

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 1ST FEBRUARY 2023 AT 7.00PM

Present Cllr. Ms. J. Shearer Mrs. J. Burdon Cllr. S. Coy
(Chair) (Parish Clerk) Cllr. Ms. A. Lake
Cllr. R. Wilson Cllr. E. Piper 3 Members of Public

Minute	AGENDA ITEMS	Action
20/23	<p>Apologies:- Councillors Mrs. W. Symons, M. Davies, Cornwall Councillor Mrs. J. Cruse</p> <p>Chair reiterated during public forum members of public are welcome to speak if on the agenda, if not we can include on the next agenda. Once the meeting has moved on from public forum public are not permitted to speak although if Councillors wish to ask a question of the public to go through the Chair.</p>	
21/23	<p>Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- Member of public raised signage and advised it is now 15 months since this started, as far as he can see nothing has been done. Chair reported she has received information that a feasibility study in the sum of £6,000 has been commissioned but nothing was noted about the signage.</p>	
22/23	<p>Monthly Cornwall Councillor Report (Including Youth Provision Review):- Apologies received from Cornwall Councillor Mrs. J. Cruse.</p> <p>Youth Provision Review – Update received from Councillor Mrs. W. Symons advising she had emailed for more information, about exactly what they want, and they have not responded. She will send another email, giving them some information about the lack of Youth Services in Withiel Parish but she is not sure this is exactly what they wanted but it is worth a try.</p>	
23/23	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.</p>	
24/23	<p>Confirmation of Minutes from the Meeting held on the 4th January 2023:- Resolved to approve the Minutes of the Meeting held on the 4th January 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor S. Coy; Seconded: Councillor E. Piper)</p>	
25/23	<p>Matters Arising from the Minutes of the Meeting held on the 4th January 2023:-</p> <p>Page 2 Min251/22 Cancellation of old Website:- Clerk reported no response had been received.</p>	
26/23	<p>Highway Issues in the Parish (Including any update on Highways Expression of Interest for Withiel):- Chair reported an email has been sent to Sarah Sims and Rachael Tatlow in respect of the feasibility study and we are waiting for a response.</p>	

	<p>Email received from Nigel Liddicoat – He noted the Council is looking to introduce a 20mph speed restriction in a number of residential areas of Cornwall. He would like to request Withiel applies for this as cars do come through too fast at times and there are increasing numbers of elderly and children. He believes this is something Councillors have talked about in the past but now there appears to be more of an appreciation for controlling speeds in villages. He is sure there would be little or no objections from residents should a ballot be carried out. Resolved to include as an agenda item for the next meeting. Councillor S. Coy reported there is currently no speed limit in Withiel, so therefore, no ability to reduce to 20mph. Resolved to include on the next agenda Action: Clerk.</p> <p>Email received from St. Wenn Parish Clerk – She had been asked by Councillors of St. Wenn Parish Council to make contact with reference to the grit bins recently placed within the parish. The Council placed one at Prince Park to serve the hill at that point. The Council does not mind the good folk of Withiel Parish using some of this grit/salt when freezing conditions require it, but they did suggest a small contribution would be welcome as we need to refill the bins again after the recent freezing weather. We currently buy, and collect, the grit at very favourable rates as one of our Councillors does haulage work for the company. We have been paying £8.00 for a 25K bag. We bought 40 bags in November which now need replacing. Resolved to include as an agenda item for the next meeting Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p>
27/23	<p>Footpath Issues in the Parish:- Clerk reported a response had been received from Chris Monk of Cormac advising the two sites have been inspected. The steps at the end of the footbridge on Footpath 2 is the primary concern and we will get that repaired as soon as practicable. The broken deck board on the bridge on Footpath 3 is a lesser hazard but we will get this sorted at the same time while a gang are in the area. Chair queried the third item, the way markers on the Tregustick footpath, noting the landowner would happily instal them Action: Clerk.</p> <p>Clerk reported the offer of LMP footpath cutting for 2023/2024 had been received in the sum of £380.13. Clerk advised there had been a couple of queries on the amount. Resolved to accept the offer once amount has been clarified (Proposed: Councillor Ms. A. Lake; Seconded: Councillor E. Piper) Action: Clerk.</p> <p>Councillor R. Wilson reported on the lane from top of the Saints Way to the bus stop is full of pot holes. Member of public had informed this section of footpath is owned by Cornwall Council and in the past, they had carried out works. Resolved the Clerk reports to Chris Monk Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
28/23	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p><u>Planning Applications:-</u></p> <p>PA22/11444 – Mr. Udy – Erection of light industrial unit, Existing Builders Yard, Victoria, Roche – Support (Proposed: Councillor E. Piper; Seconded: Councillor R. Wilson)</p>	<p>Clerk</p>

	<p>PA23/00273 – Mr. G. Mcnerlin, GM Services Cornwall Ltd – Change of use of dwelling and site to offices and associated storage, Eothen, Victoria, Roche – Parish Council to go along with the Planning Officers recommendations, as we did not feel the documentation received allowed us to make a decision (Proposed: Councillor S. Coy; Seconded: Councillor Ms. A. Lake)</p> <p>PA23/00374 – Mrs. M. Matthews, Matthews Bros Ltd – Covered Agricultural Yard (Phase 1), Great Brynn Barton, Roche – Extension of Time Granted – Net Agenda</p> <p>PA23/00375 – Mrs. M. Matthews, Matthews Bros Ltd – Covered Agricultural Yard (Phase 2), Great Brynn Barton, Roche – Extension of Time Granted – Net Agenda</p> <p>PA23/00374 – Mrs. M. Matthews, Matthews Bros Ltd – Covered Agricultural Yard (Phase 3), Great Brynn Barton, Roche – Extension of Time Granted – Net Agenda</p> <p>PA23/00374 – Mrs. M. Matthews, Matthews Bros Ltd – Covered Agricultural Yard (Phase 4), Great Brynn Barton, Roche – Extension of Time Granted – Net Agenda</p> <p><u>Planning Results:-</u></p> <p>PA22/11015 – National Grid (South West) – Form B regarding a proposed new overhead line tee-off to feed a new primary ground mounted substation in Victoria, Higher Brynn Farm, Roche – No Objections</p> <p><u>Planning Correspondence:-</u> Cornwall Council – PA22/02666 – Mr. Phillip Vincent – Removal of Condition 5 relating to agricultural occupancy on application 6/87/0720/OOP granted 6th July 1987, Kerris Vale, Kerriers Road, Inches, Bodmin advising that the Inspector has been appointed to determine this appeal on the 1st February 2023.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>												
29/23	<p>Monthly Accounts for Approval for February, including monthly bank reconciliation and budget monitoring and any other Financial Matters:- It was proposed that the Council approve and accept the accounts for payments for February 2023 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor S. Coy; Seconded: Councillor E. Piper)</p> <table border="1" data-bbox="204 1592 1355 1749"> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>December 2022</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£250.46</td> <td>February 2023</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£57.00</td> <td>February 2023</td> </tr> <tr> <td>Receipt:- Cornwall Council</td> <td>£353.22</td> <td>LMP Footpath Maint.</td> </tr> </table>	HSBC – Bank Charges	£8.00	December 2022	Salaries and Expenses	£250.46	February 2023	HMRC – Income Tax	£57.00	February 2023	Receipt:- Cornwall Council	£353.22	LMP Footpath Maint.	Clerk
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30/23	<p>Bodmin Community Network Meeting:- Chair reported she had circulated a report on levelling up and she has been invited to attend another meeting on the 10th February 2023.</p>													
31/23	<p>Climate Change and the Environment:- No report.</p>													
32/23	<p>Neighbourhood Watch Scheme:- Chair reported she had passed an email to Councillor E. Piper today.</p>													
33/23	<p>Withiel Emergency Plan:- Apologies received from Councillor M. Davies who would update Councillors at the March meeting. Chair reported they held an informal meeting at Councillor S. Coy’s house to discuss and it was thought that</p>													

	<p>we do not need a big plan like other parishes as the population is so small.</p> <p>Defibrillators were discussed and they would like more and funding to purchase. Names are to be displayed on the website of Parish Councillors prepared to go and get defibrillator in an emergency where only two people are present. First responders were discussed and how it would work and possible funding to train first responders in the parish. Councillor S. Coy suggested possibly arranging an informal training session on the basics of first aid. It was suggested that funding from St. Breock Wind Farm could be made available Action: Councillor Ms. A. Lake would follow up to establish whether an application could be made.</p>	Cllr. Ms. A. Lake
34/23	Parish Councillor Training Requirements:- Clerk to follow up with Cornwall Council to see if they have any Code of Conduct Training Sessions Action: Clerk.	Clerk
35/23	CALC – AGM to be held on 21st February 2023 at 7.00pm in the Shire Hall Suite, Bodmin:- Resolved that Chair and Councillor Ms. A. Lake attends Action: Clerk	Clerk
36/23	Newsletter Report Update and arrangements:- Action: Councillor Ms. A. Lake to compile report for the newsletter. Clerk to move the beginning of the agenda each month Action: Clerk.	Cllr. Ms. A. Lake/ Clerk
37/23	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. CALC – AGM – Tuesday 21st February 2023 at 7.00pm Bodmin Shire Suite 1. NALC – Local Leadership through challenging times 2. Great Western Railway – Strike Updates 3. Duchy Defibrillators – 2022 Review and Information 4. CALC – Chief Executives Bulletin 5. Cornwall Council - Town & Parish Council Newsletter – 13th January 2023 6. CALC – The Public Value of Parish Councils 7. Great Western Railway – Train Strikes 8. Wadebridge Renewable Energy Network – Your Energy Transition Day – 26th January 2023 – Wadebridge Town Hall – 11.00am-9.30pm 9. Royal Cornwall Hospitals NHS Trust – Patient Leader Programme Launch 10. Community Networks – Community Levelling Up Meeting 11. Bodmin Community Network Meeting – Outcome of Meeting 12. Julie Shirley – Research on Youth Councils – A Survey Request 13. Bodmin Police Station – January 2023 Bodmin/Wadebridge Neighbourhood Police Team Newsletter 14. Great Western Railway – Train Strikes 15. Great Western Railway – Upcoming Rail Improvement Works 16. NALC – Chief Executive’s Bulletin 17. NALC – Events 18. Vision Zero South West Road Safety E-Briefing – January 2023 19. NALC – Newsletter 20. Devon & Cornwall Police – Scams targeting the hospitality sector 21. CALC – February/March CALC Training Bulletin 22. Cornwall Council – 2023 Planning News for Local Council and Agents 23. CALC – Planning Refresher Course – Monday 6th February at 6.30pm via Zoom 24. CALC – AGM 21st February 2023 at Bodmin Shire House Suite 25. Luxulyan Parish Council Informing the public about the deal and about a directly elected Mayor for Cornwall 	
38/23	Any Urgent Matters the Chair considers relevant for this meeting:- None.	

39/23	<p>Date of next Meeting and Meetings for 2023:- Next meeting to be held on Wednesday 1st March 2023 at 7.00pm in the Withiel Village Hall Committee Meeting Room.</p> <p>All other Meetings to be confirmed as the Wednesday 5th April, 3rd May, 7th June, 5th July, 2nd August, 6th September, 4th October, 1st November, 6th December 2023.</p> <p>There being no further business to discuss the meeting closed at 7.55pm</p>	
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Signature:

Chair

Date: 1st March 2023