

WITHIEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN

THE WITHIEL VILLAGE HALL ON WEDNESDAY, 7TH JULY 2021 AT 7.00PM

Present Cllr. Ms. J. Shearer (Chair)
Cllr. Ms. A. Hoyle
Cwll. Cllr. Mrs. J. Cruse

Mrs. J. Burdon (Parish Clerk)
Cllr. R. Wilson

Cllr. S. Coy
Cllr. Ms. A. Lake
Cllr. Mrs. W. Symons

Minute	AGENDA ITEMS	Action
141/21	Apologies:- Councillor M. Davies.	
142/21	Public Forum:- None.	
143/21	<p>Monthly Cornwall Councillor Report:- Councillor Mrs. J. Cruse, reported as follows:-</p> <ul style="list-style-type: none"> • She spoke with the Planning Case Officer in respect of the application PA21/02934 and they confirm that they would not be taking off the conditions but are re-wording as it something to do with the mortgage arrangements. Chairman suggested this is not a material condition following the recent planning training, does this mean Cornwall Council changed. Cornwall Councillor Mrs. J. Cruse advised that the wording can be changed but the conditions would not be changing. There is also a planning enforcement matter she is yet to follow up for the Parish Council. • It will be at least 9 months before a decision is made on the Camel Estuary. • Lorries – she has received information from other parishes and, therefore, she is going to speak with Rachael Tatlow of Cormac. • Chairman reported the new passing place in Withiel has recently been damaged which is disappointing. She discussed other areas and the possibility of 20mph limits and she wondered if the Parish Council have thought about this. Chairman had concerns on how this would be policed in a rural area. Councillor R. Wilson suggested the possibility of the occasional police vehicles passing through, he has only seen one police car in the last 12 months. • Litter – she has got together with Cornwall Councillor from Roche to see if there is anything they can do with all the litter from fast food shops in the surrounding parishes. • Rainbow Group arrived on private land. Private land owners need to be vigilant as these people will move on more elsewhere. The cost for eviction is expensive. • Community Chest is coming up – Cornwall Councillor Mrs. J. Cruse to send information to the Clerk Action: Cornwall Councillor Mrs. J. Cruse. <p>Chair thanked Cornwall Councillor Mrs. J. Cruse for her report this evening.</p>	Cwll. Cllr. Mrs. J. Cruse
144/22	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
145/21	<p>Confirmation of Parish Minutes from the Main Meeting and Annual Parish Meeting held on the 2nd June 2021:- Resolved the Minutes of the Monthly and Annual Parish Meetings held on the 2nd June 2021 as circulated were confirmed as a true and accurate record with an amendment on Page 5 of the Main Minutes Min.130/21 ...Councillor S. Coy... and duly signed by the Chair (Proposed: Councillor S. Coy; Seconded: Councillor R. Wilson) Motion Carried</p>	

146/21	<p>Matters Arising from the Monthly Minutes and Annual Parish Minutes of the Meeting held on the 2nd June 2021:-</p> <p>Page 2 Min.193/20 Japanese Knotweed, Slippery Stone Steps and use of public footpath:- Clerk reported she had been informed by Councillor R. Wilson there had been a positive response from Cornwall Council and treatment is planned for September, with a follow up in the Spring if necessary.</p> <p>Page 6 Min.133/21 Internal Auditors Report:- Clerk reported there were a couple of changes to make to forms and this would be carried out whilst updating the annual forms Action: Clerk.</p>	Clerk
147/21	<p>Highway Issues in the Parish:- Councillor S. Coy congratulated Cormac on the road surfacing from between Ruthernbridge and Tremore, an excellent job had been carried out.</p> <p>Chair reported there is no surface on road, just smooth tarmac between Ruthernbridge and Bosnieves and it is becoming very slipper and dangerous for all users. Cornwall Councillor Mrs. J. Cruse to follow up Action: Cornwall Councillor Mrs. J. Cruse.</p> <p>Chair reported on a section of road between Higher Grogley Farm up to Pleasant Streams which is sinking. This was reported about 4-5 years ago by her and since this it has gone down considerably. She is worried a heavy vehicle could end up falling into the valley on the side very soon Action: Cornwall Councillor Mrs. J. Cruse.</p>	<p>Cwll. Cllr. Mrs. J. Cruse</p> <p>Cwll. Cllr. Mrs. J. Cruse</p>
148/21	<p>Footpath Issues in the Parish:- Clerk reported she had received the first invoice for footpath trimming and the second cut will be carried out in the third week of September, following this the Local Maintenance Plan claim can be made to Cornwall Council for part reimbursement.</p> <p>Clerk reported that Councillor R. Wilson informed her that he had not managed to walk the footpaths out of his immediate area. He would co-ordinate with Councillor M. Davies to view his 'spade lifts' for canine access and Councillor Ms. A. Hoyle to look at the Retire problems reported by the Contractor Action: Councillors R. Wilson, M. Davies and Ms. A. Hoyle.</p> <p>Chairman reported on paperwork received from the Contractor in respect of condition of footpaths that look like no work has been carried out for over 12 months. He listed all the faults with stiles, gates, footbridges and wooden steps that needed work. Clerk had been following up with Cornwall Council to establish who is responsible as the correspondence originally received was not clear Action: Keep Pending for a response.</p> <p>Chair suggested all Councillors walk the footpaths closest to them to be able to report issues at a meeting Action: Councillors.</p> <p>It was agreed to report on the Cornwall Council fault pages the issues raised by the Contractor. Clerk and Chair to liaise regarding this and Cornwall Councillor Mrs. J. Cruse to also follow up to establish who is responsible for the stiles, gates, footbridges and wooden steps Action: Clerk/Chair/Cornwall Councillor Mrs. J. Cruse.</p> <p>Action: Clerk to re-send maps received by email of the footpaths.</p>	<p>Cllrs.</p> <p>Clerk</p> <p>Cllrs. Clerk/ Chair/ Cwll. Cllr. Mrs. J. Cruse Clerk</p>

149/21	<p>Update and Approval of Annual Policies:- Clerk reported she would be actioning the policies over the next couple of months and possibly include the Financial policies nearer the time the Parish Council review the precept. These would be circulated during the meetings for comments before they come to a meeting for confirmation, thus allowing Councillors to read through thoroughly</p> <p>Action: Clerk.</p>	Clerk
150/21	<p>Election of Representative for Withiel Playing Fields Association:- It was resolved to nominate Councillor Mrs. W. Symons, who duly accepted (Proposed: Councillor Ms. J. Shearer; Seconded: Councillor R. Wilson) Action: Clerk to update paperwork.</p>	Clerk
151/21	<p>Planning Applications received at the meeting and prior to the meeting; Planning Pre-Applications; Planning Results; Planning Correspondence; Any letters received for or against any Planning Applications:-</p> <p>Planning Applications:- None received.</p> <p>Planning Results:-</p> <p>PA21/02451 – Mr. & Mrs. Neil & Ferris – Listed Building Consent for proposed repairs, refurbishments and alterations to Grade II listed building, Bosneives House, Bosneives Road, Withiel – Approved</p> <p>PA21/03975 – Mr. D. Hore – Proposed Porch, Longmeadow, Pooleys Hill, Withiel – Approved</p> <p>Planning Correspondence – None received.</p>	
152/21	<p>Update on Planning Enforcement:- Councillor Ms. A. Lake reported as follows - Planning is guided by documents covering local and national strategy. The Cornwall Local Plan covers 2010-2030 and sets target for the environment, business and housing. Our Neighbourhood Plan should hold the same weight as other guidance documents. The Climate Change DPD is in process of being adopted and then should influence developments. It was notable that other documents should be updated to reflect the Climate Change DPD. There is a new White paper as referred to previously by Mr. David Cubitt which might override all other guidance. We should have paper copies of the Neighbourhood and Local Plan at meetings. Councillor S. Coy agreed to print off copies for anyone requiring a copy.</p> <p>Understanding material considerations and our Neighbourhood Plan seems to be essential.</p> <p>Gavin Smith is the appropriate contact in the Development Support team re planning applications. Alan Mason is the Enforcement Manager.</p> <p>Parish and Town Councils are encouraged to get involved early to have influence. If an issue regarding a planning application is not clearly dictated by our Neighbourhood Plan or if there are other more up to date documents then they will defer to using the Local Plan or other most recent document. Unvalid or unreasonable refusals by the Council may incur costs against the Council.</p> <p>See Cornwall Council website for 'A day in the life of a planning application' – useful for understanding the process.</p>	

We can request an application to be heard by the planning committee if disagree with the Case Officer decision. Parish Councillors are advised to seek advice of Planning Officers. Biodiversity net gain is a material consideration in planning decisions.

Paragraph 58 of NPPF states that enforcement is important but discretionary. If there is a trivial breach or no harm is done then the Council should not act. Breaching a planning control is not an offence. If there is non-compliance with an enforcement notice then there is a criminal offence. Any decision made at enforcement can be appealed by a householder. This appeal must be made within 12 weeks from the decision date. Planning Harm includes Increased flood risk; Harm to highway safety; Loss of residential amenity.

Enforcement Team is inundated so triage 25-30% cases before they begin if they judge them not expedient. Pop-up campsites are allowed 56 days. Government likely to want to extend this and relax this long term. Enforcement Team usually try to negotiate before using force, this is often quicker and cheaper.

Chairman reported as follows - Weight given to local plans to decide planning applications and equal to other documents used to decide planning applications. A lot of the presentation was about producing a Local Plan which was not relevant to us.

Government planning to change the system via a new white paper coming in not yet fully understood. Timescale for legislation not known but changes expected. New 'zoning' system may speed up application system. Most significant change is to 'land classification' approach, i.e., a zoning system - judgmental system (on individual applications) swept away and essentially three zones created - growth zone (which would grant automatic outline planning permission to a site designated as such), a renewal zone (did not seem to know what this meant but indicated that a 'light touch' would be used to consider applications) and protected zone (where existing system for planning applications would remain). Another aspect of the white paper is to 'build beautiful' putting much greater emphasis on design. White paper also proposes changes to the 106 funding but not clear what. White paper claims to take note of neighbourhood plans but not clear how this relates to local plans where the zones may dictate differently from Neighbourhood Plans.

Delivering housing on track for housing but again, I am left wondering about infrastructure. Learning what is or is not a material consideration is vital to our consideration of applications and I am hoping there is a link from the training to remind us. The Planning Authority claims to consider planning history and any previous enforcement issues.

Representations from the public where they relate to material considerations. Material planning considerations: policy, consultee views and other material matters, which include planning history, any permissions which have been granted and any enforcement issues, representations by Highways, Environment Agency and Town and Parish Councils, impact on the area, impact on the historic environment, residential amenity such as overlooking, loss of light, or overshadowing smell, contamination, public rights of way and case law, sustainability.

	<p>Not material: loss of private view, fact that application has been submitted retrospectively, loss of value to neighbouring property, restricted covenant, land ownership, identity of the applicant, personal circumstances (unless relating to disability - which did occur when a permission was submitted locally but it was still turned down), commercial competition, private rights of way, number of objections (not the number but the material consideration).</p> <p>Cornwall Councillor Mrs. J. Cruse would arrange copies of the Cornwall Local Plan and Cornwall Diversity Plan for those Councillors requiring paper copies, others would view on-line Action: Cornwall Councillor Mrs. J. Cruse.</p>	Cwll. Cllr. Mrs. J. Cruse																		
153/21	<p>Monthly Accounts for Approval and Any Financial Matters (Including applications for Grants & Donations if received):- It was proposed that the Council approve the accounts as listed below as circulated on schedule (Proposed: Councillor S Coy; Seconded: Councillor R. Wilson) Motion Carried</p> <table border="1"> <tr> <td>Salaries and Expenses</td> <td>£221.76</td> <td>July 2021</td> </tr> <tr> <td>HMRC – Income Tax</td> <td>£50.20</td> <td>July 2021</td> </tr> <tr> <td>Duchy Defibrillators Limited</td> <td>£192.00</td> <td>Defibrillator Fee</td> </tr> <tr> <td>Withiel News & Views</td> <td>£300.00</td> <td>Newsletter Contribution</td> </tr> <tr> <td>Cornwall ALC Limited</td> <td>£72.00</td> <td>Councillor Training</td> </tr> <tr> <td>Max Simpson – First Cut</td> <td>£300.00</td> <td>Footpath Trimming</td> </tr> </table>	Salaries and Expenses	£221.76	July 2021	HMRC – Income Tax	£50.20	July 2021	Duchy Defibrillators Limited	£192.00	Defibrillator Fee	Withiel News & Views	£300.00	Newsletter Contribution	Cornwall ALC Limited	£72.00	Councillor Training	Max Simpson – First Cut	£300.00	Footpath Trimming	Clerk
Salaries and Expenses	£221.76	July 2021																		
HMRC – Income Tax	£50.20	July 2021																		
Duchy Defibrillators Limited	£192.00	Defibrillator Fee																		
Withiel News & Views	£300.00	Newsletter Contribution																		
Cornwall ALC Limited	£72.00	Councillor Training																		
Max Simpson – First Cut	£300.00	Footpath Trimming																		
154/21	<p>Update - Bodmin Community Network Meeting Update, including Police Report:- Chair reported there was no report as the next meeting was not due to be held until September.</p>																			
155/21	<p>Update - Climate Action Group Meeting:- Chair and Councillor Ms. A. Lake reported the Garden Safari was a great success.</p> <p>Constitution and the actual remit/role of the Parish Council was raised by Councillor Ms. A. Hoyle. It was agreed to include on the next agenda - Constitution for next agenda Action: Clerk to ask CALC what the actual remit/role of the Parish Council is in the meantime.</p>	Clerk																		
156/21	<p>Update - Neighbourhood Watch Scheme:- Councillor R. Wilson advised there was not much to report on the Neighbourhood Watch Scheme. Permission was refused by Western Power despite signs being evident in other Parishes. BT Openreach have not responded to his request. One point of concern, last month's pictures were circulated on Facebook of an individual 'acting suspiciously' at night. Without confirmation of anti-social behaviour this is a privacy issue and whilst Neighbourhood Watch likes to encourage the reporting of suspicious individuals, Facebook photographs without proof should not be encouraged. He is waiting to speak with Neil Rose going forward.</p>																			
157/21	<p>Update - Bus Shelter:- Councillor Mrs. W. Symons reported she eventually received a quote for the Bus Shelter. She disappointed to see it was £295 in total (£55 materials and £240 for 3 days labour). In addition to that we have donated – paint by me, 2 wooden tubs made by Graham Eddy, pictures sent, 2 plastic tubs by herself, contents – labour, compost and all plants from Councillor R. Wilson. It was agreed that Councillors Mrs. W. Symons, R. Wilson and Ms. A. Hoyle will paint the Bus Shelter themselves.</p> <p>The idea was to alternate 2 sets of plants, to ensure year round colour in front of the Bus Shelter. With the painting this will brighten up a prime spot and will be an ongoing focal point of the Parish.</p>																			

	Community Chest – Cornwall Councillor Mrs. J. Cruse to send information to the News and Views about the Community Chest fund to allow local organisations to apply Action: Cornwall Councillor Mrs. J. Cruse.	Cwll. Cllr. Mrs. J. Cruse
158/21	<p>Update – Grocery Shopping:- Councillor Mrs. W. Symons reported as follows – I have done a little research on the idea of a few of us in the parish having our grocery orders delivered on the say day, and roughly the same time. The idea behind it was to hopefully save some money with the supermarket, and also less car/fuel journeys for ourselves and the supermarket delivery vehicles. To decide on what day and time to do this, a survey would need to be done. However, I have been in contact with Morrisons so far, and whilst they like the idea, and see why I/we might like to do this - they do not feel they could help with either a discount or booking a selection of slots in this area, so all we could do, if anyone wanted to pursue the idea, was to decide amongst ourselves, possibly with a survey, and see if anyone is interested. It is unlikely we will stop the delivery vehicles coming past every day but would save on our own car/fuel journeys - and doing our bit to save the planet. A company call Ocado - who you may have seen adverts do a delivery service in Somerset - where one of my sisters lives, and when she books a delivery - it sometimes gives her the option of a 'Green' delivery, which is when the van is already in her area. I hope in time, other supermarkets may be able to give us this 'Green' option</p> <p>Chairs comments – Although I agree in principle with this idea, the problem is that people do not shop at the same supermarkets. Several people buy local produce already and hardly use a supermarket. I think you would have to do a survey to find out what people’s shopping habits are? My idea was that all deliveries (food and other stuff) get delivered to one local depot - say someone’s dry barn. Then an electric vehicle, employed full time (like the old milk floats) runs around delivering to all households. Cannot see how this would work, but it would reduce local traffic. No idea how the driver of the milk float would be paid.</p> <p>It was agreed to leave in abeyance.</p>	
159/21	<p>Update – Toddler Group:- Councillor Mrs. W. Symons reported the Toddler Group was a very exciting new venture. She sent a few pictures to give Councillors an idea, of how things are going so far. They started last Tuesday 29th June - with 8 families, and today we had 15 - so word is getting around, and those that have come have enjoyed it very much. It was very daunting at first - as the paperwork alone, was rather tedious, plus Safeguarding Policy, Covid Security etc and I have no experience to launching such a group - so my nerves were rather shattered after the first week. I have spent probably a month collecting toys, some free, and others at bargain prices, from all over Cornwall, travelling from Callington to Threemilestone - to get a good range of quality items. The Hall have been absolutely brilliant with the storage. They have given me a lot of space, and freedom, as it has been a steep learning curve for us all, setting up a Toddler Group. Councillor R. Wilson donated the plants, pots and compost for the Toddler Group. Chair thanked Councillor Mrs. W. Symons; this is an excellent achievement.</p>	
160/21	<p>Update – Withiel Emergency Plan:- Councillor M. Davies reported he had not been able to do more on the plan as of yet. Although he has a number of questions to be discussed as well as then put out to the community to find answers. These are as follows:-</p> <p>Evacuation points – The obvious one is the Village Hall which I have listed but should we have a backup or alternative?</p>	

	<p>Vulnerable Groups – Could the Parish Council consider and supply me with a list of vulnerable groups, this is generally considered to be nursing homes or groups of vulnerable people not individuals.</p> <p>Local Hazards – Obviously this will cause debate as to what we consider a hazard to be but we need to start somewhere.</p> <p>Local Skills – so people or businesses who possess a bonafide skill or trade (electricians, plumbers, etc), once I have this I will need to approach them to check they are happy to be listed in the Community Emergency Plan.</p> <p>Resources – Again people or businesses who have equipment that could be of use in an emergency (myself with a digger as well as chainsaws, or farmers with tractors, loaders and lifting equipment) again once we have a list I will need to contact them to ensure they are happy to be listed in the plan.</p> <p>Assembly Points – Again I have said the Village Hall but should we have another? This said we have to be careful not to have too many as if we do we will need allocate a co-ordinator to each location this will present both a resources issue but also add a further layer of complication as the site will need to liaise and communicate with the emergency services should they be required. It was also suggested putting a request for information in the News and Views calling for people to identify themselves as a resource as well as offering information on local hazards and vulnerable groups Action: Councillor M. Davies.</p> <p>Action: Councillors to send information to Councillor M. Davies in between meetings so he could make a start.</p>	<p>Cllr. M. Davies</p> <p>Cllrs.</p>
161/21	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Cornwall Council – Town & Parish Council Newsletter – 4th June; 18th June; 2nd July 2021 2. Cormac – Highway Works Information – Tremorebridge – Rutherbridge 3. Cornwall Rural Housing Association Limited – Recruiting Voluntary Board Members 4. Cornwall Council – Bodmin Community Network AGM – Wednesday 9th June 2021 from 4.00pm-5.30pm via Microsoft Teams 5. Su Johnston – Cornwall’s Climate Change Challenge 6. Growth Hub – Webinar – Find out more about free support for local businesses 7. CALC – Chairmanship Training Sessions – Wednesday 11th August and Wednesday 25th August at 6.30pm 8. CALC – Benchmarking Support Training Sessions – Tuesday 6th July from 10.00am-12.00pm 9. CALC – Financial Services Compensation Scheme : Eligibility Thresholds 10. Cornwall Council – Bodmin Police Report 11. Cornwall Council – Code of Conduct Training Link to view 12. Cornwall Community Flood Forum – Free Virtual Workshop – An Introduction to Property Flood Resilience – Tuesday 6th July at 10.00-11.30am 13. Cornwall Council – Bodmin Community Network Priorities 14. Great Western Railway – Flexi Seasons 15. Office of the Police & Crime Commissioner – Launch of £30,000 community grants scheme for safer Cornwall. 16. Bodmin Police Station – Bodmin Sector Newsletter June 2021 	

	<p>17. Citizens Advice Cornwall – News from Citizens Advice</p> <p>18. CALC – Finance for Councillors</p> <p>19. Cornwall Community Land Trust – June 2021 News</p> <p>20. Cornwall Development Company – Welcome Back Fund</p> <p>21. Cornwall Partnership NHS Foundation Trust – Promoting a new programme designed for people unemployed who experience health related barriers to employment</p> <p>22. Cornwall Councillor for the Camelford and Boscastle Division – Cornwall Council</p>	
162/21	<p>Any Urgent Matters the Chair considers relevant for this meeting:- Councillor R. Wilson reported two local people in the Parish have sadly passed away recently and he express his sadness. He understands the Woodland Trust are giving away free trees and wondered if this would be a good way of remembrance. Chair suggested a bench is a wonderful reminder. Councillors will speak to the families to see if there is anything they would like to see as an appropriate reminder Action: Next Agenda.</p>	Clerk
163/21	<p>Date of next Meeting and Meetings for 2020:- Wednesday 4th August 2021 at 7.00pm in the Withiel Village Hall. All other Meetings to be confirmed as the Wednesday 1st September, 6th October, 3rd November, 1st December 2021.</p> <p>There being no further business to discuss the meeting closed at 8.25pm</p>	

Signature:

Chair

Date: 4th August 2021