

WITHIEL PARISH COUNCIL

J.E. BURDON (MRS.)

Parish Clerk

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1 Treburdon Drive,

Roche,

ST. AUSTELL,

Cornwall.

PL26 8QB

Dear Councillor,

I hereby give notice of a Meeting of Withiel Parish Council to be held **in WITHIEL VILLAGE MAIN HALL** on **WEDNESDAY, 9TH JULY 2025 which commences at 6.30pm.** Councillors are requested that all mobile phones be switched onto silent for the duration of the meeting.

Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, or members of the public. We would request anyone recording the meeting to inform the Parish Council at the start of the meeting. Please be aware, that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. **Note:** For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view prior to the meeting please:

<https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>

1. Apologies for non-attendance
2. Discussion on time of main meeting
3. Election of Vice-Chairman and Declaration of Acceptance of Office
4. Election of Officers
 - Finance Monitor
 - Footpath Monitor
 - Planning Monitor
 - Monthly Report Monitor for News and Views
 - PR Monitor & Noticeboard Monitor
 - Voltaire Funding Monitors
5. Election of Representatives
 - Camel Valley Community Area Partnership
 - Neighbourhood Watch Representative
 - Withiel Playing Field Association Representative
 - St. Breock Community Fund Representative
6. Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair)
7. Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation
8. Monthly Cornwall Councillor Report
9. Confirmation of Minutes of the Monthly Meeting held on the 4th June 2025

10. Matters Arising from the Monthly Meeting held on the 4th June 2025
11. Highway Issues in the Parish
To Report a problem with a road, highway or footway:-
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-highway-or-footway/>
To report a faulty streetlight:-
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/street-lights-and-illuminated-signs/>
To report fly tipping:-
<https://www.cornwall.gov.uk/environment-and-planning/street-care-and-cleaning/fly-tipping/>
To report an abandoned vehicle:-
<https://www.cornwall.gov.uk/environment-and-planning/abandoned-vehicles/>
12. Footpath Issues in the Parish
13. To RECEIVE consultation response requests and to RESOLVE a response.
Formal requests from the planning authority received before the start of the meeting will be considered: **Planning Applications** None received at the time of setting the agenda; **Planning Results** None received at the time of setting the agenda; **Planning Correspondence** None received at the time of setting the agenda; **Any letters received for or against any Planning Applications** None received at the time of setting the agenda
14. Monthly Accounts for Approval for July 2025, including monthly bank reconciliation and budget monitoring and any other Financial Matters
15. Voltaire Funding Application received from Withiel Short Mats Bowls Club
16. Review of Voltaire Funding Paperwork
17. Annual Report of Accounts for year ending 31st March 2025 from External Auditors, BDO LLP
18. Rubbish Collection at the Withiel Bus Stop
19. Update – Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions)
20. Parish Councillor Training Requirements
21. Correspondence received to date by email and post and not included on the agenda (already circulated)
22. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
23. Date of next Meeting – Wednesday 6th August 2025
24. Closed Meeting if required