

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 6TH JULY 2022 AT 7.00PM

Present	Cllr. Ms. J. Shearer (Chair)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Davies (Vice-Chairman)
	Cllr. Ms. A. Lake	Cllr. R. Wilson	Cllr. Ms. A. Hoyle
	Cllr. Mrs. W. Symons	Cllr. S. Coy	Cwll. Cllr. Mrs. J. Cruse
	Mr. David Manley	6 Members of Public	

Minute	AGENDA ITEMS	Action
151/22	Apologies:- None.	
152/22	<p>Public Forum (Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair):- Two members of public have problems with HGV lorries parking outside their property at Higher Brynn Bungalow, leaving considerable rubbish etc., behind, they have been liaising with Cornwall Councillor Mrs. J. Cruse. She has followed up and Cornwall Highways have agreed to put up a sign advising no overnight parking, traffic enforcement advises this works very well. When someone is parking on site, this can be reported to the relevant bodies. Chair reported there is nothing the Parish Council can do, other than possibly in the future putting forward an expression of interest, to either put up some bollards. Members of the public thanked Cornwall Councillor Mrs. J. Cruse for her help. Agenda Item Action: Clerk.</p> <p>Mr. David Manley representing the company who operates the solar park at Kerriers. He outlined the planning application to be discussed this evening. It is hoped to extend the time limit period for an additional 15 years up to 2055. Section 106 funding queried; David Manley will follow up Action: David Manley. Cheaper costs for local benefit were discussed. Councillor Ms. A. Lake wanted to liaise regarding the common land to work in line with what we are trying to achieve, i.e., biodiversity.</p> <p>Two members of the public left the meeting at 7.21pm.</p>	<p>Clerk</p> <p>David Manley</p>
153/22	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> Spoke with a resident who has problems with overnight lorry parking. Have pursued this and suggest a 'no overnight parking' sign to be placed on site. This is not enforceable but will be a good deterrent and enable local residents to contact companies to report their lorries are parking against a Highways notice. Request a complete list of Enforcement action which have been commenced so I can ask enforcement what stage they are at Action: Clerk/ Chair. Shared Prosperity Funding is coming through and she would like ideas for projects brought forward Action: Next Agenda and Clerk to include on the Facebook Page. Additionally, I have Community Chest money available for this year Action: Clerk to include on Facebook Page. 	<p>Clerk/ Chair</p> <p>Clerk</p>

	Chair thanked Cornwall Councillor Mrs. J. Cruse for her report this evening and for her support for all the work she carries out behind the scenes.	
154/22	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
155/22	<p>Confirmation of Minutes from the Meeting held on the 1st June 2022:- Resolved to approve the Minutes of the Meeting held on the 1st June 2022 as circulated were confirmed as a true and accurate record and duly signed by the Chair (Proposed: Councillor Ms. A. Lake; Seconded: Councillor S. Coy) (1 abstention)</p> <p>Chair reported on the accuracy of the minutes going forward and after liaison with CALC confirmed the minutes will be greatly reduced in length, there will be no details of debate. Minutes will be sent firstly to Chair and Vice-Chairman and then sent to all Councillors, who will have 3 days and after that time if there are no amendments and once approved no details will be added later to the minutes. The draft minutes will then be uploaded to the website.</p> <p>Councillor R. Wilson requested a copy of the minutes to go on the noticeboard again in the village, being the draft minutes and main minutes when approved. Councillor R. Wilson offered to put on the noticeboard if Clerk sends to him Action: Clerk/Councillor R. Wilson.</p>	Clerk/ Cllr. R. Wilson
156/22	Matters Arising from the Minutes of the Meeting held on the 1st June 2022:- No Matters Arising.	
157/22	<p>Highway Issues in the Parish:- Chair reported the road has been re-surfaced from Ruthernbridge to Bosneives, without any notification on this occasion. Councillor R. Wilson read concerns and comments he had received which he read out for Cornwall Councillor Mrs. J. Cruse. Chair suggested as this is not an issue the Parish Council can resolve that all these comments are forwarded to Cornwall Councillor Mrs. J. Cruse to follow up Action: Councillor R. Wilson to forward his comments to Cornwall Councillor Mrs. J. Cruse.</p> <p>Councillor M. Davies reported on concerns regarding large HGV's coming through Withiel, which is still an on-going issue. It was noted the feasibility study has been approved and will be carried out in due course, we will have to await the outcome.</p> <p>Thanks were noted and excellent work carried out for the bridge at Pulsicky Hill.</p>	Cllr. R. Wilson
158/22	Footpath Issues in the Parish:- Chair reported she had contacted Chris Monk and signage was dealt with immediately. She also asked for a supply of footpath signs, footpaths will all be properly marked, possible August onwards.	
159/22	<p>Annual Documentation to be reviewed – Risk Assessment and Financial Regulations: – It was resolved to approve the Risk Assessment and Financial Regulations as circulated (Proposed: Councillor S. Coy; Seconded: Councillor Mrs. J. Shearer) All in Favour Action: Clerk.</p> <p>Next documents to update will be Risk Management Policy, Statement of Internal Control Action: Clerk.</p>	Clerk Clerk
160/22	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p>Planning Applications Received:-</p>	

	<p>PA22/05444 – Mr. Manley Voltaise (UK) Limited – Variation of Condition 11 of Application No. PA12/10939 dated 15th March 2013 (Provision of photovoltaic solar park and ancillary infrastructure over approximately 22ha and generating approximately 9.58 MW) (See Planning Statement), Solar Farm, Land at Kerriers, Withiel – Support (Proposed: Councillor M. Davies; Seconded: Councillor R. Wilson)</p> <p>PA22/05053 – Ms. Jemma Jobes – Proposed demolition and reconstruction of existing extension, Withielgoose Farmhouse, Beacon Hill, Withiel – Support (Proposed: Councillor S. Coy; Seconded: Councillor Ms. A. Lake) (1 abstention)</p> <p>David Manley left the meeting at 7.50pm.</p>	<p>Clerk</p> <p>Clerk</p>															
161/22	<p>Monthly Accounts for Approval including and any Financial Matters (Including applications for Grants & Donations if received):- It was proposed that the Council approve and accept the accounts for payments for July 2022 as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson)</p> <table border="1"> <tr> <td>HSBC – Bank Charges</td> <td>£8.00</td> <td>July 2022</td> </tr> <tr> <td>Salaries and Expenses</td> <td>£230.26</td> <td>July 2022</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£52.20</td> <td>July 2022</td> </tr> <tr> <td>Duchy Defibrillators</td> <td>£228.00</td> <td>Annual Monitoring Fee</td> </tr> <tr> <td>Max Simpson</td> <td>£350.00</td> <td>Footpath Strimming</td> </tr> </table>	HSBC – Bank Charges	£8.00	July 2022	Salaries and Expenses	£230.26	July 2022	HMRC – Income Tax	£52.20	July 2022	Duchy Defibrillators	£228.00	Annual Monitoring Fee	Max Simpson	£350.00	Footpath Strimming	Clerk
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162/22	<p>Queens Platinum Jubilee (Including Planting Trees and Wildflowers):- Councillor Mrs. W. Symons reported the profit was approximately £500 but it was mainly about the day and events put on. It was a brilliant partnership with St. Wenn. Chair thanked everyone for assisting.</p>																
163/22	<p>Update on Withiel Parish Council Website:- Councillor S. Coy reported the website is now up and running. The address is https://withielparishcouncil.org.uk Clerk reported the new email address is also now up and working.</p>																
164/22	<p>Bodmin Community Network Meeting Update, including Police Report:- Chair also reported on the Carbon Neutral Report from Councillor Martin Alvey. Councillors R. Wilson and Ms. A. Lake commented on it. Cornwall Councillor Mrs. J. Cruse reported everyone is trying to do the best they can. Councillor R. Wilson requested a consultation for the public. Chair suggested sharing the Carbon Neutral report received on Facebook for residents to read, Chair to follow up and let the Clerk know Action: Clerk/Chair.</p>	Clerk/ Chair															
165/22	<p>Climate Action Group Meeting:- Councillor Ms. A. Lake suggested this now needs to be brought back to the full Parish Council. Chair proposed this was a good idea; Seconded: Councillor R. Wilson. Chair suggested Councillors to bring forward thoughts/ideas for the next meeting Action: Councillors.</p>	Cllrs.															
166/22	<p>Neighbourhood Watch Scheme:- Councillor Ms. A. Hoyle reported that she will be putting up some signs with Councillor R. Wilson. It was noted with concern that some of the planters have been stolen from the parish.</p>																
167/22	<p>Withiel Emergency Plan:- Councillor M. Davies reported this is still a working progress.</p>																
168/22	<p>Defibrillator and First Aid Training:- Clerk reported she was still waiting to hear from the hall for a suitable date Action: Keep Pending and Councillor Mrs. W. Symons to follow up.</p>	Cllr. Mrs. W. Symons															

	Councillor R. Wilson reported on the funding, and it was mooted that people that attend to contribute. He believes we should not be asking people that are attending for a contribution, noting payment has been offered towards this from two Councillors. Councillor Mrs. W. Symons to follow up with Norman Trebilcock to see if he wishes to assist with the training Action: Councillor Mrs. W. Symons.	Cllr. Mrs. W. Symons
169/22	Parish Councillor Training Requirements:- Chair reported that Councillor Mrs. W. Symons wished to attend some public speaking training. It was resolved that Councillor Mrs. W. Symons attends the training (Proposed: Councillor R. Wilson; Seconded: Councillor S. Coy) Action: Clerk/Councillor Mrs. W. Symons. Cornwall Councillor Mrs. J. Cruse left the meeting at 8.28pm.	Clerk/ Cllr. Mrs. W. Symons
170/22	Newsletter Report Update and arrangements:- Councillor Mrs. W. Symons agreed to compile the report this month and circulate to all Councillors and the Clerk for approval and confirmation before submitting Action: Councillor Mrs. W. Symons. Next month's issue will be compiled by Councillor Ms. A. Hoyle Action: Councillor Ms. A. Hoyle.	Cllr. Mrs. W. Symons Cllr. Ms. A. Hoyle
171/22	Correspondence – Clerk listed correspondence and actions required:- <ol style="list-style-type: none"> 1. Letter regarding hedges being cut in the Parish received by Councillor Ms. A. Lake which is not permitted this time of year. It is hoped that people will read guidance before cutting on the Cornwall Council Website 2. Cornwall Council – Town & Parish Council Newsletter – 9th June, 1st July 2022 1. CALC – Cornwall Council Briefing for Town & Parish Councils on the County Deal 2. Cornwall Area of Outstanding Natural Beauty – Management Plan 2022-2027 3. CALC – Cornwall Council Briefing for Town & Parish Councils on the County Deal 4. Great Western Railway – Rail Strikes 5. CALC – Chief Executive's Bulletin 6. Cornwall Council – Bodmin Community Network Panel and AGM – Wednesday 15th June 2022; 5.30pm-7.00pm 7. CALC – Training Dates: Being a Good Chair/Code of Conduct 8. CALC – Briefing: Protect Duty Implications, Event Safety and Emergency Management 9. In-tend Limited – Electronic Requirements 10. NALC – Newsletter 11. Great Western Railway – Strikes – Impact on Devon and Cornwall 12. Great Western Railway – National Rail Contract awarded to GWR 13. Cornwall Area of Outstanding Natural Beauty – Job Vacancies 14. NALC – Dementia Survey 15. CALC – News and Job Vacancies 16. Great Western Railway – Rail Strike Reminder 17. Cornwall AONB – Job Vacancies 18. CALC – Information on proposed planning changes 19. CALC – Workshop Engagement Events planned for Autumn 20. Bodmin Police Station – June 2022 Newsletter 21. NALC – Job Listings 22. CALC – Protect Duty Implications, Event Safety and Emergency Management 23. CALC – Civility and Respect Project Newsletter 	

	<p>24. Great Western Railway – Railway Strike Update</p> <p>25. National Highways – A30 Indian Queens to Innis Downs preservative works</p> <p>26. Zurich Insurance – Change to legal status</p> <p>27. CALC – Training Bulletin – July and August 2022</p> <p>28. Cornwall AONB – Job Vacancies</p> <p>29. Parish Council Solutions – Providing advice, guidance and support to Parish Councils across Cornwall</p> <p>30. Citizens Advice Cornwall – Money Wise Up Project</p> <p>31. NALC – Events</p> <p>32. Cornwall Council, Simon Mansell – Recruitment to Cornwall Council Standards Committee</p> <p>33. Cornwall Council – River Camel – Public Meeting</p>	
172/22	Any Urgent Matters the Chair considers relevant for this meeting:- None.	
173/22	<p>Date of next Meeting and Meetings for 2020:- Next meeting to be held on Wednesday 7th September 2022 at 7.00pm in the Withiel Village Hall, no meeting in August. All other Meetings to be confirmed as the Wednesday 5th October, 2nd November, 7th December 2022.</p> <p>There being no further business to discuss the meeting closed at 8.39pm</p>	

Signature:

Chair

Date: 7th September 2022