

# WITHIEL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 7<sup>TH</sup> DECEMBER 2022 AT 7.00PM

Present Cllr. Ms. J. Shearer Mrs. J. Burdon Cllr. M. Davies  
(Chair) (Parish Clerk) (Vice-Chairman)  
Cllr. S. Coy Cllr. R. Wilson Cllr. E. Piper  
Cllr. Mrs. W. Symons 3 Members of Public

Minute	AGENDA ITEMS	Action
241/22	<b>Apologies:-</b> Councillor Ms. A. Lake and Cornwall Councillor Mrs. J. Cruse.	
242/22	<b>Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):-</b> Member of public raised comments about people living illegally in certain areas and wondered if this is something the Parish Council deal with. Councillor S. Coy reported this is effectively a civil matter and you can inform the Planning Officer and they can act if appropriate.	
243/22	<b>Monthly Cornwall Councillor Report:-</b> Report received from Cornwall Councillor Mrs. J. Cruse as follows:- <ul style="list-style-type: none"> <li>• Signs are being prepared to advise against lorry parking at Lower Bryne.</li> <li>• Public Consultation on the Devolution Deal is live on the 9<sup>th</sup> December 2022. The full details of the Deal are on the Gov.uk Cornwall Devolution Deal website. Consultation will be online, by post and group discussions.</li> <li>• Confirmation has been received that the Community Network Partnership will allow time for Withiel to study the traffic feasibility study before the next Expression of Interest round.</li> <li>• A motion was unanimously passed at Full Council to press for a more robust intervention from the Government to monitor wastewater companies. put 'A duty on sewerage undertakers to take all reasonable steps to ensure untreated sewage is not discharged from storm overflows and urgently reviews legislation that sets ambitious and legally binding targets to end untreated sewage discharge in all bathing waters, high priority nature sites, and shellfish harvesting areas by 2030.' Government Legislation is imminent to make more robust requirements of the water companies. I have visited Scarlett Well Treatment works and I can attest to the local Engineers being aware of this problem and I look forward to action soon. There is room for expansion at Scarlett Well and improvements are in my opinion priority. I have requested a visit to Nanstallon Treatment works.</li> </ul> Chair thanked Clerk for circulating the report this meeting.	
244/22	<b>Cornwall Council – Youth Provision:-</b> No update. Clerk to follow up with Cornwall Councillor Mrs. J. Cruse <b>Action:</b> Clerk.	<b>Clerk</b>
245/22	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	
246/22	<b>Confirmation of Minutes from the Meeting held on the 2<sup>nd</sup> November 2022:-</b> Resolved to approve the Minutes of the Meeting held on the 2 <sup>nd</sup> November 2022 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson)	

247/22	<b>Matters Arising from the Minutes of the Meeting held on the 2<sup>nd</sup> November 2022:-</b> None.													
248/22	<b>Highway Issues in the Parish (Including any update on Highways Expression of Interest for Withiel):-</b> Chair reported on EOI liaising with community network about HGV's going through Withiel. No options have been presented by Cormac as yet and Chair has written several times to Sarah Sims and copied in Rachel Tatlow to express concern that in spite of a £6,000 cost to taxpayers to date, nothing has materialised, signage is not included in the bill so far and we are now running late to submit an EOI for further funding by 30th December to action any of the possible offered options, yet to be revealed. Chair understands that this time extension has been granted so we await further developments. Councillor R. Wilson reported the Bodmin Community Network Panel has postponed tonight 's meeting to next week. As soon as information is available it will be on the agenda, and anyone interested can attend the relevant meeting.													
249/22	<b>Footpath Issues in the Parish:-</b> Chair reported there is a loose plank on footbridge and broken plank on footbridge at Whitehay <b>Action:</b> Chair to ask our Contractor to review and report both.  Councillor E. Piper reported a footpath sign has rotted and laying on the ground nearby his property, he would send information to Chair <b>Action:</b> Councillor E. Piper.	<b>Chair</b>  <b>Cllr. E. Piper</b>												
250/22	<b>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</b> One Planning application received, requested an extension of time for our next meeting:-  <b>PA22/09698 – Mr. Mark Rubens –</b> Alterations to existing annexe/garage building for use as residential annexe/holiday accommodation, ancillary to the old farmhouse, The Old Farmhouse Annexe, Higher Tregawne, Withiel – <b>Next Agenda</b>	<b>Clerk</b>												
251/22	<b>Monthly Accounts for Approval for December, including monthly bank reconciliation and budget monitoring and any other Financial Matters:-</b> It was proposed that the Council approve and accept the accounts for payments for December 2022 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson) <table border="1" data-bbox="204 1536 1355 1688"> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>October 2022</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£410.46</td> <td>December 2022</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£97.00</td> <td>December 2022</td> </tr> <tr> <td><b>Receipt:</b> Cornwall Council</td> <td>£730.00</td> <td>Extra Footpath Works</td> </tr> </table> <p>Chair reported on cancellation of the old website. Clerk to query with CALC to establish suitable letter to be sent, advising it has now been used now for several months and problems we have had in the past <b>Action:</b> Clerk.</p>	HSBC – Bank Charges	£8.00	October 2022	Salaries and Expenses	£410.46	December 2022	HMRC – Income Tax	£97.00	December 2022	<b>Receipt:</b> Cornwall Council	£730.00	Extra Footpath Works	<b>Clerk</b>  <b>Clerk</b>
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252/22	<b>Approval of Budget/Setting of Precept for the next Financial Year including Policy for Reserves to be confirmed and adopted:-</b> Resolved to approve the budget and set the precept at £6,000 (Proposed: Councillor S. Coy; Seconded: Councillor E. Piper) <b>Action:</b> Clerk.  Reserves Policy adopted as set out on precept budget sheet as General Reserve of £3,284.72 and Election Reserve of £750.00 (Proposed: Councillor S. Coy; Seconded: Councillor E. Piper)	<b>Clerk</b>												

253/22	<b>Annual Documentation to be reviewed – Delegated Powers – List of Regular Payments for the Year:-</b> Resolved to adopt the list of Regular Payments for the year as set out, with a payment of £563.00 for grasscutting of Churchyard included (Proposed: Councillor D. Piper; Seconded: Councillor Ms. J. Shearer) <b>Action:</b> Clerk.	<b>Clerk</b>
254/22	<b>Bodmin Community Network Meeting:-</b> No report, meeting to be held next week.	
255/22	<b>Climate Action Group Meeting:-</b> Councillor R. Wilson advised he believes we should have a Climate Action spokesperson, he would like to volunteer to continue. Councillor S. Coy reported to decide on a case-by-case basis and there is no need for a second spokesperson. Chair advised that Councillor R. Wilson's comments will always be valued. The Action group should brief the Parish Council and should not action themselves; it should come to the Parish Council for comments, there could be a representative but not a spokesperson, ensuring that matters are brought back to the Parish Council, Councillor R. Wilson was happy with this. Chair advised this item will remain on the agenda each month and rename to Climate Change and the environment <b>Action:</b> Clerk.	<b>Clerk</b>
256/22	<b>Neighbourhood Watch Scheme:-</b> Councillor E. Piper reported he had spoken with Anna Hoyle and he would follow up the original application for the scheme <b>Action:</b> Councillor E. Piper.	<b>Cllr. E. Piper</b>
257/22	<b>Withiel Emergency Plan:-</b> Councillor M. Davies reported this is still a working progress.	
258/22	<b>Parish Councillor Training Requirements:-</b> Councillor R. Wilson advised he had attended his Code of Conduct Training. He also the Planning Training for local Councils and reported as follows – Key points are that Cornwall is to prepare a new 'Local Plan' in the next 2.5 years that is to align with new government directives as part of the Levelling up Bill. However, throughout the session the biggest problem is that since the training was scheduled there have been two Prime Ministers and a ministerial change as well as the revised Autumn budget statement. As a result, all the guidelines, and funding are still "under review". There will be a key shift towards increased powers for big infrastructure projects such as roads and on shore wind. It became more of a general guidance session and one key question was raised by a Parish Councillor from Lostwithiel. They are just putting together a Neighbourhood Development Plan and he asked for advice about the new policies and was advised to do the local groundwork but to wait for the new Duchy wide Local Plan to come into place. There was nothing in the presentation that really affects Withiel, and as we have recently discussed our own Neighbourhood Development Plan and are happy with it there is certainly nothing for us to consider now, however, when the Cornwall Plan is finally decided there may need to be amendments. Further training and planning up-date presentations will be offered as the Plan develops over the next year. Other points raised were that the climate change DPD is going through its final readings at Council and is likely to be ratified early new year. In the open sessions other Parish Councillors bemoaned the fact that their decisions, particularly on larger developments are often over-ruled by the planning office and it is something we are all going to have to accept that this administration aims for a "prosperous Cornwall" are centred around the building of tens of thousands of new (market) builds. The session was presented by Rob Lacey who is the Planning Policy Group Leader at Cornwall Council, with help from Chris Daly the Training Group Leader. The power point pages from this session are available on request should any Parish Councillor be interested	

259/22	<p><b>Newsletter Report Update and arrangements:-</b> Councillor R. Wilson to compile report, to be submitted to all Councillors and Clerk for approval and confirmation before submitting <b>Action:</b> Councillor R. Wilson</p> <p><b>Action:</b> Next month's issue will be compiled by Councillor Mrs. W. Symons.</p>	<p><b>Cllr. R. Wilson</b></p> <p><b>Cllr. Mrs. W. Symons</b></p>
260/22	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council – Town &amp; Parish Council Newsletter – 4<sup>th</sup> November; 2<sup>nd</sup> December 2022</li> <li>2. Cornwall Council – Draft Action Notes – Bodmin Community Network Panel from meeting held on Wednesday 19<sup>th</sup> October 2022</li> <li>3. Great Western Railway – Cancelled Strikes</li> <li>4. CALC – Chief Executive's Bulletin</li> <li>5. Cornwall Council – Spam Email Warning</li> <li>6. CALC – Boundary Commission Consultation</li> <li>7. NALC – Chief Executive's Bulletin</li> <li>8. Bodmin Police Station – November 2022 Newsletter</li> <li>9. NALC – Events</li> <li>10. Great Western Railway – Rail Strikes</li> <li>11. Cornwall Council – Community Network Review</li> <li>12. NALC – Newsletter</li> <li>13. CALC – Safeguarding Briefing – Tuesday 22<sup>nd</sup> November 2022 10.00am Teams</li> <li>14. CALC – November Civility and Respect Newsletter</li> <li>15. Cornwall Council – Time2Move Holiday Programme – Christmas 2022</li> <li>16. Cornwall Council – Devolution to Cornwall</li> <li>17. Office of the Police &amp; Crime Commissioner – Update</li> <li>18. Cornwall Council – Youth Provision Review</li> <li>19. Office of the Police &amp; Crime Commissioner – Free Cyber Security Talk</li> <li>20. NALC – Newsletter</li> <li>21. Paul Holden – News from Cornish Buildings Group “Buildings at Risk” Project</li> <li>22. Cornwall Council – Neighbourhood Development Plan Survey</li> <li>23. CALC – National Tree Week: Forest for Cornwall Event: Thursday 1<sup>st</sup> December 2022 – 11.20am-12.30pm</li> <li>24. Cornwall Council – Date Change – Bodmin Community Network Partnership – 13<sup>th</sup> December 2022, 17.30-19.00pm</li> <li>25. Smaller Authorities' Audit Appointments Limited – Notification of external auditor appointment – BDO LLP</li> <li>26. CALC – Safeguarding Meeting Notes</li> <li>27. Cornwall Council – Proud to Care Cornwall</li> <li>28. Cornwall Council – Proposed Cornwall Devolution Deal Update</li> <li>29. CALC – Cornwall Council Budget Update Meeting via Teams on Thursday 8<sup>th</sup> December 2022 at 11.00am</li> <li>30. Cornwall Council – Severe Weather Emergency Protocol Activation</li> </ol>	
261/22	<p><b>Any Urgent Matters the Chair considers relevant for this meeting:-</b> Councillor R. Wilson reported on the Devolution Deal which has been finalised, there is also an online survey in respect of a Mayor for Cornwall, he would like something on the next agenda. Councillor S. Coy does not believe this will affect the Parish Council and suggested this is something that could be raised with Cornwall Councillor Mrs. J. Cruse. Councillor M. Davies does not believe this is within the reach or skills for the Parish Council. This matter can be discussed with Cornwall Councillor Mrs. J. Cruse.</p>	

262/22	<p><b>Date of next Meeting and Meetings for 2023:-</b> Next meeting to be held on Wednesday 4<sup>th</sup> January 2023 at 7.00pm in the Withiel Village Hall Committee Meeting Room. All other Meetings to be confirmed as the Wednesday 1<sup>st</sup> February, 1<sup>st</sup> March, 5<sup>th</sup> April, 3<sup>rd</sup> May, 7<sup>th</sup> June, 5<sup>th</sup> July, 2<sup>nd</sup> August, 6<sup>th</sup> September, 4<sup>th</sup> October, 1<sup>st</sup> November, 6<sup>th</sup> December 2023.</p> <p>There being no further business to discuss the meeting closed at 8.00pm</p>	
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Signature: .....

Chair

Date: 4<sup>th</sup> January 2023