

WITHIEL PARISH COUNCIL

J.E. BURDON (MRS.)

Parish Clerk

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1 Treburdon Drive,

Roche,

ST. AUSTELL,

Cornwall.

PL26 8QB

Dear Councillor,

I hereby give notice of a Meeting of Withiel Parish Council to be held **in WITHIEL VILLAGE MAIN HALL on WEDNESDAY, 14TH MAY 2025** which commences at 6.30pm. Councillors are requested that all mobile phones be switched onto silent for the duration of the meeting.

Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, or members of the public. We would request anyone recording the meeting to inform the Parish Council at the start of the meeting. Please be aware, that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Note: For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view prior to the meeting please:

<https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>

1. Welcome to all Parish Councillors and Signing of Declaration of Office for a further term of office including completion of Register of Interest Forms
2. Vacancy for Parish Councillors
3. Apologies for non-attendance
4. Election of Chairman and Vice-Chairman and Declaration of Acceptance of Office (**Vice-Chairman to be deferred to a future meeting due to vacancies**)
5. Election of Officers Office (**To be deferred to a future meeting due to vacancies**)
 - Finance Monitor
 - Footpath Monitor
 - Planning Monitor
 - Monthly Report Monitor for News and Views
 - PR Monitor & Noticeboard Monitor
 - Voltaise Funding Monitors
6. Election of Representatives (**To be deferred to a future meeting due to vacancies**)
 - Camel Valley Community Area Partnership
 - Neighbourhood Watch Representative
 - Withiel Playing Field Association Representative
 - St. Breock Community Fund Representative
7. Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair)

8. Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation
9. Monthly Cornwall Councillor Report
10. Confirmation of Minutes of the Monthly Meeting and Annual Parish Meeting held on the 7th April 2025
11. Matters Arising from the Monthly Meeting and Annual Parish Meeting held on the 7th April 2025
12. Highway Issues in the Parish
 - To Report a problem with a road, highway or footway:-
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-highway-or-footway/>
 - To report a faulty streetlight:-
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/street-lights-and-illuminated-signs/>
 - To report fly tipping:-
<https://www.cornwall.gov.uk/environment-and-planning/street-care-and-cleaning/fly-tipping/>
 - To report an abandoned vehicle:-
<https://www.cornwall.gov.uk/environment-and-planning/abandoned-vehicles/>
13. Footpath Issues in the Parish (Cornwall Council - Addition of a Restricted Byway from Tregolls Road C0249 to Bridleway 565/14/2, Withiel CP)
14. To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered: **Planning Applications PA25/01667 – Mr. A. White** – Change of use of agricultural field to two (2 no.) secure dog walking paddocks (part retrospective), Land to the South West of Higher Bryn Farm, Roche; (b) **PA25/02439 – Mrs. Crosby** – Listed Building Consent for single-storey glass room on the rear of the property, The Hawthorns, Ruthernbridge, Bodmin; (c) **PA25/02250 - Mrs. Crosby** – Single-storey glass room on the rear of the property, The Hawthorns, Ruthernbridge, Bodmin; **Planning Results PA25/01282 – Mr. Edward Piper** – Prior notification of agricultural or forestry development for a general purpose agricultural storage building, Land at Higher Bosneives, Bosneives Hill, Withiel - **Prior approval not required (PA/AF/TEL/DEM)**; **Planning Correspondence** None received at the time of setting the agenda; **Any letters received for or against any Planning Applications** None received at the time of setting the agenda
15. Monthly Accounts for Approval for May 2025, including monthly bank reconciliation and budget monitoring and any other Financial Matters (Including (a) Donation for News and Views; (b) Renewal of Annual Insurance Policy)
16. Conflict of Interest Form to sign and return with BDO LLP External Auditors
17. Update – Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions)
18. Parish Councillor Training Requirements
19. Correspondence received to date by email and post and not included on the agenda (already circulated)
20. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
21. Date of next Meeting – Wednesday 4th June 2025 (to include annual nominations of Vice-Chair, Monitoring Officers and Representatives and any outstanding matters from the May meeting on the July meeting agenda)
22. Closed Meeting if required