

WITHIEL PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 4TH SEPTEMBER 2024 AT 7.00PM

Present	Cllr. M. Davies (Chairman) Cllr. Ms. A. Lake Cllr. Mrs. W. Symons 2 Members of Public	Mrs. J. Burdon (Parish Clerk) Cllr. E. Piper Cllr. S. Coy	Cllr. Ms. J. Shearer (Vice-Chair) Cllr. R. Wilson Cwll. Cllr. Mrs. J. Cruse
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Minute	AGENDA ITEMS	Action
158/24	Apologies:- None.	
159/24	<p>To receive Cornwall Council Decision Notice in respect of a breach of the Code of Conduct - Councillor R. Wilson and adopt recommendations:- Councillor R. Wilson made his apologies to the whole Parish Council for a statement he made at the June meeting. He read a statement as follows - I would like to apologise to the whole Parish Council for the statement I made at June's meeting regarding the actions of Councillors S. Coy and M. Davies. I realise I let my standards slip both with the content and tone of this statement. I have co-operated fully with the Code of Conduct process and have learned a lot from it. I hope the Council accept my apology in the good faith with which it is intended.</p> <p>Parish Council to adopt recommendations as per Cornwall Council's Decision notice in respect of the breach of conduct noting (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor E. Piper) (2 abstentions)</p>	
160/24	<p>Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- Two members of public in attendance who had nothing to raise this month.</p>	
161/24	<p>Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation:- Councillors Ms. J. Shearer and R. Wilson declared a non-registerable interest under Paragraph 3.5A in respect of the Camel Valley CAP.</p> <p>Councillors Ms. J. Shearer and R. S. Coy declared a non-registerable interest under Paragraph 3.5A in respect of the grant application from Withiel PCC.</p> <p>Councillor R. Wilson declared non-registerable interest in respect of the planning application PA24/05140 – Mrs. Rebecca Best.</p>	
162/24	<p>Monthly Cornwall Councillor Report:- Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> • August is a very quiet month with Officers on annual holidays. • She reported the situation regarding landownership at the crossroads. • Early August she was pleased to attend the opening of the new locatable MRI scanner at Bodmin Hospital. Since being a member of the HASCOSC 	

	<p>and have promoted the aspiration to make Bodmin a Community Hub and the MIU centre now has a CAT scanner MRI and bone scanner and it is possible to get diagnosis locally.</p> <ul style="list-style-type: none"> • We are still waiting for an update regarding the new doctor's surgery the matter is confidential but we are hoping to have positive news in September. • Reference devolution the Council and our 6 MPs are delivering a White Paper (the earlier version can be found on the Council website). The proposed two red lines being maintaining our geographical boundary and no Mayoral system. • We had a 'good' and 'outstanding in areas' result from the recent Ofsted inspection for Children's Services families. This was very good news for the Together for Families team. • Devolution – there are talks on this subject again and the White Paper is on the Council's website for anyone who is interested in reading it. • She thanked the Clerk and Councillors for the sympathy card recently received. <p>Chair thanked Councillor Mrs. J. Cruse for her report and attending the meeting this evening.</p>	
163/24	<p>Confirmation of Minutes of the Monthly Meeting held on the 3rd July 2024:- Resolved to approve the Minutes of the Monthly Meeting held on the 3rd July 2024 as circulated which were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor E. Piper; Seconded: Councillor Ms. J. Shearer) (Motion Carried)</p>	
164/24	<p>Matters Arising from the Monthly and Annual Parish Meetings held on the 3rd July 2024:- Councillor E. Piper reported on planning items and believes the Parish Council should only let members of the public talk during public forum and not during planning discussions on a regular basis, as he believes this leaves us open to criticism. Chairman agreed we needed to be consistent. Resolved to revert back to keeping planning closed to public questions and ensure any questions are asked during public queries and only in exception circumstances to suspend standing orders to allow questions to be asked by Councillors (Proposed: Councillor E. Piper; Seconded: Councillor Ms. A. Lake) All in favour.</p>	
165/24	<p>Highway Issues in the Parish:- Cornwall Councillor Mrs. J. Cruse reported that she found some of the passing places in Withiel were in a terrible state, with one in particular on the road into Withiel from A30, possibly not even being an official passing place. She suggests asking Rachel Tatlow from Cormac to have a look at all passing places and to establish whether the one she identified as the worst even belongs to the Council. Although she has no idea what will happen to funding via CAP in the forthcoming year. The next Camel Valley CAP meeting focusses on highways and transport so, she suggests, it might be worth bringing this up at the meeting Action: Cornwall Councillor Mrs. J. Cruse to follow up.</p> <p>Councillor S. Coy reported on a dead ash tree immediately on the road next to Withiel church yard. It is believed that this would be the landowner's responsibility and Cornwall Council needs to inform them Action: Clerk to send to Cornwall Councillor Mrs. J. Cruse.</p> <p>Chair reported on the Signage for the village advising that nothing appears to have been done to date. The land at the crossroads is still being queried.</p>	<p>Cwll. Cllr. Mrs. J. Cruse</p> <p>Clerk</p>

166/24	<p>Footpath Issues in the Parish:- Councillor Ms. J. Shearer is waiting for a response from Councillor E. Piper. She advised the NFU supplies signs. Councillor E. Piper reported that by next spring he will be fencing in, so all in hand.</p> <p>Councillor Ms. J. Shearer reported the issue with the metal stake reported last month was dealt with the next day.</p>																						
167/24	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p>Planning Applications:-</p> <p>Councillor R. Wilson declared non-registerable interest in respect of the following planning application and abstained from voting:- PA24/05140 – Mrs. Rebecca Best – Listed Building Consent to make the property roof watertight. The original slates will be refitted. The character is to remain as before the property is re-roofed. Memory Lane, Withiel – Support (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor E. Piper) All in favour</p> <p>PA24/05957 – Mr. & Mrs. J. & L. Pellow – Retrospective application for conversion and extension of storage building adjoining the existing dwelling into additional habitable space, including a 1-bedroom annexe for use by family members to the host dwelling occupants, Kerriers, Retire, Bodmin – Extension of Time requested and granted – Next Agenda</p> <p>Planning Results:-</p> <p>PA24/03094 – Mr. & Mrs. Ashby – Use of building for C3 purposes, Buzzards Reach, Withiel – Granted (CAADs, PIPs and Lus only)</p> <p>PA24/02456 – Mrs. Kate Cherry – Retrospective planning application for holiday let in the form of shepherd’s hut and associated development as part of farm diversification scheme, Land North West of Penosivvi, Withiel – Refused</p> <p>PA24/02671 – Mr. Tim Perring – Erection of a single storey rear extension and detached single storey carport, Wood House Barn, Withiel – Approved</p>	<p>Clerk</p> <p>Clerk</p>																					
168/24	<p>Monthly Accounts for August and September 2024, including monthly bank reconciliation and budget monitoring and any other Financial Matters (Including Donation to News and Views):- It was proposed that the Council approve and accept the accounts for August and September 2024 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor S. Coy; Seconded: Councillor E. Piper) All in favour</p> <table border="1" data-bbox="204 1816 1355 2078"> <thead> <tr> <th colspan="3">Accounts for August 2024:-</th> </tr> </thead> <tbody> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>June 2024</td> </tr> <tr> <td>Withiel PCC (Church Yard)</td> <td>£620.00</td> <td>Annual Grasscutting</td> </tr> <tr> <td>Max Simpson – Footpath Cutting</td> <td>£365.00</td> <td>First Cut for the year</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£272.55</td> <td>August 2024</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£63.20</td> <td>August 2024</td> </tr> <tr> <td>Receipt:- HSBC – Gross Interest</td> <td>£48.28</td> <td>July 2024</td> </tr> </tbody> </table>	Accounts for August 2024:-			HSBC – Bank Charges	£8.00	June 2024	Withiel PCC (Church Yard)	£620.00	Annual Grasscutting	Max Simpson – Footpath Cutting	£365.00	First Cut for the year	Salaries and Expenses	£272.55	August 2024	HMRC – Income Tax	£63.20	August 2024	Receipt:- HSBC – Gross Interest	£48.28	July 2024	<p>Clerk</p>
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169/24	<p>Voltaise Solar Funding Update:- Clerk circulated guidance notes and scope of fund documentation from Chairman and Councillor Ms. A. Lake. Resolved to accept the guidance notes and application form and accept applications on a quarterly basis, applications to be received in April, June, September and December, although the two applications already received would be considered this evening as we have taken some time compiling documentation. Parish Council to consider applications on their merit (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor Ms. A. Lake) All in favour Action: Clerk.</p> <p>Application received from Withiel PCC requesting a grant of £4,566.43. Resolved to grant a sum of £4,566.43 (Proposed: Councillor R. Wilson; Seconded: Councillor E. Piper) All in favour Action: Clerk.</p> <p>Application received from Withiel WI requesting a grant up to £750.00. Resolved to grant a sum of £750.00 (Proposed: Councillor Mrs. W. Symons; Seconded: Councillor E. Piper) (1 abstention) Action: Clerk.</p> <p>It was agreed to claim both amounts for each application above from current Voltaise funding held with Cornwall Council. Agreed to use up the Cornwall Council held funding before using the current Voltaise funding held by Parish Council Action: Clerk.</p> <p>Cornwall Councillor Mrs. J. Cruse left the meeting at 7.42pm.</p>		Clerk Clerk Clerk Clerk												
170/24	<p>Annual Documentation to be reviewed – Financial Regulations:- Resolved to approve annual documentation as circulated at the next meeting with Councillors agreeing figures beforehand Action: Clerk to send to all Councillors again.</p> <p>Two members of the public left at 8.14pm.</p>		Clerk/ Cllrs.												
171/24	<p>Broken Bench Seat by the Bus Shelter in Withiel:- Councillor R. Wilson reported someone is looking at this mid-September.</p>														
172/24	<p>Camel Valley Community Area Partnership:- Councillor Ms. J. Shearer reported from the CAP meeting held on 22nd July 2024 as follows:-</p> <ul style="list-style-type: none"> Robin Moorcroft welcomed Rebecca Hale from the Waste and Recycling Community Engagement Team to provide an update on the new food waste, recycling and rubbish service which will be rolled out for North and east Cornwall from October 2024. There will be a 180-litre bin provided for all households, for rubbish which cannot be recycled to be collected every two weeks. These bins hold 3-4 black bags each. The idea is to reduce carbon emissions and encourage people to recycle more. Approximately 43% cannot be recycled, but normal recycling collections will continue as before but with the additional service of a weekly food waste collection from a new outdoor food waste caddy, with the extra provision of an indoor food waste caddy to assist residents in the collection of waste food. 														

The food waste will be sent to an anaerobic digester to make a gas which is turned into electricity. All details and further information can be found on the website - <https://www.cornwall.gov.uk/rubbish-recycling-and-waste/> Metal objects, wiring, electronics, batteries etc. must still be taken to the Recycling Centre Residents may need help understanding the new system and anyone can attend roadshow events or search for info online. I did this for our area and it currently shows the new service starting in November with new bins arriving during the preceding weeks. Engagement with the new collection is important because enforcement follows.

- Councillor Robin Moorcroft was unanimously elected as Chair of the Camel Vally CAP (proposed by Councillor James O'Keefe) and Councillor Ms. Janet Shearer was unanimously elected as Vice-Chair (Proposed by Cornwall Councillor Mrs. Jenny Cruse) for 2024-25.
- Members of the Active Travel and Funding sub-groups were happy to continue in their roles.
- A new Children and Young People's sub-group was agreed to include Carol Randal and Danielle Kirby.
- In a review of the first year of the new CAP, the following points were made: To increase engagement with Town and Parish Councils currently not attending. The lack of preparedness of Cornwall projects when funding programme was announced was a key factor in the number of successful applications. Blisland Parish Council feedback was that a funding workshop organised by the Community Capacity Fund was beneficial to making an application. Payment in arrears set-up excluded applications from groups unable to bank roll their projects. Some arts charities in remote areas don't have the capacity or expertise to make applications. Volunteer Cornwall offers training sessions to help people apply for funding. Sarah Sims and Robin Moorcroft agreed to work on lessons learnt and influence how future grant schemes might be rolled out.
- There was an update from Danielle Kirby from the NHS Integrated Care Area. She says that Community Health and Wellbeing Workers have started in Bodmin, having completed an induction. Funded by the Integrated Care Board, Volunteer Cornwall, Public Health and GP surgeries, the aim is supporting whole households facing multiple problems, many of which involve health issues leading to financial difficulties, poor diet and ultimately poor-quality housing through having little or no income. The main areas needing help are the Berryfield Road, Kinsman Estate and Ringway Flats. Various initiatives - Summer Well-Being Festivals, Bodmin Women's Health Weekend and sessions at the Bodmin leisure Centre to help diabetics and pre-diabetics are already under way.
- Robin Moorcroft has invited the new MP, Ben Maguire to come to a CAP meeting.
- A report from Cornwall Council leadership says that Cornwall and Isles of Scilly Good Growth Fund is holding £194 million which needs to be spent by the end of 2024. Projects have to be ready to go, so that if the money is not spent, other qualifying projects will be invited to proceed. They also reported that the Finance Department is looking at Council Tax for second homes, as in some areas of our CAP there are high levels of second home ownership. The Department will be taking this forward in August and looking at how this might affect precepting for the Council.
- Finally, there was discussion about land drainage and how flooding has adversely affected many areas.

	<p>It has been suggested that a new post - a Land Drainage Officer - would be welcomed.</p> <ul style="list-style-type: none"> The theme of the next meeting on the 21st October 2024 (6.00-8.00pm at Chy Trevail, Room 2, Beacon Technology Park or Wadebridge Town Hall) there will be Transport. <p>Chair thanked Councillor Ms. J. Shearer for her report this evening. Councillor R. Wilson raised concerns about bins asking what it means about enforcement. Councillor Ms. J. Shearer suggested people are best going to the roadshows and there is one to be held on Lanivet soon on the 15th October at Lanivet Community Centre.</p>	
173/24	<p>Parish Councillor Training Requirements:- Councillor R. Wilson had requested to attend the Local Council Planning Training Event on the 19th September 2024 from 4.00-5.30pm Action: Clerk to liaise with Councillor R. Wilson and book as necessary.</p> <p>Chairman went back to item 2 on the agenda and advised it had been suggested perhaps by the independent person the Parish Council may like to take up some mediation to ensure we work together better, although this means there would be costs involved. Parish Councillors agreed to leave at this stage as a sitting discussion point.</p>	Clerk
174/24	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> Cornwall Council – Supplier Update Cornwall Council - Draft Housing Decarbonisation Strategy - Public Consultation CALC – Training Update – Nimble E-Learning Modules Forestry Consultation Team - Stakeholder Consultation - Forest Management carried out by Forestry England NALC – Star Council Awards 2024 Office of the Police & Crime Commissioners - Councillor Advocate Seminar - Hosted by the Commissioner and joined by Acting Chief Constable Jim Colwell Rural Services Network - The Rural Bulletin – 9th July; 16th July; 23rd July; 30th July; 6th August; 13th August; 28th August; 3rd September 2024 Office of the Police & Crime Commissioner – Keep antisocial behaviour at bay - read this week's column from the Commissioner NALC – Events Office of the Police & Crime Commissioner - Councillor Advocate Seminar - Hosted by the Commissioner and joined by Acting Chief Constable Jim Colwell Devon & Cornwall Police - Community Survey (Draft) NALC – Newsletter Office of the Police & Crime Commissioner - Force must improve criminal investigations, says Commissioner NALC – Chief Executive's Bulletin Cornwall Council - Local Council Planning training event – 19th September 2024 - 4.00-5.30pm Office of the Police & Crime Commissioner – £5k grants to tackle antisocial behaviour and drug and alcohol misuse Ron Bailey - Safety of Lithium-ion Batteries and e-bikes and scooters Ron Skinner - Invitation to a Public Meeting 31/07/24 at Clovelly Parish Hall Cornwall Council - Affordable Housing Newsletter - July 2024 Town and Parish Council Newsletter: 12th July 2024 	

21. Cornwall Council - Camel Valley Community Area Partnership AGM & Meeting - Monday 22nd July, 6:30pm-8:30pm
22. Office of the Police & Crime Commissioner – From prisoners building homes to more police enquiry officers and record constable numbers – my annual report charts a year of progress
23. National Highways - A30 Road markings and cat's eyes renewal
24. NALC – Events
25. Cornwall Council – Camel Valley CAP Nominated Representative
26. Forest for Cornwall – Summer 2024 Newsletter
27. Seven Concerned Citizens - You are invited: Regional Emergency Response to the Declared 'Climate Crisis' event, Clovelly Parish Hall at 7:00 pm on 31/07/24
28. Office of the Police & Crime Commissioner - The Commissioner's weekly column
29. Office of the Police & Crime Commissioner - Report 'damning indictment' of society as women and girls face 'epidemic' of violence
30. Office of the Police & Crime Commissioner - Councillor Advocate Seminar - Right Care, Right Person - Exeter Racecourse, 11th September from 11.00am-3.00pm
31. Cornwall Community Land Trust - Celebrating the Life of Alan Fox
32. CALC – Star Council Awards 2024
33. Devon & Cornwall Police - Free Cyber Security Support provided jointly by the Home Office and Regional Policing
34. Cornwall Council – Important Supplier Update
35. Office of the Police & Crime Commissioner - Public engagement events from this office over the next several weeks
36. CALC – Training Update – August to November 2024
37. Cornwall Council - Never miss a planning application in your area
38. Bodmin Police Newsletter August 2024
39. CALC – News Round-up 1st August 2024
40. Cornwall Council - Delivery of food waste caddies and bins start in North East Cornwall from Monday 5th August 2024
41. Office of the Police & Crime Commissioner - Read this week's column from the Police and Crime Commissioner
42. CALC – Survey for BA Hons Degree Student – Community Governance
43. NHS Cornwall & Isles of Scilly/Cornwall Council - Cornwall together: July 2024
44. Office of the Police & Crime Commissioner - Right Care, Right Person - Exeter Racecourse, 11th September 2024
45. Cornwall Council - Planning News for Local Councils and Agents - Summer 2024
46. Office of the Police & Crime Commissioner - Commissioner pays tribute to officers who put public's safety ahead of their own
47. Rural Services Network – Rural Funding Digest – August & September 2024 Editions
48. Cornwall Council – Important Supplier Update
49. Cornwall Council - Town and Parish Council Newsletter: 9th August 2024
50. Office of the Police & Crime Commissioner - Invitation to a Gold Commander briefing for Councillor Advocates tomorrow by ACC Glen Mayhew
51. Office of the Police & Crime Commissioner – Policy Officer role in Accountability & Standards Team
52. CALC – Code of Conduct Training with Sarah Mason on Tuesday 3rd

	<p>September 2024 at 5.30pm online Teams meeting</p> <p>53. Office of the Police & Crime Commissioner – This week's column from the Commissioner - Engaging communities and disrupting crime with hotspot policing</p> <p>54. CALC – Hope for Cornwall Event on Tuesday 17th September 2024 at 6.00pm at the Hall for Cornwall</p> <p>55. Ocean Housing Group Newsletter</p> <p>56. Office of the Police & Crime Commissioner - Councillor advocate seminar on contact/101 with A/CC J Colwell and ACC N Leaper joining the Commissioner</p> <p>57. CALC – A Framework for Leisure Briefing on Monday 16th September 2024 at 10.30am via Microsoft Teams</p> <p>58. NALC – Official launch of new and improved website</p> <p>59. Neighbourhood Alert – Volunteering Opportunities near you</p> <p>60. Cornwall Community Land Trust – August News</p> <p>61. Cornwall Council – Summer well-being festivals</p> <p>62. Bodmin Police Station – September Newsletter</p> <p>63. NHS Cornwall & Isles of Scilly - Cornwall together: August 2024</p> <p>64. Office of the Police & Crime Commissioner - This week's column from the Commissioner: Victims' views on court delays sought</p> <p>65. Cornwall Council - Start for Life Newsletter for Professionals</p> <p>66. Cornwall Council - Safeguarding + Community Safety Newsletter: Sign up link</p> <p>67. Cornwall Council - October Roadshows - Stage 4</p> <p>68. CALC – Training Update – Autumn 2024</p> <p>69. Cornwall Council – Draft Notes: Camel Valley Community Area Partnership AGM and Meeting - Monday 22nd July 2024</p> <p>70. NBB Recycled Furniture Brochure (Councillor R. Wilson)</p>	
175/24	<p>Any Urgent Matters the Chair considers relevant for this meeting:- None.</p>	
176/24	<p>Date of next Meeting:- Next meeting would be held on Wednesday 2nd October 2024 at 7.00pm in the Withiel Village Hall.</p> <p>All other Meetings confirmed as the Wednesday 6th November and 4th December 2024.</p> <p>There being no further business to discuss the meeting closed at 8.25pm.</p>	

Signature:

Chair

Date: 2nd October 2024