

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 5TH JULY 2023 AT 7.00PM

Present Cllr. M. Davies (Chairman)
Cllr. R. Wilson

Mrs. J. Burdon (Parish Clerk)
Cllr. E. Piper

Cllr. Ms. J. Shearer (Vice-Chair)
Cwll. Cllr. Mrs. J. Cruse

Minute	AGENDA ITEMS	Action
127/23	Apologies:- Councillors Mrs. W. Symons, Ms. A. Lake, S. Coy.	
128/23	Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- None.	
129/23	<p>Monthly Cornwall Councillor Report (Including (a) Cornwall Council – Appeal Decision – Land at Brynn Mill, Road from Demelza Road to Brynn Mill, Roche advising the appeal has been dismissed; (b) Cornwall Councillor Mrs. J. Cruse – PA22/07440 – Higher Bosneives, Withiel):-</p> <p>Cornwall Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> • Firstly, can I congratulate the Withiel Players (of which some considerable numbers are Parish Councillors) for their very splendid performance of a Midsummer Night's Dream. It was a very enjoyable evening. • Congratulations are also due to Councillor Ms. J. Shearer for being unanimously elected as Vice-Chair of the new Community Area Partnership. This is a new venture, and I was delighted to see so many of my Parish Councils well represented as in most cases there were two representatives. • I will be sitting on the Active Travel and Finance Sub-Committee. The outcome of the remaining funds for the agreed road improvements has still to be discussed. • June was a very busy month, and the Armed Forces Day at Falmouth was absolutely stunning in every way, I felt so proud to be part of this great event. • Upgrading of Bodmin Hospital continues, and the plan is for an UTC which will be a great asset for the area, as are the already in place diagnostic equipment. • Locally I noted that on my last two passings of the signs at Lower Brynn there were no HGVs parked there, so it would seem they have had a satisfactory effect. • The Travellers who arrived at Scarlet Well were encouraged to remove by a swift response from BTC which was a great relief. Further work is needed to secure that area for the future. • We need to ensure we have representation at the CAPS meetings going forward. • Cornwall Council – Appeal Decision – Land at Brynn Mill, Road from Demelza Road to Brynn Mill, Roche advising the appeal has been dismissed. It was dismissed as it was not a sustainable location, and she has no further information at this time. 	

	<ul style="list-style-type: none"> PA22/07440 – Higher Bosneives, Withiel – she had no further update and it was up to the Parish Council to make their decision. <p>Chair thanked Cornwall Councillor Mrs. J. Cruse for her report this evening.</p>	
130/23	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Chairman declared a pecuniary interest in respect of the payment to the Withiel PCC a grant of £563.00 for grasscutting.</p>	
131/23	<p>Confirmation of Minutes from the Monthly and Annual Parish Meetings held on the 3rd May 2023 and the Minutes of the Extra-Ordinary Meeting held on Monday 19th June 2023:- Resolved to approve the Minutes of the Monthly and Annual Parish Meetings held on the 3rd May 2023 and the Minutes of the Extra-Ordinary Meeting held on Monday 19th June 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor E. Piper)</p>	
132/23	<p>Matters Arising from the Monthly and Annual Parish Minutes of the Meetings held on the 3rd May 2023 and the Extra-Ordinary Meeting held on Monday 19th June 2023:-</p> <p>Page 3 Min.51/23 Community Benefit from Voltaise:- Clerk reported the payment for solar funding has been received.</p> <p>Page 3 Min.101/23 Pothole at Brooklands:- Councillor Ms. J. Shearer reported that a pothole had been promptly filled in after she had reported it and that eventually the Cormac 'Invasive Weeds' department had visited the site where she had reported the Japanese Knotweed and indicated that they could not do anything as it was approximately 2.5metres from the footpath and they only deal with it if less than 1.5metres from the path. She had contacted the person assumed to be the landowner, who had inspected the site and advised it was not their land. The actual landowner has been told.</p>	
133/23	<p>Highway Issues in the Parish:- Councillor R. Wilson reported the sign at Bosneives was completely overgrown, this has now been cleared.</p>	
134/23	<p>Footpath Issues in the Parish:- Councillor E. Piper reported on a Japanese Knotweed issue next to the public footpath in the Parish. Councillor Ms. J. Shearer reported on Japanese Knotweed advising that it is 1m out of remit Cornwall Council do not action. Councillor Ms. J. Shearer would photograph Japanese Knotweed and report to Cornwall Council Action: Councillor Ms. J. Shearer.</p> <p>Councillor E. Piper discussed the possibility of putting up a fence on part of his field, which is part of the Saints Way, he would follow up with Chris Monk of Cormac.</p>	Cllr. Ms. J. Shearer
135/23	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p>PA23/04451 – Mr. Elliott Smith RES – Variation of Condition 1 of Application No. PA20/03339 dated 1st December 2021 (Variation of Condition 16 of PA21/02907) (Repowering the site of an existing windfarm. Construction of a windfarm comprising five wind turbine generators with a maximum tip height of 100 metres above existing ground level, site access tracks, access track to A39, underground electrical cables, crane building, ancillary equipment.</p>	

	<p>Decommissioning, dismantling and removal from site of eleven existing turbines and associated elements except where required for repower or continuing agricultural use of the site), St. Breock Wind Farm, St. Breock, Wadebridge – Support (Proposed: Councillor R. Wilson; Seconded: Councillor E. Piper)</p> <p>PA23/04241 – Mr. & Mrs. Paul and Sarah Griffin – Request for approval under Regulation 77 of the Conservation of Habitats and Species Regulations 2017 for PA21/00296, Higher Bosneives, Bosneives Hill, Withiel – Parish Council to go with the Cornwall Council Planning Officer’s recommendations (Proposed: Councillor M. Davies; Seconded: Councillor E. Piper)</p> <p>Correspondence Received:-</p> <ol style="list-style-type: none"> 1. Cornwall Council – Land North of Higher Bosneives – PA22/07440 5 Day Protocol – Parish Council’s comments were submitted selecting Option 3 and our objections detailed. 2. The Planning Inspectorate for Land at Brynn Mill, Road from Demelza Road to Brynn Mill, Roche – appeal dismissed. 	<p>Clerk</p> <p>Clerk</p>																					
136/23	<p>Monthly Accounts for July 2023, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for July 2023 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor R. Wilson; Seconded: Councillor Ms. J. Shearer)</p> <table border="1" data-bbox="204 972 1356 1240"> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>May 2023</td> </tr> <tr> <td>Withiel PCC</td> <td>£563.00</td> <td>Grasscutting – Church</td> </tr> <tr> <td>Duchy Defibrillators</td> <td>£228.00</td> <td>Annual Monitoring</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£251.76</td> <td>July 2023</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£57.20</td> <td>July 2023</td> </tr> <tr> <td>Max Simpson - Footpath Cutting</td> <td>£365.00</td> <td>First Cut</td> </tr> <tr> <td>Receipt:- Voltaire</td> <td>£28,978.00</td> <td>Solar Funding</td> </tr> </table> <p>Chairman requested the solar funding information is included back on our agenda Action: Clerk.</p>	HSBC – Bank Charges	£8.00	May 2023	Withiel PCC	£563.00	Grasscutting – Church	Duchy Defibrillators	£228.00	Annual Monitoring	Salaries and Expenses	£251.76	July 2023	HMRC – Income Tax	£57.20	July 2023	Max Simpson - Footpath Cutting	£365.00	First Cut	Receipt:- Voltaire	£28,978.00	Solar Funding	<p>Clerk</p> <p>Clerk</p>
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137/23	<p>Annual Documentation to be reviewed – (a) Freedom of the Parish of Withiel; (b) Code of Conduct:- Resolved to adopt these two policies as set out and include on our website. Clerk to continue including on agenda until all policies have been agreed (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor R. Wilson) Action: Clerk. Chairman suggested all Councillors ensure they read all documents that are forwarded by the Clerk.</p>	<p>Clerk/ Cllrs.</p>																					
138/23	<p>Bodmin Community Network Meeting:- Report circulated from Ms. J. Shearer as follows:- Report on the inaugural meeting of the new CAP (Community Area Partnership) - now named the Camel Valley Community Area Partnership - 21st June 2023:- Participants met informally and mingled over tea and coffee. We were invited to record priorities for our various organisations, which I did - drawing attention to problems for local residents finding affordable homes, lack of public transport, the condition of the road network, inadequate health provision, planning concerns etc.</p> <p>Sitting at designated tables to include members from other areas, we exchanged thoughts, and it was obvious that the problems are pretty much the same all over the area in rural places. There is considerable concern about second homes, water quality and availability (going forward), pollution in the rivers, lack of community engagement and planning.</p>																						

	<p>The new CAP undertakes to help facilitate improvement by helping interaction with the relevant council officers in authority in each case where there are problems.</p> <p>We then convened the Annual General Meeting. After apologies were heard, Councillor Robin Moorcroft was elected Chair and I was elected Vice-Chair of the CAP for 2023/2024.</p> <p>The standard terms of reference for the CAPs were noted (I have a copy of these if anyone wants to see them).</p> <p>It was proposed that the name of the new area became the Camel Valley Community Area Partnership, and many hands supported this idea.</p> <p>Sub-groups were formed, and I joined one or two of them which I felt would help Withiel Parish - a Funding Panel, an Active Travel Sub-Group.</p> <p>It was agreed to have four scheduled meetings per year, the next meeting being 18th September 2023 at which there will be a workshop on developing community priorities, engagement on the Local Plan and work on the Local Resilience Board which includes South West Water. Minutes of the meeting were also forwarded to Councillors to view.</p> <p>Action: Clerk to rename this item on the agenda to Camel Valley Community Area Partnership.</p>	Clerk
139/23	<p>Climate Change and the Environment:- Councillor R. Wilson reported he gave a talk to the Withiel WI last Friday in respect of produce and saving water, which was well received. He is delighted to see the wind turbines are continuing and it was noted the Parish Council supported this.</p>	
140/23	<p>Neighbourhood Watch Scheme:- No update.</p>	
141/23	<p>Withiel Community Emergency Plan:- Councillor M. Davies reported with regards the Emergency Plan one action he was going to look into was First Responder Training, this is available for £495 + Vat and gives you a 3 year ticket.</p>	
142/23	<p>Parish Councillor Training Requirements:- None.</p>	
143/23	<p>Cornwall Council – Affordable Housing:- Information circulated. Band A is the highest and for families in desperate need, other bands were also explained. Chairman reported information had been received from Cornwall Councillor Mrs. J. Cruse and this week from Cornwall Council. Information received was duly noted.</p>	
144/23	<p>Homechoice register for Withiel Parish:- This is linked with the item above. It was noted there are a very limited number of Council Houses in Withiel parish. Cornwall Councillor Mrs. J. Cruse left the meeting at 8.12pm.</p>	
145/23	<p>Royal Cornwall Show Traffic – Update on Signage for 2024 and possibility of diverting from Withiel:- Councillor R. Wilson reported there were no signs coming in off the A30 but clear “exit route A” signs from St. Breock Downs through Ruthernbridge and out to Nanstallon. Chairman suggested the possibility of one-way through Withiel for the days of the show Action: Councillor R. Wilson to follow up.</p>	Cllr. R. Wilson

146/23	<p>To discuss queries made to CALC in respect of Paperwork to be put on noticeboard and possibility of moving Public Forum on the agenda:- Resolved to remain the same (Proposed: Councillor Mrs. J. Shearer; Seconded: Councillor E. Piper)</p>	
147/23	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. CALC – Free Event on the Community Ownership Fund 2. Office of the Police & Crime Commissioner - Meeting invitation to the Road Safety Seminar on Monday, 17th July 2023 3. Office of the Police & Crime Commissioner - Commissioners and Chief Constables for Devon and Cornwall Police and Dorset Police have decided to separate their Alliance Firearms and Explosives Licensing Unit 4. Forest for Cornwall Spring Newsletter 2023 5. NALC – Star Council Awards 2023 6. Cornwall Council – Town & Parish Council Newsletter – 5th May 2023 7. Great Western Railways – Update on strikes 8. NALC – Chief Executive’s Bulletin 9. Cornwall Council – Bodmin, Wadebridge, Padstow, St. Teath & Tintagel Community Area Partnership – Wednesday 21st June, 5.30pm-7.30pm & Town/Parish Council Representative Nomination Form 10. Cornwall Council – Community Area Partnerships – Update 11. Devon & Cornwall Police – Invitation to the Commissioners Showcase – 23rd May 2023 at Exeter Headquarters 12. Devon & Cornwall Police – Councillor Advocate Seminar on Tackling Drugs – Tuesday 16th May 2023 13. NALC – Events 14. CALC – Training Bulletin 15. NALC – Newsletter 16. Bodmin Police Station – May 2023 Bodmin/Wadebridge Neighbourhood Police Team Newsletter 17. Office of the Police & Crime Commissioner – Councillor Advocate Seminar Slides 18. CALC – News Round-up – 19th May 2023 19. Youth Circus - Needs your vote 20. Clean Cornwall – Newsletter Issue 4 21. Office of the Police & Crime Commissioner – Motorbike Road Safety Call for Ideas 22. Cornwall Councillor Mrs. J. Cruse – Rural Development Fund now live 23. CALC – Training Bulletin: June, July and August 2023 24. Cornwall Council – 2023 Off-Street Parking Order 25. Boots UK – Vaccination Service 2023 26. CALC – Being a Good Chair – Face-to-face training session, Monday 26th June at 7.00pm 27. Bodmin Police Station – June Newsletter 28. Cornwall Council – Town & Parish Council Newsletter – 2nd June 2023 29. Cornwall Council - Town & Parish Council Bulletin: Armed Forces Day National Event Cornwall 30. Office of the Police & Crime Commissioner – Survey launched to explore how crime is affecting rural communities 31. Trago Mills – Offer of opening an account 32. CALC - Code of Conduct online training session: 20th June 2023 at 6.30pm 33. CALC – News Round-up – 9th June 2023 	

	<p>34. Cornwall Council – Local Council Planning Training 2023 – Planning induction refresher: 11th July 2023</p> <p>35. Ocean Housing – Annual Partner Survey 2023</p> <p>36. Office of the Police & Crime Commissioner – Information on Website</p> <p>37. Office of the Police & Crime Commissioner – ASB Awareness Week 2023 Webinars</p> <p>38. Cornwall Council – Town & Parish Bulletin: Update on Armed Forces Day National Event Cornwall</p> <p>39. Cornwall Council – Health Surveillance for employees working with COSHH</p> <p>40. CALC – Training Opportunity – Legionella Responsible Person Training on Tuesday 19th September 2023</p> <p>41. Great Western Railway – Rail Strikes</p> <p>42. Cornwall Council – Affordable Housing Newsletter – Parish/Town Councils – July</p> <p>43. Active Cornwall – Summer Time2Move Holiday Programme Goes Live</p> <p>44. Paul Holden – Cornwall Buildings at Risk 2023</p> <p>45. Cornwall Council – Integrated Care Strategy: Have your Say</p> <p>46. Cornwall Council – Draft Action Notes: Camel Valley Community Area Partnership Inaugural Meeting – Tuesday 21st June 2023</p> <p>47. National Highways – Ash Dieback in Devon and Cornwall</p> <p>48. Cornwall Council – Community Levelling Up Programme Launch</p> <p>49. Annual Report from Withiel Playing Fields Association</p> <p>50. Great Western Railway – Changing how we sell tickets at stations</p>	
148/23	<p>Any Urgent Matters the Chair considers relevant for this meeting:- None.</p>	
149/23	<p>Date of next Meeting and Meetings for 2023:- Next meeting would be held on Wednesday 2nd August 2023 at 7.00pm in the Withiel Village Hall Committee Meeting Room. Clerk and several Councillors were unable to attend. Resolved to hold our next meeting on the 6th September 2023 (Proposed: Councillor M. Davies; Seconded: Councillor Ms. J. Shearer) (1 against) Action: Clerk.</p> <p>All other Meetings to be confirmed as the Wednesday 6th September, 4th October, 1st November, 6th December 2023.</p> <p>There being no further business to discuss the meeting closed at 8.27pm.</p>	<p>Clerk</p>

Signature:

Chair

Date: 6th September 2023