

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 9TH JULY 2025 AT 6.30PM

Present	Cllr. M. Davies (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Mrs. W. Symons
	Cllr. Ms. A. Hoyle	Cllr. E. Piper	Cllr. R. Wilson
	Cllr. D. Cotton	Cwll. Cllr. C. Batters	Cllr. J. Hancock
			2 Members of Public

Minute	AGENDA ITEMS	Action
108/25	Apologies:- None.	
109/25	Discussion on time of main meeting:- Resolved to bring monthly meetings forward to 6.30pm (Proposed: Councillor E. Piper; Seconded: Councillor J. Hancock) All in Favour Action: Clerk.	Clerk
110/25	Election of Vice-Chair:- Councillor Mrs. W. Symons was nominated for Vice-Chairman (Proposed: Councillor J. Hancock; Seconded: Councillor E. Piper) (All in Favour). She duly accepted and thanked the Parish Council Action: Clerk.	Clerk
111/25	Election of Officers:- Finance Monitor:- Councillor Mrs. W. Symons. Footpath Monitor:- Councillors E. Piper and J. Hancock. Planning Monitors:- All Councillors. Monthly Report Monitors for News and Views:- Councillors Mrs. W. Symons and Chairman. PR Monitor and Noticeboard Monitor:- Councillors Mrs. W. Symons and R. Wilson. Noticeboard and bus shelter areas was discussed in brief. Highways Monitor:- Councillors R. Wilson and Chairman. Voltaise Funding Monitors:- Resolved all Councillors to review prior to meetings and not have Monitors. Elected on Block (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor E. Piper) All in favour Action: Clerk to send information to all Councillors and Cornwall Councillor C. Batters and update website.	Clerk
112/25	Election of Representatives:- Camel Valley Community Area Partnership Meeting Representatives:- Councillors R. Wilson and Ms. A. Hoyle (Deputy) (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor J. Hancock). Councillor R. Wilson being the sole official representative and Councillor Ms. A. Hoyle can also attend meetings and can stand in if he is unable to attend, as there is only one voting representative per parish. All in favour. Withiel Playing Field Association Representative:- Councillor E. Piper (Proposed: Councillor J. Hancock; Seconded: Councillor Ms. A. Hoyle) All in Favour who are entitled to vote Action: Clerk to inform the Withiel Playing Field Association. St. Breock Community Fund Representatives:- Councillors Mrs. W. Symons and Ms. A. Hoyle (Proposed: Councillor R. Wilson; Seconded: Councillor E. Piper) All in Favour Action: Clerk. Action: Clerk to send information to all Councillors and Cornwall Councillor C. Batters and also update website.	Clerk Clerk Clerk

113/25	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- Two members of the public were in attendance. Member of public reported he hopes the new Council will be non-political in their decision making. It was very interesting on nominees for Vice-Chairman this evening. Chairman reported the Parish Council are careful to be non-political. Councillor R. Wilson reported since he has been on the Parish Council there have never been any politics involved. Withiel Neighbourhood Plan is a framework to work on in his opinion. Chairman advised the plan will need reviewing in the future. He also raised the rubbish at Withiel Bus Stop on the agenda this evening as this is where he leaves his rubbish. Chairman said it is the rubbish bin within the bus shelter and not his wheelie bins. It was noted the Withiel sign up by the steel yard is down and still not put back in place Action: Chairman to send a photograph to Cornwall Councillor C. Batters to follow up. Councillor E. Piper reported a family member had recently lost two lambs with a dog attack.	Chair/ Cwll. Cllr. C. Batters
114/25	Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee. Councillor R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Short Mat Bowling Club Voltaire application.	
115/25	Monthly Cornwall Councillor Report:- Cornwall Councillor C. Batters reported as follows:- • Issue with pathway reported by Councillor E. Piper, he had not received details. Councillor E. Piper reported he has put signage up everywhere, so hopefully there should not be an issue. • He asked if Withiel is covered by the new surgery in Bodmin, it is believed some are. It will be sited next to the Chy Trevail Offices. The work should start at the end of August; it should take between 75-77 weeks to build to completion. The old surgery in Dennison Road will be purchased by Cornwall Council and they will need to deal with the upkeep on this building. At the end of the 6 years, it is not known what will happen to this surgery. • He has been elected as the Chair of the Planning. • He briefed on planning appeals. • Neighbourhood Watch – he asked what the crime was like in the village. Councillor R. Wilson reported there were four reported crimes last year. • Community Chest – he has £200.00 each to pass around his parishes. Chairman thanked Cornwall Councillor C. Batters for his report. There were no questions. Cornwall Councillor C. Batters left the meeting at 7.27pm.	
116/25	Confirmation of Minutes of the Monthly Meeting held on the 4th June 2025:- Resolved to approve the Minutes of the Monthly Meeting held on the 4th June 2025 as circulated which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) (All in Favour)	

117/25	Matters Arising from the Monthly Meeting held on the 4th June 2025:- Page 4 Min.101/25 Appointment of Internal Auditor for year ending 31st March 2025:- Confirmation received from Internal Auditor thanking the Parish Council for the appointment and she looks forward to working with us again.																						
118/25	Highway Issues in the Parish:- Chairman suggested reporting on the Cornwall Council online system and send information to Councillor R. Wilson and Chairman. Chairman would create a spreadsheet for details to be added on																						
119/25	Footpath Issues in the Parish:- Chairman suggested the footpaths are walked by the new Councillor monitors Action: Clerk to send copies of the maps to Councillors E Piper and J. Hancock.	Clerk																					
120/25	To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:- No planning applications, results or correspondence received.																						
121/25	Monthly Accounts for July 2025, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for July 2025 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor E. Piper; Seconded: Councillor R. Wilson) All in favour <table border="1" data-bbox="204 974 1356 1243"> <tr> <td>HSBC – Bank Charges</td><td>£8.00</td><td>May 2025</td></tr> <tr> <td>Parish Council Website – Hosting</td><td>£320.00</td><td>1/5/25-1/6/26</td></tr> <tr> <td>Duchy Defibrillators Limited</td><td>£246.00</td><td>Annual Monitoring Fee</td></tr> <tr> <td>Max Simpson</td><td>£390.00</td><td>1st Footpath Strimming</td></tr> <tr> <td>Salaries and Expenses</td><td>£296.81</td><td>July 2025</td></tr> <tr> <td>HMRC – Income Tax</td><td>£67.40</td><td>July 2025</td></tr> <tr> <td>Receipt:- HSBC – Gross Interest</td><td>£40.17</td><td>June 2025</td></tr> </table>	HSBC – Bank Charges	£8.00	May 2025	Parish Council Website – Hosting	£320.00	1/5/25-1/6/26	Duchy Defibrillators Limited	£246.00	Annual Monitoring Fee	Max Simpson	£390.00	1 st Footpath Strimming	Salaries and Expenses	£296.81	July 2025	HMRC – Income Tax	£67.40	July 2025	Receipt:- HSBC – Gross Interest	£40.17	June 2025	Clerk
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122/26	Voltaise Funding Applications received from Withiel Short Mat Bowls Club:- Resolved to grant £710.40 noting this is for part of the uniform (Proposed: Councillor E. Piper; Seconded: Councillor Mrs. W. Symons) All in Favour Action: Clerk.	Clerk																					
123/25	Review of Voltaise Funding Paperwork:- Resolved that all Councillors look at the document and include on the next agenda (Proposed: Councillor E. Piper; Seconded: Councillor Mrs. W. Symons) All in Favour Action: Clerk.	Clerk																					
124/25	Annual Report of Accounts for year ending 31st March 2025 from External Auditors, BDO LLP:- Response received confirming receipt of Agar 3 and supporting information. They will undertake the audit between June and August, and the following will take place:- • We will undertake the audit between June and August, and the following will take place: • If we have any questions or require any further information a member of the team will make contact. • Once the audit is completed and passed to the partner for review and sign off, we will notify you. • On occasions the partner may require further clarification, at this point a member of the team will make contact. Otherwise, the AGAR will be signed. • A member of the team will then issue our completion documents and invoice. • We cannot complete the audit until public rights have ended at the earliest.																						

	At any point if you would like to know what stage your audit is at, please do not hesitate to make contact.	
125/25	Rubbish Collection at the Withiel Bus Stop:- Resolved the Chairman emailed Cornwall Councillor C. Batters to follow up on a solution (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) All in Favour Action: Chairman.	Chair
126/25	Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):- Councillor R. Wilson on the Camel Valley CAP meeting held on the 7 th July AGM:- - On Monday night myself and Councillor Ms. A. Hoyle attended the above meeting at Chy Trevail, Bodmin - The first job was to elect Chair and Vice-Chair with both Councillor Robin Moorcroft and Councillor Ms. Janet Shearer (now of St. Breock Parish Council) returned respectively to these positions. With many newly elected Parish, Town and Cornwall Councillors present, Chair invited everyone to introduce themselves. CAP priorities and working subgroups were defined and volunteers assigned. Priorities remain Active Travel, Children's/Youth support, Community transport and possibly a new group to tackle climate change and environment. Active Travel will be held in abeyance pending the result of a 'Sustrans' consultation to be delivered at Octobers meeting. The funding panel remains in place as before. Councillor David Carrigan, the new liberal Cornwall councillor for St. Teath will be looking at water quality and phosphates. - Rachael Rothero, Services Director at Cornwall council informed us of new housing targets and how this will affect the Cornwall Plan. The Local Plan is under review and will involve a lengthy consultation period that will be conducted from now through 2026 into early 2027. Local NDPs will need to adapt but can be augmented with 'Neighbourhood priority statements' The planning office aim to publish an Interim policy statement, and planning officers will present to all CAPs in due course. - Barry Cornelius, from Lanivet updated us on the Community transport service he has been developing. CAP funding has been received to employ a 'Transport co-ordinator' to enable smooth running of the services and to supervise the training of volunteer drivers (from across all of Cornwall) An electric minibus has been sourced which is located in St. Minver. The service has been named "Camel Valley Connect" - There was a presentation from Louisa Scott, the Family Hubs and support officer for East Cornwall (which includes most of this CAP area) A new family hub has been opened in Bodmin and is open to all families who need help, with small to complex issues. The hub is an interactive facility where people can access, mostly online support from a range of services. There are now 22 hubs across Cornwall although not all are manned. Details can be accessed online, and the full presentation will be circulated to all CAP members with the minutes of tonight's meeting. - The Police Liaison Officer Adam Stonehill explained that Bodmin has now received "Hotspot" funding which will provide trained Street Marshalls to assist local police in dealing with trouble hotspots across the town. This will increase police visibility and hopefully prevent crime. It was not clear if there are any new officers, but it was well received news as a definite improvement. Crime across Bodmin has increased by 16% which consistent with other areas.	

	- New Cornwall Councillors each gave a short statement of who they are and what they have been working on since the election. Local liberals are well represented with Councillor Dan Rogerson the new Cabinet Member for Transport, Councillor Rosie Moore, responsible for Children's Services and Councillor Leigh Frost who is the new leader of Cornwall Council. Notable announcements include the scrapping of the planned sell off of 19 car parks and Newquay airport, and there is to be more transparency on Councillors business interests. - Minutes and action notes will be circulated to all Parish Councillors when published. Any questions or thoughts will be welcomed. Chairman thanked Councillor R. Wilson for the report, there were no questions. Template from Cornwall Council for current projects, issues and/or questions:- No update.	
127/25	Parish Councillor Training Requirements:- (a) Code of Conduct training query with Cornwall Council 10th July 2025 for those who can attend; (b) CALC – Chairing Skills for Councillors on Tuesday 15th July 2025 7.00-9.00pm at Treloweth Community Centre, Carn Brea.	
128/25	Correspondence – Clerk listed correspondence and actions required:- 1. Rural Services Network - Weekly News - Free Edition 4th June, 11th June, 2nd July, 9th July 2025 2. NALC - Chief Executive's Bulletin – 5th June, 12th June, 19th June, 26th June, 3rd July 2025 3. Cornwall Council - Town and Parish Council Newsletter: 6th June, 4th July 2025 4. Cornwall Council - Street Trading Policy Review 5. CALC – Training Update 6. NALC – Events Newsletter 7. Cornwall Council - Town Regeneration and Investment Programme (TRIP) 8. CALC Job Vacancy - Deputy County Executive Officer 9. Citizens Advice Cornwall – Withiel Statistics 10. YMCA Cornwall - Duke of Cornwall's Charitable Foundation kickstarts vital housing project in Cornwall - embargoed until Midday on Monday 16th June 2025 11. Cornwall Council - Streetlighting Initiative - Next Phase 12. NALC - All-new digital edition of Local Councils Explained 13. CALC – News Bulletin & Training Opportunities 17th June 2025 14. CALC - Events Newsletter 15. Rural Services Network - Weekly News - Free Edition 18th June, 25th June 2025 16. CALC – Chairing Skills for Councillors Training 17. Cornwall Council - Current planning consultations - Briefing Note - June 2025 18. Planning Inspectorate - BC0310001 - The Trelavour Lithium Project - EIA Scoping and Consultation and Regulation 11 Notification 19. Cornwall Council – St. Breward to Camelford Trail Engagement Events 20. Cornwall Council - Camel Valley Community Area Partnership AGM & Meeting - Monday 7th July 2025, 18:30pm-20:30pm 21. Grace James, Researcher – Community Communication Project – Cornish Research Project 22. Cornwall Council - Forest for Cornwall Summer Newsletter and 5 Year Celebration 23. Electrical Safety First - Funding opportunity for community projects focused on electrical products	

	24. Bodmin Police Station - July Newsletter 25. Duchy Defibrillators - June 2025 Community update 26. CALC – News – Sarah Mason finishing with CALC 27. Cornwall Rural Community Council - New Site Finder for Rural Housing Enabler Programme 28. NHS Cornwall & Isles of Scilly - Cornwall together: July 2025 29. Lite Illuminations Collection – Parish Council Edition (Councillor E. Piper)	
129/25	Any Urgent Matters the Chair considers relevant for this meeting:- Next Agenda - Christmas Tree for Withiel Action: Clerk. Apologies from Councillor E Piper for the August meeting.	Clerk
1230/25	Date of next Meeting:- Next meeting re-arranged to Wednesday 6 th August 2025 at 6.30pm in the Withiel Village Hall. All other Meetings confirmed for 2025 as follows – Wednesday 3 rd September, 8 th October, 5 th November and 3 rd December 2025. There being no further business to discuss the meeting closed at 8.05pm.	

Signature:

Chair

Date: 6th August 2025