template from Cornwall Council for current projects, issues and/or questions:- No update.	
146/25	Parish Councillor Training Requirements:- (a) CALC – Training Schedule for Code of Conduct, Chairing Skills & Councillor Skills; (b) CALC – Training – Steve Parkinson Finance Courses – Schedule September 2025 to March 2026; (c) CALC – Training Update 30 <sup>th</sup> July 2025; (d) Cornwall Council – Code of Conduct Training – Clerk requested all Councillors to view this video as it is mandatory and confirm with her once done <b>Action</b> : Councillors.	Clirs
147/25	<ol> <li>Correspondence – Clerk listed correspondence and actions required:-</li> <li>NALC - Chief Executive's Bulletin – 10<sup>th</sup> July, 17<sup>th</sup> July, 24<sup>th</sup> July, 31<sup>st</sup> July, 6<sup>th</sup> August 2025</li> <li>Rural Services Network - Weekly News – Free Edition 16<sup>th</sup> July, 23<sup>rd</sup> July, 30<sup>th</sup> July 2025</li> <li>Seven Concerned Citizens – Notice of Emergency: Food security &amp; resilience</li> <li>NALC - Events Newsletter</li> <li>NALC - Star Council Awards 2025/26 – Council of the Year</li> <li>Cornwall Council - Funding for Cornwall parish halls and community centres</li> <li>Cornwall Council - Dogs on beaches consultation</li> <li>CRCC - Clean Cornwall Newsletter</li> <li>Cornwall Council - Planning News for Local Councils and Agents Summer 2025 now available</li> <li>Cornwall Council - Draft Notes: Camel Valley Community Area Partnership AGM &amp; Meeting - Monday 7<sup>th</sup> July, 18:30pm-20:30pm</li> <li>CALC - News Bulletin 30<sup>th</sup> July 2025</li> <li>NALC - Star Council Awards 2025/26 – Councillor of the Year</li> <li>CALC - Training Update 30<sup>th</sup> July 2025</li> <li>Bodmin Policy Station – August Newsletter</li> <li>Cornwall Council - Town &amp; Parish Council Newsletter: 1st August 2025</li> <li>NHS Cornwall and Isles of Scilly - Cornwall together: Summer 2025</li> <li>Cornwall Council - Affordable Housing Newsletter - July 2025</li> </ol>	

148/25	19. Clerks & Councils Direct Magazine (Councillor D. Cotton) 20. Cornwall Trades Council – Needs budget for Cornwall 21. NALC - Star Council Awards 2025/26 – Young Councillor of the Year  Any Urgent Matters the Chair considers relevant for this meeting:- None.	
149/25	<b>Date of next Meeting:-</b> Next meeting re-arranged to Wednesday 3 <sup>rd</sup> September 2025 at 6.30pm in the Withiel Village Hall. All other Meetings confirmed for 2025 as follows – Wednesday 8 <sup>th</sup> October, 5 <sup>th</sup> November and 3 <sup>rd</sup> December 2025. There being no further business to discuss, the meeting closed at 7.30m.	

Signature:	
Cianatiira	

Chair

Date: 3<sup>rd</sup> September 2025

