

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 14TH MAY 2025 AT 7.00PM

Present Cllr. M. Davies Mrs. J. Burdon Cllr. Mrs. W. Symons
(Chairman) (Parish Clerk) Cllr. R. Wilson
Cwll. Cllr. C. Batters 9 Members of Public

Minute	AGENDA ITEMS	Action
62/25	Welcome to all Parish Councillors and Signing of Declaration of Office for a further term of office including completion of Register of Interest Forms:- Councillor Martin Davies welcomed all to the meeting and all had signed their Declaration of Office and various forms.	
63/25	Vacancy for Parish Councillors:- There were 4 vacancies, meet and greet chats would be held prior to the next meeting at 6.30pm with anyone expressing an interest asked to attend with a vote being held under a closed meeting at the end of that meeting. Candidates will be informed the next day of the outcome Action: Clerk.	Clerk
64/25	Apologies:- None.	
65/25	Election of Chair and Vice-Chair:- Councillor M. Davies was nominated for Chairman (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) (All in Favour). He duly accepted and thanked the Parish Council. Vacancy for Vice-Chair to be deferred to the July meeting when vacancies have been filled Action: Clerk to update records and website and establish from CALC whether we re-appoint Chairman in July as part of the process.	Clerk
66/25	Election of Officers:- Finance Monitors:- Footpath Monitor:- Planning Monitor:- Monthly Report Monitor for News and Views:- PR Monitor and Noticeboard Monitor:- Highways Monitor:- Councillors Voltaire Funding Monitors:- To be deferred to the July meeting when vacancies have been filled. Action: Clerk. Action: Councillor Mrs. W. Symons to do news and views report this month.	Clerk Cllr. Mrs. W. Symons
67/25	Election of Representatives:- Camel Valley Community Area Partnership Meeting Representatives:- Withiel Playing Field Association Representative:- St. Breock Community Fund Representatives:- To be deferred to the July meeting when vacancies have been filled. Action: Clerk.	Clerk
68/25	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- Nine members of the public in attendance.	

	Member of public from Situ 8 attended in respect of planning application PA25/01667 – Mr. A. White, Secure Dog Walking Area. Comments made - Land has not been in agricultural use for several years and could be returned to agricultural use at any time. Two secure dog paddocks will be created with an online booking system allowing users to have set times.	
69/25	Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the News and Views. Councillor M. Davies declared a non-registerable interest under Paragraph 3.5A in respect of the Voltaire Funding payment to Ruthern Valley Players. Councillors Mrs. W. Symons and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Withiel Playing Fields Committee.	
70/25	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor C. Batters reported as follows:-</p> <ul style="list-style-type: none"> Spent most of time down Truro this last week so not a lot to report. At moment in time nothing is in place and officers are running the Council, administration should be in place next week. Anyone is welcome to call him at any time and any member of public to contact him by email and he would respond. <p>Chairman thanked Cornwall Councillor C. Batters for his report. There were no questions.</p> <p>Email received from Jenny Cruse – It is with a heavy heart that I leave you as I have found being part of the Parish Meetings a very interesting and important part of being a Councillor. I cannot pretend that I was more than surprised with the result as I have always had such good relationships with both Parish Council and my constituents who I have worked tirelessly to support. I think it was a terrible day for the Conservatives, and the mood of the country was reflected in the results. I will still continue to work to preserve our beautiful wildlife and countryside. I wish you all very well and hopefully will see you again soon. Resolved to send a 'thank you' email to Jenny for her efforts supporting us as a parish (Proposed: Councillor M. Davies; Seconded: Councillor Mrs. W. Symons) All in Favour Action: Clerk.</p>	Clerk
71/25	Confirmation of Minutes of the Monthly Meeting and Annual Parish Meeting held on the 7th April 2025:- Resolved to approve the Minutes of the Monthly Meeting and Annual Parish Meeting held on the 7 th April 2025 as circulated which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) (All in Favour)	
72/25	<p>Matters Arising from the Monthly Meeting and Annual Parish Meeting held on the 7th April 2025:-</p> <p>Page 2 Min.14/25 Public Register of applicants and subsequent outcome:- Clerk reported a report had been put together and had now been circulated with the most up to date balances for the Voltaire/Kerriers solar grants.</p> <p>Page 2 Min.25/25 Re-appointment of Footpath Contractor:- Clerk reported she had now heard from our Contractor who confirmed due to price increases, insurance, fuel, materials, etc., the 2025 cut for Withiel Footpaths would be £780.00. Resolved to accept asking for confirmation this is for two cuts for the year and duly accept if so (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor R. Wilson) All in Favour Action: Clerk.</p>	Clerk

	Page 3 Min.56/25 Reviewing Voltaise Fund Guidance:- Clerk to include on June agenda as agreed last month Action: Clerk.	Clerk
73/25	<p>Highway Issues in the Parish:- Councillor R. Wilson's report circulated as follows:-</p> <ul style="list-style-type: none"> • Met with Highways Steward, Ms. Nina Worth. It was a very productive meeting with a tour of the parish roads and looked at all the 'hot spots' discussed at our last meeting as well as a general plan of repairs in the round. I will submit a full report but the key points were; • The passing places are part of highways responsibility and have all been looked at. The Barriers on the bridge by Mr. Maguires house damaged by the tree fall have been examined in detail and like for like barriers will be installed and excess vegetation cleared. The edge sinking on the road between Glen View and Ruthernbridge is being monitored on a regular basis. Erosion by Whitehay bridge has been examined by the Geotechnical team and a solution is in the design stage. Road edge 'drop offs' by Higher Bosneives and Inches have been photographed and included in the overall strategy. • Further examination will be booked in with the Highways inspector and it is hoped a coherent repair plan will be put in place. • There is also a programme of fingerpost maintenance and junction marking to come later in the year, and ditch clearing has also taken place. • He established open dialogue with Ms. Worth and already know Mark James and is happy to liaise as long as this, and/or the new Parish Council wish it. <p>Chairman asked if Cornwall Councillor C. Batters to ensure the Council are offering value for money on all the repairs, he is happy to follow up as necessary on any queries.</p>	
74/25	Footpath Issues in the Parish (Cornwall Council – Addition of a Restricted Byway from Tregolls Road C0249 to Bridleway 565/14/2. Withiel CP):- Letter received from Cornwall Council. Resolved to respond to acknowledge receipt Action: Clerk.	Clerk
75/25	<p>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p>Planning Applications:-</p> <p>Email in respect of Planning Application PA25/01677 - concerns received and circulated to Councillors.</p> <p>PA25/01667 – Mr. A. White – Change of use of agricultural field to two (2 no.) secure dog walking paddocks (part retrospective), Land to the South West of Higher Bryn Farm, Roche – Support (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) All in Favour</p> <p>One member of the public left the meeting at 7.02pm.</p> <p>PA25/02439 – Mrs. Crosby – Listed Building Consent for single-storey glass room on the rear of the property, The Hawthorns, Ruthernbridge, Bodmin – Support (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) All in Favour</p> <p>PA25/02250 - Mrs. Crosby – Single-storey glass room on the rear of the property, The Hawthorns, Ruthernbridge, Bodmin – Support (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) All in Favour</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	Planning Results and Correspondence:- PA25/01282 – Mr. Edward Piper – Prior notification of agricultural or forestry development for a general-purpose agricultural storage building, Land at Higher Bosneives, Bosneives Hill, Withiel – Prior approval not required (PA/AF/TEL/DEM)																																		
76/25	Monthly Accounts for May 2025, including monthly bank reconciliation and budget monitoring and any other Financial Matters (Including (a) Donation for News and Views; (b) Renewal of Annual Insurance Policy):- It was proposed that the Council approve and accept the accounts for May 2025 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor R. Wilson) All in favour <table border="1"> <tr> <td>Microsoft – 365 Subscription</td><td>£84.99</td><td>Annual Renewal</td></tr> <tr> <td>HSBC – Bank Charges</td><td>£8.00</td><td>March 2025</td></tr> <tr> <td>Ruthern Valley Players</td><td>£900.00</td><td>Voltaire Solar Grant</td></tr> <tr> <td>Miss Barbara Goraus</td><td>£110.00</td><td>Internal Audit 2024/2025</td></tr> <tr> <td>Zurich Municipal – Insurance</td><td>£264.00</td><td>Annual Renewal</td></tr> <tr> <td>Salaries and Expenses</td><td>£295.81</td><td>May 2025</td></tr> <tr> <td>HMRC – Income Tax</td><td>£67.40</td><td>May 2025</td></tr> <tr> <td>Receipt:- Cornwall Council</td><td>£4,000.00</td><td>First Half Year Precept</td></tr> <tr> <td>Receipt:- HMRC – Vat Refund</td><td>£143.48</td><td>Up to 31st March 2025</td></tr> <tr> <td>Receipt:- HSBC – Gross Interest</td><td>£42.79</td><td>April 2025</td></tr> <tr> <td colspan="3">Donation for News and Views:- Resolved to leave pending and include on agenda when more Councillors are co-opted Action: Clerk.</td></tr> </table>	Microsoft – 365 Subscription	£84.99	Annual Renewal	HSBC – Bank Charges	£8.00	March 2025	Ruthern Valley Players	£900.00	Voltaire Solar Grant	Miss Barbara Goraus	£110.00	Internal Audit 2024/2025	Zurich Municipal – Insurance	£264.00	Annual Renewal	Salaries and Expenses	£295.81	May 2025	HMRC – Income Tax	£67.40	May 2025	Receipt:- Cornwall Council	£4,000.00	First Half Year Precept	Receipt:- HMRC – Vat Refund	£143.48	Up to 31 st March 2025	Receipt:- HSBC – Gross Interest	£42.79	April 2025	Donation for News and Views:- Resolved to leave pending and include on agenda when more Councillors are co-opted Action: Clerk.			<p>Clerk</p> <p>Clerk</p>
Microsoft – 365 Subscription	£84.99	Annual Renewal																																	
HSBC – Bank Charges	£8.00	March 2025																																	
Ruthern Valley Players	£900.00	Voltaire Solar Grant																																	
Miss Barbara Goraus	£110.00	Internal Audit 2024/2025																																	
Zurich Municipal – Insurance	£264.00	Annual Renewal																																	
Salaries and Expenses	£295.81	May 2025																																	
HMRC – Income Tax	£67.40	May 2025																																	
Receipt:- Cornwall Council	£4,000.00	First Half Year Precept																																	
Receipt:- HMRC – Vat Refund	£143.48	Up to 31 st March 2025																																	
Receipt:- HSBC – Gross Interest	£42.79	April 2025																																	
Donation for News and Views:- Resolved to leave pending and include on agenda when more Councillors are co-opted Action: Clerk.																																			
77/25	Conflict of Interest with BDO LLP External Auditors:- Resolved to respond advising there are no conflicts of interest (Proposed: Councillor R. Wilson; Seconded: Councillor Mrs. W. Symons) All in Favour Action: Clerk to send to External Auditors and advertise accordingly.	Clerk																																	
78/25	Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):- No update, next meeting is July. Template from Cornwall Council for current projects, issues and/or questions:- No update.																																		
79/25	Parish Councillor Training Requirements:- Cornwall Council – Local Council Planning Essentials Training – 12 th & 19 th June and 10 th July 2025.																																		
80/25	Correspondence – Clerk listed correspondence and actions required:- <ol style="list-style-type: none"> 1. NALC - Chief Executive's Bulletin – 3rd April, 10th April, 1st May, 8th May 2025 2. CALC – NALC Legal Bulletin – March 2025 3. Cornwall Council - Taxi & Private Hire Policy Consultation 4. CALC - Opportunity to purchase a ride-on lawn mower 5. Office of the Police & Crime Commissioner - Combined efforts to tackle ASB are succeeding 6. Office of the Police & Crime Commissioner - Press release: 110 more boots on the ground thanks to £4.7m neighbourhood policing grant 7. NALC – Newsletter 8. Cornwall Council – VE/VJ Celebrations 9. CALC – News Bulletin & Training Opportunities for Members: Thursday 10th April 2025 10. Change NHS: Help shape the emerging priorities for the NHS 10-year plan 11. Office of the Police & Crime Commissioner - The Commissioner's weekly column 12. Cornwall Council – Supplier update 																																		

	13. Rural Services Network - Weekly News - Free Edition 14. Cornwall Council – Draft Notes: Camel Valley Community Area Partnership Meeting - Monday 2th March 2025 15. NALC – Events Newsletter 16. Office of the Police & Crime Commissioner - Press release - Devon stalking victim speaks out in support of National Stalking Awareness Week 17. Cornwall Council - Wren community environmental fund 18. Office of the Police & Crime Commissioner - ‘You are not alone’ is the reassuring message of Victim Focus Week 19. CALC Induction Guide and Support New Councillor documents & Statement of Assurance Briefing 20. CALC: New Councillor Induction Guide 21. Rural Services Network Weekly News - Free Edition 29 th April 2025 22. Cornwall Council - Planning News for Local Councils and Agents - Spring 2025 now published 23. Cornwall Council - Streetlighting Initiative - Next Phase 24. NALC – Events Newsletter 25. WREN Limited - St Breock Windfarm Community Fund panels 26. Cornwall Council – Community Emergency Plan 27. Cornwall Council - Your Council's invitation to Planning Essentials training for Local Councils - June/July 2025 28. Rural Services Network Weekly News - Free Edition 8 th May 2025 29. Cornwall Council - Your council's invitation to Planning Essentials training for Local Councils - June/July 2025 30. Cornwall Council - Town and Parish Council Newsletter: 9 th May 2025 31. Rural Services Network Weekly News - Free Edition 14 th May 2025	
81/25	Any Urgent Matters the Chair considers relevant for this meeting:- Chairman was pleased to see a good turnout of public to our meeting this evening and realise some may be people are interested in the vacancies and he would welcome these applications.	
82/25	Date of next Meeting:- Next meeting would be held on Wednesday 4 th June 2025 at 7.00pm in the Withiel Village Hall Action: Clerk. All other Meetings confirmed for 2025 as follows – Wednesday 2 nd July, 6 th August, 3 rd September, 8 th October, 5 th November and 3 rd December 2025. There being no further business to discuss the meeting closed at 7.12pm.	Clerk

Signature:

Chair

Date: 4th June 2025