

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 6TH AUGUST 2025 AT 6.30PM

Present	Cllr. M. Davies (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Mrs. W. Symons
	Cllr. Ms. A. Hoyle	Cllr. J. Hancock	Cllr. R. Wilson
	Cwll. Cllr. C. Batters	1 Member of Public	Cllr. D. Cotton

Minute	AGENDA ITEMS	Action
131/25	Apologies:- Councillor E. Piper	
132/25	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- One member of the public was in attendance with nothing to raise.	
133/25	Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee. Councillor R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Short Mat Bowling Club Voltaire payment.	
134/25	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor C. Batters reported as follows:-</p> <ul style="list-style-type: none"> Waste Bins – Chairman reported no response received, but this item is on the agenda this evening. Cornwall Councillor C. Batters would follow up again. He queried large potholes and would be happy to follow up again for the parish. There will be changes in the planning laws coming up. It is from the Government, and he is not sure how far this will go but it may lead to less input from Town and Parish Councils. <p>Chairman thanked Cornwall Councillor C. Batters for his report. There were no questions.</p> <p>The Clerk and Chairman suggested moving this item and including it within the Public Forum at the meeting, to ensure the public could query or raise matters with our Cornwall Councillor. Resolved to move to include in Public Forum (Proposed: Councillor M. Davies; Seconded: Councillor Ms. A. Hoyle) All in Favour Action: Clerk.</p>	Clerk
135/25	<p>Confirmation of Minutes of the Monthly Meeting held on the 9th July 2025:- Resolved to approve the Minutes of the Monthly Meeting held on the 9th July 2025 as circulated, which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor R. Wilson) (All in Favour)</p>	

141/25	Review of Voltaire Funding Paperwork:- Agreed all Councillors read the application forms and guidance notes and discuss at the next meeting Action: Clerk/Councillors.	Clerk/ Cllrs.
142/25	Annual Report of Accounts for year ending 31st March 2025 from External Auditors, BDO LLP:- Clerk reported she was still waiting for final paperwork and would include on the next agenda, however, the notice of Conclusion and other notices as relevant would be included on the Website and Noticeboard as per regulations once received if prior to the next meeting Action: Clerk.	Clerk
143/25	Rubbish Collection at the Withiel Bus Stop:- Chairman reported on this and reported that there is no provision for the collection of bin bags. Cornwall Councillor C. Batters to follow up again as nothing further heard regarding a price for emptying a wheelie waste bin Action: Cornwall Councillor C. Batters. Cornwall Councillor C. Batters left the meeting at 7.25pm.	Cwll. Cllr. C. Batters
144/25	Christmas Tree for Withiel:- Resolved to leave for the next meeting when Councillor E. Piper returns Action: Councillor E. Piper.	Cllr. E. Piper
145/25	Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):- Councillor R. Wilson reported the minutes from the last meeting had been circulated by the Clerk from Cornwall Council. Template from Cornwall Council for current projects, issues and/or questions:- No update.	
146/25	Parish Councillor Training Requirements:- (a) CALC – Training Schedule for Code of Conduct, Chaining Skills & Councillor Skills; (b) CALC – Training – Steve Parkinson Finance Courses – Schedule September 2025 to March 2026; (c) CALC – Training Update 30 th July 2025; (d) Cornwall Council – Code of Conduct Training – Clerk requested all Councillors to view this video as it is mandatory and confirm with her once done Action: Councillors.	Cllrs
147/25	Correspondence – Clerk listed correspondence and actions required:- 1. NALC - Chief Executive's Bulletin – 10 th July, 17 th July, 24 th July, 31 st July, 6 th August 2025 2. Rural Services Network - Weekly News – Free Edition 16 th July, 23 rd July, 30 th July 2025 3. Seven Concerned Citizens – Notice of Emergency: Food security & resilience 4. NALC – Events Newsletter 5. NALC - Star Council Awards 2025/26 – Council of the Year 6. Cornwall Council - Funding for Cornwall parish halls and community centres 7. Cornwall Council - Dogs on beaches consultation 8. CRCC - Clean Cornwall Newsletter 9. Cornwall Council - Planning News for Local Councils and Agents Summer 2025 now available 10. Cornwall Council - Draft Notes: Camel Valley Community Area Partnership AGM & Meeting - Monday 7 th July, 18:30pm-20:30pm 11. CALC – News Bulletin 30 th July 2025 12. NALC - Star Council Awards 2025/26 – Councillor of the Year 13. CALC – News Bulletin 30 th July 2025 14. CALC – Training Update 30 th July 2025 15. Bodmin Policy Station – August Newsletter 16. Cornwall Council - Town & Parish Council Newsletter: 1 st August 2025 17. NHS Cornwall and Isles of Scilly - Cornwall together: Summer 2025 18. Cornwall Council - Affordable Housing Newsletter - July 2025	

	19. Clerks & Councils Direct Magazine (Councillor D. Cotton) 20. Cornwall Trades Council – Needs budget for Cornwall 21. NALC - Star Council Awards 2025/26 – Young Councillor of the Year	
148/25	Any Urgent Matters the Chair considers relevant for this meeting:- None.	
149/25	Date of next Meeting:- Next meeting re-arranged to Wednesday 3 rd September 2025 at 6.30pm in the Withiel Village Hall. All other Meetings confirmed for 2025 as follows – Wednesday 8 th October, 5 th November and 3 rd December 2025. There being no further business to discuss, the meeting closed at 7.30m.	

Signature:

Chair

Date: 3rd September 2025

DRAFT