

# WITHIEL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 7<sup>TH</sup> SEPTEMBER 2022 AT 7.00PM

Present Cllr. Ms. J. Shearer Mrs. J. Burdon Cllr. M. Davies  
(Chair) (Parish Clerk) (Vice-Chairman)  
Cllr. Ms. A. Lake Cllr. R. Wilson Cllr. S. Coy  
Cwll. Cllr. Mrs. J. Cruse 5 Members of Public

Minute	AGENDA ITEMS	Action
174/22	<p><b>Apologies (Including Resignation of Parish Councillor):-</b> Councillor Mrs. W. Symons. Councillor M. Davies would be late to the meeting this evening.</p> <p>Chairman reported that a letter of resignation had been received from Councillor Ms. A. Hoyle. Actions were already in place with Cornwall Council and following this as long as no election is called the Parish Council will advertise to co-opt a new Councillor. Councillor R. Wilson wished to thank and recognise Ms. A. Hoyle's service to the Parish. Chair to draft a letter to send <b>Action:</b> Chair.</p>	Chair
174/22	<p><b>Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):-</b> Five members of public in attendance. Two members of public attended in respect of several planning applications to be discussed this evening and reported on what they are hoping to achieve with regards to the silage clamps, they are hoping to secure the future of the farm for generations to come.</p>	
175/22	<p><b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> <li>• Parking problems at Higher Brynn bungalow. Letter from Cornwall Highways stating that the access to the bungalow is a new access and there is another access which would not pass by the parked lorries. It was noted the access is already in place and has been cleared.</li> <li>• Planning application for the silage store PA22/06633/34/43 Apex height is 10 metres will this impact on the countryside? As such the three planning applications are complying with Natural England requirements to ameliorate the Phosphate situation, however I do not see a phosphate statement in the planning application. It is my understanding that all applications that are relevant to livestock should have an accompanying phosphate calculator, although it was noted in this case it was not relevant. Cornwall Councillor Mrs. J. Cruse readily accepted an invitation to visit the farm, after expressing concerns about the cows living indoors all the time'.</li> <li>• County deals are still being discussed, along with the plans for a Mayor for Cornwall which will be agreed in January 2023.</li> <li>• NHS Crisis worries her. In a year or two there will be a cap on individual people will have to pay for their care and after this Cornwall Council will be responsible.</li> <li>• Chair advised she could not attend the last meeting of the Community update and she asked for an update. Cornwall Councillor Mrs. J. Cruse advised there will be a meeting next week and nothing particular to report.</li> </ul>	

	Chair thanked Cornwall Councillor Mrs. J. Cruse for her report this evening and for her support for all the work she carries out behind the scenes.	
176/22	<b>Shared Prosperity Fund:-</b> Applications need to be done with a partner or stakeholder. Information required is some ideas to come forward and someone capable of doing the bidding. To date she is working with Sustrans with regards to a possible Cycle Trail. Stephen Horrocks was in attendance and advised they are currently looking at refurbishment of kitchen, toilets, and re-location of disabled toilets in the Withiel Village Hall, over two phases. Chair suggested that Stephen Horrocks works with Cornwall Councillor Mrs. J. Cruse, and this can remain open for discussion going forward, along with Councillor Ms. A. Lake to come up with some ideas. Councillor M. Davies arrived at 7.35pm.	
177/22	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	
178/22	<b>Confirmation of Minutes from the Meeting held on the 6<sup>th</sup> July 2022:-</b> Resolved to approve the Minutes of the Meeting held on the 6 <sup>th</sup> July 2022 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor R. Wilson; Seconded: Councillor S. Coy) Mr. Stephen Horrocks left the meeting at 7.45pm.	
179/22	<b>Matters Arising from the Minutes of the Meeting held on the 6<sup>th</sup> July 2022:-</b>  <b>Page 1 Min.152/22 Section 106 Funding – Solar Park at Kerriers:-</b> Clerk reported a response had been received which Clerk suggested is dealt with under Planning Correspondence this evening.  <b>Page 1 Min.153/22 Enforcement Action List:-</b> Clerk reported along with the Chair they had not managed to put together a list to date. However, the Clerk did say that Cornwall Council should have a list, similar to what she received for Roche. No action required as this was for any enforcement issues that had not been reported.	
180/22	<b>Highway Issues in the Parish (Including HGV Parking Issues at Higher Brynn):-</b> Chair reported on a gentleman from Cormac who has been asked to deal with the HGV issues going through the village. She would be meeting him on Monday and discuss and show the problem areas. Chair advised he has the map that was produced by the Parish Councillors. HGV Parking issues at Higher Brynn bungalow – dealt with earlier.	
181/22	<b>Footpath Issues in the Parish:-</b> Chair reported the new bridge near Tregustick is a temporary structure because there has been a procurement issue. Councillor M. Davies noted there was a blocked footpath by a landowner. He called them to discuss, and the issue was resolved.	
182/22	<b>Annual Documentation to be reviewed – Risk Management Policy and Statement of Internal Control:-</b> It was resolved to approve the Risk Management Policy and Statement of Internal Control as circulated (Proposed: Councillor S. Coy; Seconded: Councillor Ms. J. Shearer) All in Favour <b>Action:</b> Clerk.  Next documents to update will be Segregation of Duties Matrix and in November we will review Delegated Powers – List of Regular Payments for the Year and Final Fixed Asset Register for 2022/2023 <b>Action:</b> Clerk.	Clerk  Clerk
183/22	<b>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</b>	

**Planning Applications Received:-**

**PA22/06643 – Myra Matthews, Matthews Bros Ltd** – Erection of roof structure over existing agricultural silage storage yard, Great Brynn Barton, Roche – **Support** (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor R. Wilson)

Clerk

**PA22/06633 – Myra Matthews, Matthews Bros Ltd** – Erection of roof structure over existing agricultural silage storage yard (Phase 1), Great Brynn Barton, Roche – **Support** (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor R. Wilson)

Clerk

**PA22/06634 – Myra Matthews, Matthews Bros Ltd** – Erection of roof structure over existing agricultural silage storage yard (Phase 2), Great Brynn Barton, Roche – **Support** (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor R. Wilson)

Clerk

**PA22/06643 – Myra Matthews, Matthews Bros Ltd** – Erection of roof structure over existing agricultural silage storage yard (Phase 3), Great Brynn Barton, Roche – **Support** (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor R. Wilson)

Clerk

**PA22/06644 – Myra Matthews, Matthews Bros Ltd** – Erection of roof structure over existing agricultural silage storage yard (Phase 4), Great Brynn Barton, Roche – **Support** (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor R. Wilson)

Clerk

**PA22/07440 – Mr. & Mrs. Paul and Sarah Griffin** – Manacning of Class Q PA21/00296 to demolish existing barn and block shed and erect new dwellinghouse and garage Land North of Higher Bosneives, Bosneives Hill, Withiel - **Object – This proposal fails to meet the policies set out in section B.1 of the Withiel Neighbourhood Development Plan. Firstly, the proposal sits outside the boundaries of the settlements of the parish (see maps B1-4). And as it is neither affordable housing or a rural workers dwelling it therefore does not gain our support. Secondly the design does not ‘enhance local character’ nor does it appear to give consideration to local vernacular or sustainability needs. Additionally, it is felt that this proposal is fundamentally flawed as this property does not meet the requirements of Class Q. Namely this site is not now nor was it in 2013 an ‘established agricultural unit’. Furthermore, the building proposed was not used ‘solely for agricultural purposes’ in 2013. Therefore, this application should surely correctly be considered as a newbuild on a site with very limited history of use.**

Clerk

<https://www.legislation.gov.uk/uksi/2015/596/schedule/2/part/3/crossheading/class-g-agricultural-buildings-to-dwellinghouses/made> (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor M. Davies)

**Planning Results Received:-**

**PA21/02934 – Mrs. T. Trudgeon** – Removal of Condition 3 (occupancy restriction) of Application No. PA19/04672 dated 24<sup>th</sup> November 2020 (Erection of a permanent rural workers dwelling. Construction of two stables and store, horse walker and the continued use of sand school and existing stables as part of the horse buying/selling business together with retention of the static caravan for ancillary purposes), The Stables, Retire Lane, Retire, Bodmin - **Approved**

**PA22/05053 – Ms. Jemma Jobes** – Proposed demolition and reconstruction of existing extension, Withielgoose Farmhouse, Beacon Hill, Withiel – **Approved**

**PA22/05444 – Mr. Manley** – Variation of Condition 11 of Application No. PA12/10939 dated 15<sup>th</sup> March 2013 (Provision of photovoltaic solar park and ancillary infrastructure over approximately 22ha and generating approximately 9.58MW) (See Planning Statement), Solar Farm, Land at Kerriers, Withiel - **Approved**

**Planning Correspondence:-** Email from Voltaise (UK) Ltd – Community Benefits – Offer pro-rata amount for 15 years will be £12,000. They suggested it would be beneficial for them to offer in instalments, £1,200 a year for 10 years or they could amend the payments to be over 5 years if preferred. They would like to know the Parish Councils thoughts and would like to know the benefits these community payments can bring. If the Parish Council are agreeable, they will bet the paperwork drawn up. It was resolved to respond advising following the planning process in 2013, the then owners of Kerriers Solar Park made a “S106 Universal Undertaking” to “compensate” those affected. There were three options. The arguments in 2013 as to which one to select are set out at “Solar Panel Funding – Examples”, and the UU is at “KS SPV22 Unilateral Undertaking signed Kronos” The option selected by Withiel Parish Council recorded in the 2013 (Minutes 104/13) was a one-off payment of £35,000. The balance is still held by Cornwall Council, and we draw down on it when a case is made. This works well. With a 25-year run, this is £1,400 a year at 2013 prices. In 2022, we have been offered £1,200 a year for 10 years, £800 a year. over the 15 years of the "new" contract. We cannot see why this should be less than the 2013 offer, and we should hold out for a lump sum payment equivalent to £1,400 a year for 15 years at least, with an inflation index as well. This should be a minimum of £21,000 plus inflation (Proposed: Councillor M. Davies; Seconded: Councillor Ms. J. Shearer) **Action:** Clerk.

Clerk

184/22

**Monthly Accounts for Approval for August and September, including monthly bank reconciliation and budget monitoring and any other Financial Matters:-** It was proposed that the Council approve and accept the accounts for payments for August and September 2022 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor S. Coy; Seconded: Councillor M. Davies)

Heart Internet	£71.86	Hosting – Refund due
HSBC – Bank Charges	£8.00	June 2022
Salaries and Expenses	£227.00	August 2022
HMRC – Income Tax	£52.00	August 2022
HSBC – Bank Charges	£7.00	July 2022
Salaries and Expenses	£230.26	September 2022
HMRC – Income Tax	£52.20	September 2022

Clerk

	DMC-IT	£180.00	Website Maintenance	
	News and Views	£300.00	Newsletter Contribution	
	Clerk and Chair reported on the invoice from DMC-IT advising the time spent on the attempted transfer of the Withiel.info website. Problems were encountered trying to contact the provider and she had copies of all correspondence. Councillors were concerned the invoice was so late coming in when work was carried out last year and means we would have to use our contingency budget as the website budget had been used.			
	Cornwall Councillor Mrs. J. Cruse and two members of the public left the meeting at 8.28pm.			
185/22	<b>Bodmin Community Network Meeting Update, including Police Report:-</b> No update.			
186/22	<b>Climate Action Group Meeting:-</b> No update.			
187/22	<b>Neighbourhood Watch Scheme:-</b> Chair reported there will now be a vacancy for a representative. If was agreed to carry forward and discuss and include on Facebook for anyone who may be interested as it does not have to be a Parish Councillor <b>Action:</b> Clerk and Chairman and if no responses to remove from the agenda.			<b>Clerk/ Chair</b>
188/22	<b>Withiel Emergency Plan:-</b> No update.			
189/22	<b>Defibrillator and First Aid Training:-</b> Councillor Mrs W. Symons sent a report advising this has been all booked and organised by Norman Trebilcock, to be held on Friday 23 <sup>rd</sup> September 2022 at 7.00pm in the Withiel Village Hall, requesting any donations for sponsorship towards his London Marathon Run on Sunday 2 <sup>nd</sup> October 2022 would be gratefully appreciated, all proceeds in aid of FLEET Charity. Booking is not essential for the training, but would be helpful for catering purposes, via Councillor Mrs. W. Symons.			
190/22	<b>Parish Councillor Training Requirements:-</b> Clerk reported the following Councillors would like to attend:- Councillor R. Wilson – Code of Conduct Training on 19 <sup>th</sup> September 2022 with CALC at a cost of £20.00. Councillors R. Wilson and Mrs. W. Symons – Cormac Workshops at Bodmin Rugby Club on the 29 <sup>th</sup> September 2022. It was resolved the Clerk book for both events (Proposed: Councillor J. Shearer; Seconded: Councillor Ms. A. Lake) <b>Action:</b> Clerk.			<b>Clerk</b>
191/22	<b>Newsletter Report Update and arrangements:-</b> Chairman to compile report, to be submitted to all Councillors and Clerk for approval and confirmation before submitting <b>Action:</b> Chair.  <b>Action:</b> Next month's issue will be compiled by Councillor Ms. A. Lake.			<b>Chair</b>  <b>Cllr. Ms. A. Lake</b>
192/22	<b>Correspondence – Clerk listed correspondence and actions required:-</b> 1. CALC – Chief Executives Bulletin 2. NALC - Events 3. NALC – Newsletter 4. Office of the Police & Crime Commissioner – Summer Briefing 5. Councillor Dominic Fairman – River Camel – Public Meeting to be held on 13 <sup>th</sup> July 2022 at 7.30pm in Wadebridge 6. Cornwall Council – Planning Training for Local Councils – Wednesday 27 <sup>th</sup> July 2022 : 3.00-5.00pm 7. Cornwall AONB – Art in the Landscape at Tehidy 16 <sup>th</sup> & 17 <sup>th</sup> July 2022 8. Holly Pook, South West Water – Help for our vulnerable customers			

9. CALC – Steve Parkinson Finance Courses
10. Cornwall Council – Support for residents struggling with the cost of living
11. Great Western Railway – Extreme heat to affect train services and new strike dates announced
12. NALC – 5 Star Council Awards 2022
13. Great Western Railway – Strikes
14. Great Western Railway – Rail Services between Exeter and Plymouth not running on Wednesday 27<sup>th</sup> July 2022
15. The Charles Causley Trust – Invitation to Launch of the 2022 Causley Festival – Friday 29<sup>th</sup> July 2022
16. Cornwall Council – Pavement Parking
17. Henley Town Council – The purpose of Parish Councils
18. Let Cornwall Decide – View of Lanivet on having a Mayor of Cornwall
19. Great Western Railway – Train Drivers Strike for Saturday 30<sup>th</sup> July 2022
20. Cornwall Council – Planning News for Local Councils and Agendas – July Newsletter
21. CALC – Short Term Holiday Lets Consultation
22. Great Western Railway – Annual Customer and Stakeholder Report 2021-2022
23. CALC – Civility and Respect Project Newsletter – August 2022
24. Great Western Railway – Strike on 13<sup>th</sup> August – No service on majority of network
25. CALC – Star Council Awards 2022
26. CALC – Funding Update Briefing via Team on the 23<sup>rd</sup> August 2022 at 11.00am
27. Cornwall Councillor Mrs. J. Cruse – Cormac Workshop Sessions
28. Bodmin Police Station – August 2022 Bodmin/Wadebridge Neighbourhood Police Team Newsletter
29. Cornwall Council – Town & Parish Council Newsletter – 12<sup>th</sup> August 2022
30. CALC – NALC Legal Update – August 2022
31. CALC – Training Bulletin – September to December 2022
32. Office of the Police & Crime Commissioner – Updates for Councillor Advocates
33. Community Energy Plus – Sustainable Warmth Grant Funding
34. Cormac Solutions – Meet the Cormac Team Invite
35. CALC – Dementia Friendly Communities Guide and Survey
36. CALC – Community Levelling Up Programme Funding Briefing: Tuesday 23<sup>rd</sup> August
37. CALC – The General Power of Competence: Free Session on Wednesday 28<sup>th</sup> September 2022 at 10.00am
38. Cornwall Council – The Cornwall Spaces and Places Conference – 16<sup>th</sup> September 2022
39. CALC – Planning Training: New Courses
40. CALC – South West Water – Invitation to online consultation event in September
41. CALC – Slide Presentation by David Rodda, Growth Manager at Cornwall Council
42. CALC – Employment Training Courses
43. Cornwall Council – Meet the Leader of Cornwall Council
44. Ross Holman – Fully Funded EV Charging Point Scheme
45. Office of the Police & Crime Commissioner – DCC Will Kerr selected as preferred candidate for next Chief Constable

	<p>46. Community Energy Plus – Cornwall Council – Sustainable Warmth Grant Funding</p> <p>47. Cornwall Council – Shared Prosperity Fund Briefings – 8<sup>th</sup> &amp; 9<sup>th</sup> September 2022</p> <p>48. Cornwall Zero – Invitation to Conference on Saturday 22<sup>nd</sup> October 2022</p> <p>49. Cornwall Council – Public Consultation – Statement of Principles under Gambling Act 2005</p>	
193/22	<p><b>Any Urgent Matters the Chair considers relevant for this meeting:-</b> Chair reported on dog mess being put in the village bin, as the member of public who looks after the waste bin goes through and separates the recycling but is not happy with the dog mess. It was agreed to include on the next agenda and if asked to advise in the interim to refrain from recycling and we will be discussing next month <b>Action:</b> Clerk.</p>	Clerk
194/22	<p><b>Date of next Meeting and Meetings for 2022:-</b> Next meeting to be held on Wednesday 5<sup>th</sup> October 2022 at 7.00pm in the Withiel Village Hall, no meeting in August. All other Meetings to be confirmed as the Wednesday 2<sup>nd</sup> November and 7<sup>th</sup> December 2022.</p> <p>There being no further business to discuss the meeting closed at 8.45pm</p>	

Signature: .....

Chair

Date: 5<sup>th</sup> October 2022