

# WITHIEL PARISH COUNCIL

## DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 6<sup>TH</sup> NOVEMBER 2024 AT 7.00PM

Present	Cllr. M. Davies (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Ms. J. Shearer (Vice-Chair)
	Cllr. Mrs. W. Symons	Cllr. E. Piper	Cllr. R. Wilson
	Cllr. S. Coy	Cllr. Ms. A. Lake	5 Members of Public

Minute	AGENDA ITEMS	Action
199/24	<b>Apologies:-</b> Cornwall Councillor Mrs. J. Cruse.	
200/24	<p><b>Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):-</b> Five members of the public in attendance. Sam Clancy reported in respect of the planning application this evening. He currently manages the wild deer population; he is in contact with Environmental Health throughout the process and other organisations. He detailed more information on the business. Another member of the public asked whether Mr. Clancy's knew access to his land is private. Mr. Clancy advised he is not totally aware of who actually owns the lane and spoke with surrounding neighbours who have no objections. Chairman raised trade waste and business use. It was noted this is a business. Trade waste from premises is very limited. They are hoping to find someone who may be interested in skins for tanning them. Environmental Health has advised how to deal with this. They will be washing the area down on a regular basis.</p> <p>Councillor Ms. A. Lake queried the second storey, it was noted this is for storage of necessary equipment for the business.</p> <p>Chairman queried parking; it was noted 5-6 cars at a maximum.</p> <p>Member of public passed on congratulations to Councillor R. Wilson for arranging the bench upgrading, it is very appreciated. In the last meeting on discussion of edge of roads at crossroads, he recalls it was all originally a grassy bank. Signs have been erected and a second team have come and changed around but still not correct. Chairman reported some signs are correct, there is just one to be corrected, the other two are correct, however, they have been reported.</p>	
201/24	<b>Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:-</b> Councillors Ms. J. Shearer and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Camel Valley CAP.	
202/24	<p><b>Monthly Cornwall Councillor Report:-</b> Apologies received from Cornwall Councillor Mrs. J. Cruse report received as follows:-</p> <ul style="list-style-type: none"> <li>Email received from Highways confirming they have undertaken to put the signage back again correctly. I think we all send emails and I also made a 'report it' as I had understood as at Friday the work was not done.</li> </ul>	

	<ul style="list-style-type: none"> <li>• I am also forwarding a message regarding an Enforcement Action which I received this week.</li> <li>• On Wednesday at HASCOSC I will be speaking against fluoridation of the water in Cornwall. Philosophically I do not agree with this as the science is not proven and I cannot see that it is right to impose upon everyone. I have sent information about the Schools Health Tool kit ahead of the meeting which has an excellent section on Dental Health which I am suggesting is implemented in all our schools, preferable at the Primary school stage.</li> <li>• On Thursday I will be supporting Linda Taylor our Leader. The Vote of No Confidence motion is not well founded. As a new Councillor Linda Taylor has been a great support to me, she has valued my input and always taken the time to give me advice and encouragement.</li> <li>• Many apologies for missing this meeting, but I had agreed to make a short speak about the situation with planning and as we normally get a very interested and concerned group at the meetings, I feel I should attend. Please let me have any jobs that need doing via the Parish Clerk.</li> </ul> <p>Chair thanked the Clerk for circulating Cornwall Councillor Mrs. J. Cruse's report this evening.</p>	
203/24	<p><b>Confirmation of Minutes of the Monthly Meeting held on the 2<sup>nd</sup> October 2024:-</b> Resolved to approve the Minutes of the Monthly Meeting held on the 2<sup>nd</sup> October 2024 as circulated which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor E. Piper; Seconded: Councillor Ms. J. Shearer) (All in Favour)</p>	
204/24	<p><b>Matters Arising from the Monthly and Annual Parish Meetings held on the 2<sup>nd</sup> October 2024:-</b></p> <p><b>Page 3 Min. 186/24 Withiel WI Grant:-</b> Email received on behalf of Withiel Women's Institute passing on their most sincere and grateful thanks for securing the funding for their 75<sup>th</sup> birthday party on Saturday 12<sup>th</sup> October. It was a wonderful afternoon enjoyed by many people from not only Withiel but surrounding parishes and there was a great feeling of community spirit. It was good to see several Councillors and their families present as well as Ben Maguire our local MP. It is reassuring that our WI is being supported by local people and we hope we can achieve more significant birthdays in the future.</p>	
205/24	<p><b>Highway Issues in the Parish:-</b> Councillor E. Piper requested to establish verge ownership on the House of Fishes crossroads <b>Action:</b> Clerk to follow up with Cornwall Councillor Mrs. J. Cruse and also ask if this has been compulsory purchased.</p> <p>Councillor R. Wilson reported that both crossroads towards Withiel are in a state and asked whether it would be worth speaking to owners, perhaps some hardcore put down to help the situation.</p>	<p><b>Clerk/ Cwll. Cllr. Mrs. J. Cruse</b></p>
206/24	<p><b>Footpath Issues in the Parish:-</b> Councillor Ms. J. Shearer reported that people at Lawellan have been without internet for a long time because the pipe and cable lying in the river (apparently belonging to BT), which we reported to Chris Monk or Cormac years ago, finally snapped in the current and she wondered why on earth it took so long for anybody to do anything about it.</p> <p>Councillor R. Wilson has been asked whether the gates are going to be finished on footpath at bottom of Polsicky Hill to the land at Brooklands. Councillor Ms. J. Shearer advised it is the responsibility of the landowner, Chairman agreed with this.</p>	

207/24	<p><b>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</b></p> <p><b>Planning Applications:-</b></p> <p><b>PA24/06720 – Mr. Sam Clancy</b> – Siting of building to contain wild deer larger and venison processing facility, to include storage of equipment and hosting of educational parties, Land West of Buzzards Reach, Withiel – <b>Support</b> (Proposed: Councillor E. Piper: Seconded: Councillor R. Wilson) All in favour</p> <p><b>Planning Results:-</b></p> <p><b>PA24/05947 – Mr. &amp; Mrs. J. &amp; L. Pellow</b> – Retrospective application for conversion and extension of storage building adjoining the existing dwelling into additional habitable space, including a 1-bedroom annexe for use by family members to the host dwelling occupants, Kerriers, Retire, Bodmin - <b>Approved</b></p> <p><b>Planning Correspondence:-</b> Cornwall Council – Closure of Planning Enforcement Case EN23/00615 – Alleged unauthorised change of use of the land for the stationing of a shepherds hut for residential accommodation, Land North West of Penosivvi, Withiel</p>	Clerk															
208/24	<p><b>Monthly Accounts for November 2024, including monthly bank reconciliation and budget monitoring and any other Financial Matters:-</b> It was proposed that the Council approve and accept the accounts for November 2024 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor S. Coy; Seconded: Councillor Ms. J. Shearer) All in favour</p> <table border="1" data-bbox="204 1193 1355 1384"> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>October 2024</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£391.86</td> <td>November 2024</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£91.60</td> <td>November 2024</td> </tr> <tr> <td><b>Receipt:-</b> Cornwall Council</td> <td>£398.75</td> <td>LMP Footpath 24/25</td> </tr> <tr> <td><b>Receipt:-</b> HSBC – Gross Interest</td> <td>£48.03</td> <td>October 2024</td> </tr> </table>	HSBC – Bank Charges	£8.00	October 2024	Salaries and Expenses	£391.86	November 2024	HMRC – Income Tax	£91.60	November 2024	<b>Receipt:-</b> Cornwall Council	£398.75	LMP Footpath 24/25	<b>Receipt:-</b> HSBC – Gross Interest	£48.03	October 2024	Clerk
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209/24	<p><b>Approval of Budget/Setting of Precept for the next Financial Year (2025-2026) including Policy for Reserves to be confirmed and adopted:-</b> Resolved to carry forward to the December meeting to allow Councillors to review paperwork circulated to inform the precept needed and agree a reserves policy <b>Action:</b> Clerk.</p>	Clerk															
210/24	<p><b>Camel Valley Community Area Partnership (Including Template from Cornwall Council for current projects, issues and/or questions):-</b> Councillor Ms. J. Shearer reported from meeting held on the 21<sup>st</sup> October CAP meeting:-</p> <ul style="list-style-type: none"> <li>• Robin Moorcroft welcomed everyone to the meeting held at Chy Trevail, Bodmin.</li> <li>• There was a presentation on transportation and highways from Miriam Binsztok who is the Transport Coordination Service Manager dealing with public transport, school transport and associated projects. She said that putting bus services at the heart of place-shaping strategies is currently the main objective along with improving railways and driving rail reform, although they are waiting for funding assurance from the new government particularly with regard to fare subsidies. Cornwall will be investing in some new electric vehicles.</li> </ul>																

She believes Cornwall is doing very well to provide a workable bus network and that only by using the services available, can traffic be reduced on the roads. They are working on a single ticket being available for any bus in Cornwall. This means a collaboration between the bus companies and Cornwall Council.

- Nicholas Blamey from the Transport Policy and Strategy Team then outlined the Cornwall Transport Plan, which sets out Cornwall's transport policies for 2030. This document was refreshed in 2020 to reflect several significant changes including climate change which affect decisions made regarding funding, for example, creating a new funding hierarchy prioritising cycle and walkways, routes for vulnerable users and low emission transport modes and 'at the bottom of the pile' private cars. Under the heading of Transport Decarbonisation, Nick Blamey claimed that Cornwall aimed to be carbon neutral by 2030, by improving the electric vehicle infrastructure and rolling out LCWIPs - Local Cycle and Walking Infrastructure Plans - as funding becomes available. Details can be found on the Cornwall Council website. The Local Transport Plan currently benefits from £4.1 million from the government each year, (which may have changed in the Autumn Budget) and also from Section 106 - contributions from developers towards the cost of providing community and social infrastructure - and Shared Prosperity Funds all of which help to provide more active travel schemes across Cornwall for example Wadebridge and Padstow LCWIP and various other local improvements. They are also supporting the local Active Travel initiative with Sustrans. They are committed to reviewing in Cornwall all existing 30mph speed limit and changing some, after consultation, to 20mph. All reduced areas will be monitored for 4 years and may be revisited if data does not show improvements in air quality and casualty rates. They want to support community transport where possible - to facilitate hospital/medical appointments. After the talk, someone asked how many people attending the meeting (from 27 parishes in the area) had arrived by public transport. No one had because bus connectivity does not support routes to Bodmin from all the outlying parishes covered by this CAP area. Miriam Binsztok admitted there was a lot of work to do around local connectivity. She also fended off comments around the high charges for EV charging and many comments about lack of bus service in most outlying villages.
- There followed an update from Gareth Cann, the Countryside Sites and Trails Officer from Cornwall Council about improvements to and maintenance of the Camel Trail. He was pleased to say that during the last eighteen months subsidence next to the northern section of the Trail where the River Camel has undercut the trail has been monitored and appears to be holding well. The new hydraulic gates at Nanstallon are much better for disabled users and working well for everyone. During this last very busy summer. Ash die back all along the trail is causing a big problem and teams have to deal with trees quickly before the disease makes the trees unsafe to climb. Ditches and culverts are constantly cleared to try and keep the trail from flooding. New information boards have been provided by various community groups. Various wildlife projects have received some external funding, for example near Padstow to improve the population of the large scabious bee by managing wildflower habitats. Dog fouling continues to be a problem next the entry/exit points on the trail and enforcement officers do now patrol and alert repeat offenders to the possibility of being fined. Always trying to promote that the trail is a shared space, and all users should be considerate.

- Adam Stonehill (Sector Inspector - AS) gave a brief update. He said he is in the process of changing the three main existing priorities to include shoplifting and retail crime which has become a major concern. He is planning to intensify police support for main retail centres. He is encouraging retail outlets to report crimes which they have not always been doing. They will continue with work to combat drug dealing and increase focus on residential burglary which has increased recently, whilst working to prevent serious violence and persistent, severe anti-social behaviour. He urged residents to the Devon and Cornwall Alert messaging system to improve targeted messaging to communities. The local police team are visible on the police.co.uk website.
- Rachel Rothero, the Council Leadership Representative, said Cornwall Council is waiting for a review - priority setting and budget from the new government. She talked about housing assistance (Cornwall Council's policy for adapting properties around older people and people with disabilities). Cornwall Council supports people apply for pension credit online (on the website). She said there are now reuse and recycle shops at Recycling Centres in Truro, St. Austell and United Downs. Electrical items can be recycled at Bodmin libraries, leisure centres and Council Offices under WEEE scheme (Waste Electrical and Electronic Equipment to include Household appliances, IT and telecommunication equipment, electrical and electronic tools, toys and leisure equipment and certain medical devices). Area 4 waste rollout has begun in our area. All details on Cornwall Council website. Blood pressure monitors are now available on mobile libraries.
- It was not possible to bring up any matters raised by Parish Councils on the template provided as the meeting had significantly overrun. But parishes are still encouraged to submit concerns to CAP. Robin Moorcroft thanked all for attending.
- The next CAP meeting is 6.30pm-8.30pm, Monday 20th January 2025 in Wadebridge Town Hall.
- Report on the Community Capacity Fund was presented at the meeting outlining what projects received money in our area and what for, details circulated to Councillors.

Chair thanked Councillor Ms. J. Shearer for her report this evening. There were no questions.

**Template from Cornwall Council for current projects, issues and/or questions:-** No updates this month but keep on the agenda going forward.

211/24

**The future of News & Views, including the Parish Council's involvement in its production:-** Councillors R. Wilson and Mrs. W. Symons reported they believe there is someone taking over in due course and carry on as it is and perhaps to achieve more revenue with advertising, so that all local bodies and organisations can still report. It was noted the Parish Council have recently paid our contribution, although the Parish Council will need to discuss next month when deciding on the precept.

212/24

**Our reports to News & Views, is this still necessary:-** Agreed to continue with our monthly reports if the newsletter continues. Councillor Ms. J. Shearer suggested see how it goes over the next couple of months. Clerk reported on how to produce the monthly report by not sending out as well as draft minutes as Councillor Ms. J. Shearer produces and sends to Clerk and Chair and then sent to all Councillors for comments, we could cut this out as Councillors have already seen the full draft minutes.

	Resolved to send to Chairman and Clerk once created and not to circulate on to all Councillors and to forward on to the Editor (Proposed: Councillor Ms. A. Lake; Seconded: Councillor E. Piper) (1 abstention)	
213/24	<b>Freedom of the Parish, what is this, when do we bestow it:-</b> Councillor S. Coy read the details of what the Freedom of the Parish entailed, advising it has been done around 5 times since commencement. Councillor Ms. A. Lake believes this whole process is out-dated. Councillor E. Piper said we need to ensure any person nominated should have done a huge amount for the parish.	
214/24	<p><b>How do we, the Parish Council, honour Ted &amp; Jenny Pentland on their time producing News &amp; Views:-</b> Councillor R. Wilson suggested writing to Reading Football Club to see if they could send a signed club shirt, this would be very appropriate for him and give a voucher for a meal. Councillor Ms. A. Lake felt this was more for a colleague and not honouring someone in the Parish. He asked whether the Parish Council would give him permission to write a letter as a Parish Councillor, Councillors were in favour <b>Action:</b> Councillor R. Wilson.</p> <p>Resolved to include a piece in the News and Views to honour Ted and Jenny Pentland (Proposed: Councillor Ms. A. Lake; Seconded: Councillor R. Wilson) All in Favour <b>Action:</b> Councillor Ms. J. Shearer.</p> <p>Chairman requested this was on next months agenda to discuss if we require to arrange anything else <b>Action:</b> Clerk.</p>	<p><b>Cllr. R. Wilson</b></p> <p><b>Cllr. Ms. J. Shearer</b></p> <p><b>Clerk</b></p>
215/24	<b>Parish Councillor Training Requirements:-</b> None.	
216/24	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. NALC – Chief Executive’s Bulletin</li> <li>2. Rural Services Network – Rural Funding Digest – October and November 2024 Editions</li> <li>3. Cornwall Council – Town &amp; Parish Council Newsletter: 4<sup>th</sup> October 2024</li> <li>4. Cornwall Council - Camel Valley CAP and Thurrock, Defibrillator Funding</li> <li>5. NALC – Website</li> <li>6. Royal British Legion – Remembrance Bench</li> <li>7. Office of the Police &amp; Crime Commissioner - One week until the SWBCC Business Crime Expos</li> <li>8. Office of the Police &amp; Crime Commissioner - Police and Crime Commissioner's weekly column</li> <li>9. CALC - Invitation to online Cornwall Council Budget Update Briefing - Thursday 7<sup>th</sup> November 2024 at 10.00am</li> <li>10. The Rural Bulletin – 8<sup>th</sup> October; 15<sup>th</sup> October; 22<sup>nd</sup> October; 29<sup>th</sup> October; 5<sup>th</sup> November 2024</li> <li>11. Office of the Police &amp; Crime Commissioner - Police Enquiry Office - reopening dates and public engagement events update</li> <li>12. CALC – LGA Personal Safety for Councillors online event on Wednesday 9<sup>th</sup> October 2024 at 2.00pm</li> <li>13. CALC – Parish Council Domains Helper Service – Online briefing for Councillors &amp; Clerks on Monday 4<sup>th</sup> November and Monday 11<sup>th</sup> November 2024 at 2.00pm</li> <li>14. Cornwall Council - Local Council Planning Training: 7<sup>th</sup> November 2024 - Policy focus update</li> <li>15. Great Western Railway - Advance notice of HS2 work affecting GWR services</li> <li>16. CALC – News Round Up 11<sup>th</sup> October 2024</li> </ol>	

17. Cornwall Council - Camel Valley Community Area Partnership Meeting - Monday 21<sup>st</sup> October, 18:30pm-20:30pm
18. Office of the Police & Crime Commissioner - Commissioner's weekly column - supporting the businesses which are the life-blood of our economy
19. NALC – Event Newsletter
20. NHS Cornwall and Isles of Scilly - Cornwall together: October 2024
21. CALC – Advice from Worknest – Prevent Sexual Harassment in the workplace and form survey request from NALC
22. CALC - Formal Notice to CALC AGM: Tuesday 12<sup>th</sup> November 2024, 7.00pm at Truro Council Chamber, New County Hall, Truro
23. Office of the Police & Crime Commissioner - Public engagement in Newquay - next Wednesday
24. Office of the Police & Crime Commissioner - The Commissioner's weekly column - Rural crime is on the rise and we must protect our countryside communities
25. Office of the Police & Crime Commissioner – Team in Newquay on Wednesday 23<sup>rd</sup> October from 11.00am until midday
26. Visit Cornwall – Visit Cornwall announces new Chair
27. Cornwall Council – Camel Valley Active Travel Network
28. Cornwall Council - Community Capacity Programme Update and Inspection of Devon & Cornwall Police Letter
29. Cornwall Council - Telecommunications Resilience Planning
30. Office of the Police & Crime Commissioner - Councillor Advocate Seminar on Contact
31. CALC – Invitation to Parish Council Domains Helper Service – Online Briefing for Councillors & Clerks on Monday 4<sup>th</sup> and Monday 11<sup>th</sup> November at 2.00pm
32. Office of the Police & Crime Commissioner - ONS statistics confirm Devon and Cornwall have sixth lowest crime rate in England & Wales
33. CALC - Invitation to online Cornwall Council Budget Update Briefing - Thursday 7<sup>th</sup> November 2024, 10.00am
34. NHS Cornwall & Isles of Scilly - The month in 10 - your October ICB update
35. Cornwall Council - New waste service starts in North East Cornwall from Monday 4<sup>th</sup> November 2024 - Briefing Note
36. CALC – Local Government Services Pay Agreement 2024/2025
37. Office of the Police & Crime Commissioner - The Commissioner's weekly column - The people helping residents of Devon and Cornwall recover from crime
38. Office of the Police & Crime Commissioner - Where and when would you like to see the Councillor advocate seminars taking place?
39. CALC – Training Opportunity: How to make the outdoors accessible to everyone
40. Great Western Railway Annual Stakeholder Survey
41. Cornwall Council - Planning News for Local Councils and Agents - Autumn 2024 now published
42. CALC Training Update 31<sup>st</sup> October 2024
43. Office of the Police & Crime Commissioner - Up and coming engagement dates/seminars for your diaries
44. Cornwall Council - Town and Parish Council Newsletter: 1<sup>st</sup> November 2024
45. Bodmin Police Station – Newsletter – November 2024

217/24

**Any Urgent Matters the Chair considers relevant for this meeting:-** None.

<b>218/24</b>	<b>Date of next Meeting:-</b> Next meeting would be held on Wednesday 4 <sup>th</sup> December 2024 at 7.00pm in the Withiel Village Hall. Apologies from Councillor S. Coy for the December meeting <b>Action:</b> Clerk to note.  All other Meetings confirmed for 2025 as follows - Wednesday 8 <sup>th</sup> January, 5 <sup>th</sup> February, 5 <sup>th</sup> March, 2 <sup>nd</sup> April, 7 <sup>th</sup> May, 4 <sup>th</sup> June, 2 <sup>nd</sup> July, 6 <sup>th</sup> August, 3 <sup>rd</sup> September, 8 <sup>th</sup> October, 5 <sup>th</sup> November and 3 <sup>rd</sup> December 2025.  There being no further business to discuss the meeting closed at 8.30pm.	<b>Clerk</b>
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Signature: .....  
Chair

Date: 4<sup>th</sup> December 2024

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