

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 3RD MAY 2023 AT 7.17PM

Present	Cllr. M. Davies (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Ms. J. Shearer (Vice-Chair)
	Cllr. R. Wilson	Cllr. E. Piper	Cllr. Ms. A. Lake
	Cwll. Cllr. Mrs. J. Cruse	2 Members of Public	PC Pete Williams

Minute	AGENDA ITEMS	Action
91/23	Apologies:- Councillors S. Coy, Mrs. W. Symons.	
92/23	Newsletter Report Update and arrangements:- Chairman and/or Vice-Chair to compose newsletter report each month Action: Chairman/Vice-Chair.	Chair/ Vice- Chair
93/23	<p>Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- Member of the public reported on the hamlet he lives in and recently a new neighbour has got a number of dogs that are locked in a barn. They bark throughout the night, and he has tried to sort himself, he has concerns of the welfare of the dogs locked in and also neighbour with the noise constant through the night. He leaves the dogs in the barn overnight and does not live on site, they are usually always shut in the dark and apparently are farm dogs. He wants this issue taken forward for him. He played a recording from his bedroom from 3.30am with dogs constantly barking for over an hour. They wake him between 5.00am and 6.00am every morning. There are times when it is silent, they are not necessarily barking constantly but he does have a lot of recordings similar to what he was playing. The RSPCA have been called; however, the dogs are in a nice cage in the barn, have food and water and walked every day. PC Pete Williams asked for details of the owner, and he could possibly arrange either a PCSO or himself to attend on site and review the situation but could not guarantee they could do anything but would be happy to follow up and speak to the owner.</p> <p>Cornwall Councillor Mrs. J. Cruse advised she had spoken with Jason Drew in Cornwall Council, and he had offered a noise monitor device and was waiting to hear back. Member of the public advised he did use one before, but it did not capture enough information and unfortunately it is not measuring the impact is having on them as a family, however, he would be happy to trial one again. PC Pete Williams left the meeting at 7.40pm.</p>	
94/23	<p>Election of Chairman and Vice-Chairman:- Councillor M. Davies was nominated for Chairman (Proposed: Councillor R. Wilson; Seconded: Councillor Ms. J. Shearer). He duly accepted and signed her Declaration of Acceptance of Office and thanked the Parish Council.</p> <p>Councillor Ms. J. Shearer was nominated for Vice-Chairman (Proposed: Councillor E. Piper; Seconded: Councillor Ms. A. Lake) (1 abstention)</p>	

95/23	<p>Election of Officers:- Finance Monitors:- Councillors S. Coy and Mrs. W. Symons Footpath Monitor:- Councillor Ms. J. Shearer and E. Piper Planning Monitor:- Councillors M. Davies and Ms. A. Lake Monthly Report Monitor for News and Views:- Chair and Vice-Chair PR Monitor and Noticeboard Monitor:- Councillors Mrs. W. Symons and R. Wilson</p> <p>Elected on Block (Proposed: Councillor E. Piper; Seconded: Councillor Ms. A. Lake) Action: Clerk to send information to Chair for the News and Views report and information to all Councillors and Cornwall Councillor Mrs. J. Cruse and also update website.</p>	Clerk
96/23	<p>Election of Representatives:- Bodmin Community Network Meeting Representatives:- Councillors Ms. J. Shearer and R. Wilson Climate Action Group Representatives:- Councillors Ms. A. Lake, R. Wilson and Ms. J. Shearer Neighbourhood Watch Representative:- Councillor E. Piper Withiel Playing Fields Association Representative:- Councillor Mrs. W. Symons Emergency Plan Representative:- Councillor M. Davies St. Breock Community Fund Representatives:- Councillors Ms. A. Lake and Mrs. W. Symons</p> <p>Elected on Block (Proposed: Councillor R. Wilson; Seconded: Councillor Ms. A. Lake) Action: Clerk to send information to Chair for the News and Views report and information to all Councillors and Cornwall Councillor Mrs. J. Cruse and also update website.</p>	Clerk
97/23	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor Mrs. J. Cruse reported as follows:- She wished to thank Councillor Ms. J. Shearer who has been a most exemplary Chair throughout amongst all parishes she attends and for all her hard work. Clerk reiterated how wonderful it has been working alongside the outgoing Chair since she joined as Parish Clerk and how helpful she has always been.</p> <ul style="list-style-type: none"> • I am sure that like me you were devastated to hear of the murder in Bodmin. There is a great deal of speculation especially on social media. I have received information that those we are bereaved and other members of the public who have been involved have full support from our Voluntary and Health Services at this very sad time. I was particularly upset as so many of us have been working hard to make Bodmin a safe and happy place for people to live. Bodmin Police have always responded very well to all my concerns and in my opinion have been working particularly to make a strong presence in Bodmin, so this must have come as a blow to them and their morale. • On the matter of the Modification of Footpaths I have spoken to Julie Bate and this is what she has said to me. All emails will be considered in the modification consultation. All witness statements that were previously submitted will be included in the consultation. The preferred witness statements can be filled in and sent to her right up to the date of consultation. The Online modification forms are available on the Council website. She agrees that this modification could and probably should be split into two orders. This will probably not be looked at for about two years as the backlog of modifications is considerable. 	

	Chair thanked Cornwall Councillor Mrs. J. Cruse for her report this evening.	
98/23	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor Ms. J. Shearer declared a non-registerable interest in respect of the planning result PA23/01544 – Mr. & Mrs. Roberts.	
99/23	Confirmation of Minutes from the Meeting held on the 5th April 2023:- Resolved to approve the Minutes of the Meeting held on the 5 th April 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Ms. Shearer; Seconded: Councillor Ms. A. Lake)	
100/23	<p>Matters Arising from the Minutes of the Meeting held on the 5th April 2023:-</p> <p>Page 2 Min.63/23 Modification of Footpath 11:- Response received advising the original application was all one application for the sections shown but going forward it may be possible to split the application in two (if the Council decides there is enough evidence for the routes to be added to the Definitive Map) and make a separate legal Order for each section so that if there are objections to an Order for one section these will not hold up the Order on the other section.</p> <p>Page 3 Min.51/23 Community Benefit from Voltaise:- Clerk reported paperwork had been received requesting details of payee. Councillor S. Coy had suggested this money is put in the fund held by Cornwall Council. Resolved to request community benefit is included with current Cornwall Council fund (Proposed: Councillor R. Wilson; Seconded: Councillor Ms. A. Lake) Action: Clerk.</p>	Clerk
101/23	Highway Issues in the Parish:- Vice-Chair will report a pothole at Brooklands using the online system Action: Vice-Chair.	Vice-Chair
102/23	<p>Footpath Issues in the Parish (Including (a) Application for Modification of Definitive Map and Statement of Rights of Way to add a Bridleway and upgrade a Footpath at Withiel CP; (b) Confirmation of Contractor for Footpaths for the coming year):- Vice-Chair reported the Clerk submitted approximately 39 emails to Cornwall Council in respect of the modification order.</p> <p>Vice-Chair reported she had photographed some Japanese Knotweed at Brooklands and will report using the online system Action: Vice-Chair.</p> <p>Footpath Maintenance for this financial year:- Contractor quoted £730.00 which will be 2 cuts for the year and in the meantime he cuts back steps and stiles. Resolved to remain with our Contractor as originally agreed under a longer-term contract (Proposed: Councillor Ms. A. Lake; Seconded: Councillor E. Piper) Action: Clerk.</p> <p>Councillor E. Piper reported issues with a public footpath, whereby people are walking dogs off leads which is potentially a problem when there are livestock, there has also been gates left open, and there are signs up. He believes his only option is to put a fence up. Councillor R. Wilson suggested a small notice is passed to holiday lets to ensure people visiting are aware, along with including in the local bus shelters, Facebook and News and Views, Councillors agreed this was a good idea Action: Councillor Ms. J. Shearer to follow up.</p>	<p>Vice-Chair</p> <p>Clerk</p> <p>Vice-Chair</p>

103/23	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:- No planning applications received.</p> <p><u>Planning Results:-</u></p> <p>PA23/01544 – Mr. & Mrs. Roberts – Construction of two storey side extension and detached garage, Penrose Cottage, Withiel – Approved</p> <p><u>Planning Correspondence:-</u> Renewable Energy Systems Limited – advising a planning application is being submitted to extend the operational life of the St. Breock Wind Farm.</p>																									
105/23	<p>Monthly Accounts for May 2023, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for May 2023 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor R. Wilson; Seconded: Councillor Ms. J. Shearer)</p> <table border="1" data-bbox="204 864 1355 1128"> <tr> <td>Cornwall ALC Limited</td> <td>£254.90</td> <td>Subscription 2023-2024</td> </tr> <tr> <td>Microsoft</td> <td>£59.99</td> <td>Microsoft 365</td> </tr> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>March 2023</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£251.26</td> <td>May 2023</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£57.20</td> <td>May 2023</td> </tr> <tr> <td>Town & Parish Council Website</td> <td>£235.00</td> <td>1/5/23-1/5/24 - Hosting</td> </tr> <tr> <td>Receipt:- Cornwall Council</td> <td>£3,000.00</td> <td>Half Yearly Precept</td> </tr> <tr> <td colspan="3">Action: Next Agenda – Solar Voltaise Funding.</td> </tr> </table>	Cornwall ALC Limited	£254.90	Subscription 2023-2024	Microsoft	£59.99	Microsoft 365	HSBC – Bank Charges	£8.00	March 2023	Salaries and Expenses	£251.26	May 2023	HMRC – Income Tax	£57.20	May 2023	Town & Parish Council Website	£235.00	1/5/23-1/5/24 - Hosting	Receipt:- Cornwall Council	£3,000.00	Half Yearly Precept	Action: Next Agenda – Solar Voltaise Funding.			<p>Clerk</p> <p>Clerk</p>
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106/23	<p>Renewal of Annual Insurance Policy:- Resolved to remain with our current insurer and renew in the sum of £241.00 by the 1st June 2023 (Proposed: Councillor R. Wilson; Seconded: Councillor Ms. A. Lake) Action: Clerk.</p>	Clerk																								
107/23	<p>Bodmin Community Network Meeting:- No update.</p>																									
108/23	<p>Climate Change and the Environment:- Councillor R. Wilson reported on a recent paper circulated from Ocean Housing in respect of making all their homes zero carbon by 2050, although Cornwall Council has a deadline of 2030. Cornwall Councillor Mrs. J. Cruse would follow up and she very much doubt they will be retrofitting by 2030. He raised a second point in respect of a Canadian Company. Councillor Ms. A. Lake commented that this does not appear to impact Withiel parish and suggested this is best probably discussed out of the meeting.</p> <p>Cornwall Councillor Mrs. J. Cruse to send information to Clerk to pass on to the Withiel Village Hall to check out the Good Growth Website, which can then be forwarded to Councillor Mrs. W. Symons for forwarding on Action: Cornwall Councillor Mrs. J. Cruse/Clerk/Councillor Mrs. W. Symons.</p> <p>Chair reminded all Councillors to remember our remit is Withiel and not the border or any other Cornwall Council issues going forward and in future need to be discussed out of the meeting please and to ensure we stick to the agenda for the evening.</p>	<p>Cwll. Cllr. Mrs. J. Cruse/ Clerk/. Cllr. Mrs. W. Symons</p>																								

109/23	Neighbourhood Watch Scheme:- No update.	
110/23	Withiel Community Emergency Plan:- Councillor M. Davies will update at the next meeting.	
111/23	Parish Councillor Training Requirements:- Councillor E. Piper had carried out the Code of Conduct Training. Clerk to include annual documents for renewal through the year, commencing on the next agenda Action: Clerk.	Clerk
112/23	Free CPR & Defibrillator Sessions for Local Councils Update:- Councillor Mrs. W. Symons reported has this in hand, Clerk will circulate two dates for preference Action: Clerk.	Clerk
113/23	Correspondence – Clerk listed correspondence and actions required:- <ol style="list-style-type: none"> 1. NALC – Events 2. NALC – Chief Executive’s Bulletin 3. Cornwall Council – Town & Parish Council Newsletter – 6th April 2023 4. Great Western Railway – Customer and Community Improvement Fund for bids after Easter 5. CALC – Community Housing Conversations: Programme Reminder: Wednesday 19th April 2023 : 4.00-8.00pm 6. Office of the Police & Crime Commissioner – Changes to 101 contact system 7. NALC – Newsletter 8. Cornwall Council – Invitation to the Coronation Service of Commemoration Parade – Truro Cathedral, Sunday 7th May 2023, 4.00pm for 4.30pm start 9. Wheal Martyn Museum – Cornish Music Evening 10. Ocean Housing – Plans for the Year Ahead 11. Forest for Cornwall – A free Landmark Tree for your town or parish 12. Duchy Health Charity Limited – Cost of Living Crisis Fund 13. Office of the Police & Crime Commissioner – Response to PEE report 14. Office of the Police & Crime Commissioner – Tacking Drugs – 16th May 2023 15. Great Western Railway – Upcoming Network Rail Improvement works 16. Great Western Railway – Improvement Fund open for bids 17. Cornwall Lieutenancy Office – Invitation to the Coronation Service of Commemoration to be held at Truro Cathedral on Sunday 7th May 2023 18. Cornwall Council – Changes to rubbish and recycling collection times 19. NALC – Star Council Awards 2023 20. Tamar Toll Action Group – Update 21. Cornwall Council – Planning News Spring 2023 22. Cornwall Council – Affordable Housing Newsletter (May 2023) Action: Next Agenda – Affordable Housing, with update from Cornwall Councillor Mrs. J. Cruse 23. Devon & Cornwall Police – Commissioner’s Showcase – 23rd May 2023 	Clerk/. Cwll. Cllr. Mrs. J. Cruse
114/23	Any Urgent Matters the Chair considers relevant for this meeting:- Minutes on noticeboards was discussed and it was suggested to have main minutes and agenda only on noticeboard and not put up draft minutes. There was some discussion and a suggestion was made to perhaps hold public forum at the end of each meeting instead of the beginning, allowing members of the public to make any comments on any items on the agenda Action: Clerk to follow up with CALC and also ask about the draft minutes on the noticeboard as well and ask about public forum at the end of a meeting Action: Next agenda for discussion. Cornwall Councillor Mrs. J. Cruse left the meeting at 8.32pm.	Clerk Clerk

115/23	Date of next Meeting and Meetings for 2023:- Next meeting to be held on Wednesday 7 th June 2023 at 7.00pm in the Withiel Village Hall Committee Meeting Room. All other Meetings to be confirmed as the Wednesday 5 th July, 2 nd August, 6 th September, 4 th October, 1 st November, 6 th December 2023. There being no further business to discuss the meeting closed at 8.38pm	
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Signature:
Chair

Date: 7th June 2023