

WITHIEL PARISH COUNCIL

J.E. BURDON (MRS.)

Parish Clerk

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1 Treburdon Drive,

Roche,

ST. AUSTELL,

Cornwall.

PL26 8QB

Dear Councillor,

I hereby give notice of a Meeting of Withiel Parish Council to be held **in WITHIEL VILLAGE MAIN HALL on WEDNESDAY, 1ST MAY 2024 following on from the Annual Parish Meeting which commences at 7.00pm. Councillors are requested that all mobile phones be switched onto silent for the duration of the meeting.**

Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, or members of the public. Please be aware, that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Note: For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view prior to the meeting please:

<https://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>

1. Apologies for non-attendance
2. Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair)
3. Election of Chairman and Vice-Chairman and Declaration of Acceptance of Office
4. Election of Officers
 - Finance Monitor
 - Footpath Monitor
 - Planning Monitor
 - Monthly Report Monitor for News and Views
 - PR Monitor & Noticeboard Monitor
 - Voltaire Funding Monitors
5. Election of Representatives
 - Camel Valley Community Area Partnership
 - Climate Action Group Representative
 - Neighbourhood Watch Representative
 - Withiel Playing Field Association Representative
 - Emergency Plan Representative
 - St. Breock Community Fund Representative

6. Monthly Cornwall Councillor Report
7. Confirmation of Minutes of the Monthly Meeting held on the 3rd April 2024
8. Matters Arising from the Monthly Meeting held on the 3rd April 2024
9. Highway Issues in the Parish
 - To Report a problem with a road, highway or footway:-
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-highway-or-footway/>
 - To report a faulty streetlight:-
<https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/street-lights-and-illuminated-signs/>
 - To report fly tipping:-
<https://www.cornwall.gov.uk/environment-and-planning/street-care-and-cleaning/fly-tipping/>
 - To report an abandoned vehicle:-
<https://www.cornwall.gov.uk/environment-and-planning/abandoned-vehicles/>
10. Footpath Issues in the Parish
11. Planning Applications received at the meeting and prior to the meeting;
 - Planning Applications** (a) **PA24/02413 – Bennath Coad National Grid** – To erect 3 single poles (43ZEG93A, 43ZEG93B & 43ZEG93C), 4 stays with associated 33kV overhead conductors in the positions shown on the supporting plan, Higher Brynn View, Roche; (b) **PA24/0256 – Mrs. Kate Cherry** – Retrospective planning application for holiday let in the form of shepherds hut, Land North West of Penosivvi, Withiel; **Planning Results** None received at the time of setting the agenda; **Planning Correspondence** None received at the time of setting the agenda; **Any letters received for or against any Planning Applications** None received at the time of setting the agenda.
12. Monthly Accounts for Approval for May 2024, including monthly bank reconciliation and budget monitoring and any other Financial Matters
13. Voltaise Solar Funding Update
14. Conflict of Interest with BDO LLP
15. Approval of Annual Accounts for the year ending 31st March 2024 – as previously circulated
16. Approval of Certificate of Exemption – Agar 2023/2024 Part 2
17. Approval of Section 1 of Annual Return – Annual Governance Statement 2023/2024 – (copy emailed)
18. Approval of Section 2 of Annual Return – Accounting Statements 2023/2024 – (copy emailed)
19. Internal Auditors Report for the year ending 31st March 2024 (copy emailed)
20. Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation
21. Update – Camel Valley Community Area Partnership
22. Update - Climate Change and the Environment
23. Update - Neighbourhood Watch Scheme
24. Update - Withiel Community Emergency Plan
25. Parish Councillor Training Requirements
26. Correspondence received to date by email and post and not included on the agenda (already circulated)
27. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
28. Date of next Meeting – Wednesday 5th June 2024