

WITHIEL PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 6TH MARCH 2024 AT 7.00PM

Present	Cllr. M. Davies (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Ms. J. Shearer (Vice-Chair)
	Cllr. Ms. A. Lake	Cllr. E. Piper	Cllr. R. Wilson
	Cllr. Mrs. W. Symons	Cwll. Cllr. Mrs. J. Cruse	1 Member of Public

Minute	AGENDA ITEMS	Action
40/24	Apologies:- Councillor S. Coy	
41/24	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- One member of public in attendance in respect of a planning application tonight, he was happy to answer any questions on the application. It is a single storey extension and not a two-storey extension as noted on the paperwork. It was noted the original application was submitted in 2020. Councillor R. Wilson queried whether the application is to increase living area space, applicant advised this was the case.	
42/24	Report from local Police Liaison Department – PCSO Tom Cornwell:- None.	
43/24	<p>Monthly Cornwall Councillor Report:- Report from Cornwall Councillor Mrs. J. Cruse as follows:-</p> <ul style="list-style-type: none"> • Message from Monday - I have today been out in my ward looking at all the floods but apologise I did not get as far as Withiel. I have no doubt the usual Withiel floods were an even greater problem. I have just emailed the Service Director and Area Highways Officer, Scott Mann, and the Portfolio Holder about the lack of maintenance and action over these problems. I included many photographs which showed the serious problem we are all facing in the countryside. We must increase maintenance and where we can put in place measures to deal with the huge increase in water runoff from fields. I know that Scott Mann has also written to gain assurance that the extra funding coming down for the Highways is ringfenced and the works that are desperately needed get done. • I have signed off £300.00 for the Withiel Playing Field Association. There were no objections to the Withiel Lorry Scheme, so this is now going forward for completion. • She attended a meeting on the Old Community network road schemes, and it was noted that Withiel is going through. There were no comments that came back from the public consultation. • She received an email today advising there will be an extra fund of £600,000.00 for the Good Growth Scheme. <p>Chair thanked Cornwall Councillor Mrs. J. Cruse for her report and for attending the meeting this evening. There were no questions from the Councillors present on this report.</p>	

44/24	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
45/24	Confirmation of Minutes from the Monthly Meeting held on the 7th February 2024:- Resolved to approve the Minutes of the Monthly Parish Meeting Minutes held on the 7 th February 2024 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor R. Wilson; Seconded: Councillor Ms. J. Shearer)	
46/24	Matters Arising from the Monthly Parish Minutes of the Meeting held on the 7th February 2024:- None.	
47/24	<p>Highway Issues in the Parish:- Local flooding was discussed with Cornwall Councillor Mrs. J. Cruse. Chairman suggested going forward we continue to complete online forms with any issues in the Parish. Cornwall Councillor Mrs. J. Cruse recently tried calling the number online and the member of staff simply filled the form in online. She believes everything needs to be reported as that is what we pay our Council Tax for.</p> <p>Councillor E. Piper queried a pothole, possibly part of a drain nearby Withiel Crossroads and wondered if there was an update. Chairman reported this and was informed it was not a suitably sized pothole. Cornwall Councillor Mrs. J. Cruse requested the information is forwarded on to her to follow up Action: Chairman.</p> <p>Councillor Ms. J. Shearer reported a lot of the roads in the parish are trashed in a lot of places and she wonders whether it would be more cost effective to re-surface all the roads. Cornwall Councillor Mrs. J. Cruse said this would not happen. Chairman reported the only way the Parish Councillors have control over is to continue to report online.</p>	Chair
48/24	<p>Footpath Issues in the Parish:- Councillor Ms. J. Shearer queried why our Contractor believes we only want one cut on our footpaths. Clerk advised we always have two cuts, one reimbursed from Cornwall Council and the Parish Council pay for the second cut. Clerk to inform the contractor Action: Clerk.</p> <p>Chairman reported on a footpath nearby Mike Biddick's property which he offered to help improve personally and suggested the Parish Council speaks to Chris Monk of Cormac about this. Councillor Ms. J. Shearer reported she had already contacted Chris Monk about this and was waiting for a response. Councillor R. Wilson asked that if Cormac cannot come up with the funding, is this something that the Voltaire funding could be used for.</p>	Clerk
49/24	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p>Planning Applications:-</p> <p>PA24/00786 – Mr. Tim Perring – Erection of a single-storey rear extension and detached single storey rear extension and detached single storey carport, Wood House Barn, Withiel – Support (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor Ms. A. Lake)</p> <p>Member of the public left the meeting at 7.35pm.</p>	Clerk

Planning Results:- PA24/00393 – Mrs. Heather Roberts – Non-Material Amendment (1) to Application No. PA23/01544 dated 24th April 2023 for Construction of two storey side extension and detached garage, namely, to replace exterior render finish with fibre cement cladding on rear elevation only, Penrose Cottage, Withiel – **Approved**

PA24/01155 – Mrs. F. Richards – Submission of details to discharge Condition 4 of Decision Notice PA23/03571 dated 12/1/24, Higher Brynn Farm, Roche – **S52/S106 and discharge of condition apps**

Briefing, Preparing a New Local Plan for Cornwall:- Report received from Councillor R. Wilson:-

- Last Wednesday, Councillor Ms. J. Shearer and I attended a virtual teams meeting, presented by the Planning Department advising of the new Local Plan for Cornwall. The Local Plan currently runs until 2030 but recent changes in legislation through the Levelling Up and Regeneration Act require changes that mean Cornwall Council are now developing a new Local Plan for Cornwall to be implemented by 2025. Full details of national policy have not been confirmed but the aim of the new Local Plan is to provide a varied housing stock in several ways including the use of brown field sites, 'densification' and 'change of use' commercial planning regulations. It also brings in more controls for short term lets. Strategic planning to recognise housing and employment needs, infrastructure, identifying exception sites and align with the Climate Change DPD. Larger developments must deliver a 10% biodiversity net gain. Parish Councils will be consulted to provide a digitally led 'Local Vision'.
- At Parish level, local Neighbourhood Development Plans will have to change by 2030 and new Neighbourhood Planning Statements will be introduced. These will be less complex than Neighbourhood Plans and will summarise current plans and incorporate any updates considering new legislation, climate and environment issues and any change in circumstances. Planning statements will need consultation and endorsement from the planning office. They will help develop the Local Plan and be a good precursor to the new Neighbourhood Development Plans that will be required in 2030. Cornwall Council will provide full training on these changes and help will always be available through the website.
- There is a new initiative, 'Call for Sites' aiming to encourage Parishes to identify new locations for development with an emphasis on local need. Maintaining a versatile housing stock inevitably means some loss of environment but this drive intends to give parishes the opportunity to identify the most suitable sites and take a bigger part the decision making.
- What do these changes mean for Withiel? There is no requirement for Parish Councils to change current Neighbourhood Development Plans until 2030 which allows plenty of time to adapt to new directives and the Neighbourhood planning statement certainly gives the opportunity to include any minor updates as well as taking measures to upgrade climate and environment issues, holiday lets, changes to regulations and local housing requirements. More details and training will be given, so as a parish council we should discuss this. Creating a Neighbourhood planning statement would certainly be good preparation for the inevitable new Neighbourhood Development Plan in 2030 we would have to produce.

	<ul style="list-style-type: none"> • The Call for Sites will probably not affect Withiel. There is currently no identified need for increasing social housing stock and there is such a lack of public transport and accessibility to shops and services in Withiel it is unlikely it would even be considered. • Councillor Ms. J. Shearer felt the report was very good. She had a question at the meeting about food security being included as a matter of priority in the Plan and protecting farmland to ensure local food supply. The plan will be digital only and provide local issue information. There are currently 60 authorities revising their plans so there will be a queue to start them, the earliest being May 2025. The plans take 2-5 years to complete. There will be one single plan (Climate Emergency included) which will theoretically sit alongside NDPs. It is not sure yet if local plans will be averse to the National Plan. Neighbourhood Priority Statements will supplement Neighbourhood Development Plans and require endorsement by Cornwall Council. Slides from the presentation are available. • Cornwall Councillor Mrs. J. Cruse reported their administration feel quite strongly about the community and farmland. <p>Chair thanked Councillor R. Wilson for his report. There were no questions from the Councillors present on this report.</p>																			
50/24	<p>Monthly Accounts for March 2024, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for March 2024 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor E. Piper; Seconded: Councillor Ms. J. Shearer)</p> <table border="1" data-bbox="204 1088 1356 1317"> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>January 2024</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£282.76</td> <td>March 2024</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£64.20</td> <td>March 2024</td> </tr> <tr> <td>Withiel Village Hall</td> <td>£165.00</td> <td>Hire of Hall for 2023</td> </tr> <tr> <td>Receipt:- HSBC – Gross Interest</td> <td>£44.80</td> <td>February 2024</td> </tr> <tr> <td>Receipt:- Cornwall Council</td> <td>£380.13</td> <td>LMP Footpath Payment</td> </tr> </table> <p>Appointment of Internal Auditor – Clerk reported our current auditor has advised this will be his last year as he is cutting back. Resolved to accept for this year and Clerk to investigate for a replacement Internal Auditor for next year (Proposed: Councillor M. Davies; Seconded: Councillor Ms. A. Lake) Action: Clerk.</p>	HSBC – Bank Charges	£8.00	January 2024	Salaries and Expenses	£282.76	March 2024	HMRC – Income Tax	£64.20	March 2024	Withiel Village Hall	£165.00	Hire of Hall for 2023	Receipt:- HSBC – Gross Interest	£44.80	February 2024	Receipt:- Cornwall Council	£380.13	LMP Footpath Payment	<p>Clerk</p> <p>Clerk</p>
HSBC – Bank Charges	£8.00	January 2024																		
Salaries and Expenses	£282.76	March 2024																		
HMRC – Income Tax	£64.20	March 2024																		
Withiel Village Hall	£165.00	Hire of Hall for 2023																		
Receipt:- HSBC – Gross Interest	£44.80	February 2024																		
Receipt:- Cornwall Council	£380.13	LMP Footpath Payment																		
51/24	<p>Voltaise Solar Funding and how to deal with applications and advertising:- Chairman reported we now need finalise the form and that he was disappointed that we have gone back to an older style form. He asked whether these are decisions that everyone is happy with. We need to get to a point of what funds we can offer and then put the details out to the public. He circulated some information earlier to Councillors with his suggestions. Resolved to accept the form as circulated earlier this evening including environmental information adding information about SFI information, which has a minimum amount and set as a discretionary fund to support projects over a 15 year period that will last so long and discuss at the next meeting to agree the period of time, i.e. yearly cap or otherwise, including possible details of 25% matched funding (Proposed: Councillor M. Davies; Seconded: Councillor Ms. A. Lake) Action: Councillors.</p> <p>Councillor Mrs. W. Symons left the meeting at 7.53pm.</p>	<p>Cllrs.</p>																		

52/24	<p>Camel Valley Community Area Partnership:- Councillor Ms. J. Shearer reported:-</p> <ul style="list-style-type: none"> • I can report briefly on some funding applications to the Cornwall Capacity team which were supported by the four of the six members of the Camel Valley Funding panel who attended the meeting. • The applications were (a) Camel Valley Community Transport (£17,786.00 to fund the cost of a feasibility study into widening the service); (b) Polzeath Beach Ranger (£7,000.00 to fund a feasibility study) There were discussions about local businesses and holiday lets part funding this. The car park at Polzeath is about to be removed from the beach; (c) Tintagel Parish Council & Housing Group (£7,000.00) to cover the costs of a housing needs survey. Discussion followed about how slow the council are in doing this community consultation which is what would be expected as a matter of course; (d) Nanstallon Community Trust (£1,290.00) to fund a survey of building to see what practical upgrades need to take place - Methodist Chapel - now used as a Village Hall. Although applications now exceed the fund pot by £3,472.00, it seems there is reserve funding which can be used. • There was one question raised by Councillor R. Wilson in respect of the £17,786.00 feasibility study on community transport. Is it for the minibus project of part of the Quiet Lanes Scheme. Councillor Ms. J. Shearer replied that it was to fund a co-ordinator because the Community Transport Scheme has got slightly over-subscribed, and they now need to pay someone to do some research into how the Community Transport Scheme was going to work. <p>Chairman thanked Councillor Ms. J. Shearer for her report.</p> <p>Cornwall Council - 2024 refresh of the Cornwall Planning Partnership: your invitation to apply. She is aware it is one person per CAP area and not one person per Parish. Chairman said as a Parish Council we have been asked whether we support any Councillors putting an application forward to potentially get on the CAP broader planning, noting that CAP will then decide how many they want to represent. Resolved to accept Councillors Ms. J. Shearer/ R. Wilson putting themselves forward (Proposed: Councillor M. Davies; Seconded: Councillor E. Piper)</p>	
53/24	Climate Change and the Environment:- No update.	
54/24	Neighbourhood Watch Scheme:- No update.	
55/24	Withiel Community Emergency Plan:- No update.	
56/24	Parish Councillor Training Requirements:- None.	
57/24	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. NALC – Chief Executive’s Bulletin 2. Cornwall Council – Town & Parish Council Newsletter – 9th February 2024 3. Office of the Police & Crime Commissioner - Police and Crime Commissioner's weekly column 4. NALC – Events 5. Cornwall Rural Community Council - The Clean Cornwall Newsletter 6. Rural Services Newsletter – The Rural Bulletin – 13th February; 20th February; 27th February; 5th March 2024 7. NALC - Newsletter 	

	<p>8. Office of the Police & Crime Commissioner - You are invited to the launch of Criminal Justice and You - An essential guide for victims and witnesses</p> <p>9. Great Western Railway - Stakeholder meeting with Mark Hopwood & Marcus Jones, 27th February from 4.00-6.00pm via Zoom</p> <p>10. Cornwall Council – Online Training Portal</p> <p>11. Cormac Solutions Limited – Cormac Spring Workshop Sessions</p> <p>12. Great Western Railway - Customer & Community Improvement Fund to open on Monday 25th March 2024</p> <p>13. Cornwall Council – Call for sites</p> <p>14. Great Western Railway - Reminder - Cornwall & Devon re-signalling starting on 27th February 2024</p> <p>15. Seven Concerned Citizens (Cornwall) – Notice of escalation regarding Cornwall Council and Climate Emergency</p> <p>16. CALC – Free Briefing Reminder – Preparing for a new Local Plan for Cornwall – Wednesday 28th February 2024 at 4.00pm on Microsoft Teams</p> <p>17. CALC – D-Day 80 Flag of Peace</p> <p>18. Cornwall Council - 2024 refresh of the Cornwall Planning Partnership: your invitation to apply</p> <p>19. CALC – Invitation to join the Cornwall Planning Partnership</p> <p>20. Bodmin Police Station – March Newsletter</p> <p>21. Office of the Police & Crime Commissioner - The Commissioner's weekly column (week commencing 26th February 2024)</p> <p>22. Office of the Police & Crime Commissioner - The Commissioner's weekly column - week commencing 4th March 2024</p> <p>23. Office of the Police & Crime Commissioner - First-of-its-kind resource helps victims through the criminal justice process</p> <p>24. CALC - Cornwall & Isles of Scilly Climate Commission: Call for Commissioners</p> <p>25. CALC – NALC Legal Update – February 2024</p> <p>26. Rural Services Network – Rural Funding Digest – March 2024 Edition</p> <p>27. Cornwall Council – Community Capacity Fund Uplift Information</p> <p>28. CALC – Training Opportunity: Introduction to Neurodiversity</p>	
67/24	Any Urgent Matters the Chair considers relevant for this meeting:- None.	
58/24	<p>Date of next Meeting:- Next meeting would be held on Wednesday 3rd April 2024 at 7.00pm in the Withiel Village Hall.</p> <p>All other Meetings confirmed as the Wednesday 3rd April, 1st May, 5th June, 3rd July, 7th August, 4th September, 2nd October, 6th November and 4th December 2024.</p> <p>There being no further business to discuss the meeting closed at 8.29pm.</p>	

Signature:

Chair

Date: 3rd April 2024